

JACKSON PUBLIC SCHOOL DISTRICT
BOARD POLICY JBK/IGE
APPRAISAL REPORTS

Provision shall be made for periodic appraisal of student achievement on approved forms devised by the school district. Reports of student achievement grades 1-12 shall be made to parents or legal guardian according to schedules announced by the superintendent or designee. Reports of achievement in adult education classes shall be made directly to the enrollee or to another person as he may direct.

Elementary and secondary school students shall be issued an appraisal report 4 (four) times during each school session.

Students in special education classes are to receive appraisal reports on the same schedule as other students. The appraisal report will be based upon the program of instruction offered in elementary and secondary special education classes. The exceptional student will also receive such supplementary reports as the teacher deems necessary to convey to parents or legal guardian a thorough account of the student's achievement and progress.

Principals may withhold appraisal reports as a means of recovering debts owed to the school by students or because of damage to or loss of school property provided that the parents or legal guardian are contacted in writing informing them that the appraisal reports are being withheld and stating the reasons for withholding the appraisal reports. In this instance grades earned by the student are not being reduced or eliminated but simply are not being reported to students and parents or legal guardian. The grades must be posted on the student's cumulative folder.

SOURCE: JACKSON PUBLIC SCHOOL DISTRICT, JACKSON MISSISSIPPI
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