

TRANSFERS - INSIDE OF DISTRICT

Section I: INTRODUCTION

Transfer requests must be made by the student's parent or approved legal guardian which consists of completion and submission of an Application for Pupil Transfer Form. Forms may be obtained from any Jackson Public School or from the Office of Pupil Placement. It is the responsibility of the parent or guardian to see that the completed form is delivered to the Office of Pupil Placement.

Section II: BASIC PROVISIONS

- A. Transfer requests may be submitted at any time; however, approval, disapproval, or assignment to a waiting list will be made by the following schedule:
 1. Students who are in grades 5-11 this year and will be in grades 6-12 next year should make transfer requests for the next school year at "subject choice" time; Parents will be notified by mail on or before June 1.
 2. Students who are in grades K-4 this year and who will be in grades 1-5 next year should make requests for the next year by the third Friday in May. Parents will be notified on or before June 1.
 3. Transfer requests for grades 9-12 and for grades K-5 received after the third Friday in May will be eligible for approval based on space availability at the school requested.
 4. Priority will be given to: (A) Graduating seniors whose parent or legal guardian has changed residences within the district, (B) Students accepted to the Academic Performing Arts Program (AP AC), the International Baccalaureate Program, (C) Changes of residence within the district
 5. Applications for transfer received during the school year will be dealt with on space availability at the school requested as determined by current building capacity.
- B. Students with previously approved transfers whose parents continue to reside in the same school zone may return in August to the school of the parent's residence zone by submitting a special form, otherwise, the previously approved transfer will apply and enrollment in the school to which transfer is approved will be mandatory.
- C. Students entering the ninth grade and who have been accepted to JPSD Special Programs, AP AC or International Baccalaureate Program, and have applied for and received an approved transfer will be eligible for athletic participation.

- D. Copies of approved transfer requests will be mailed to the parent(s) or guardian, the sending school, and the receiving school. A letter advising the student has been placed on a waiting list will be mailed to the parent(s) or guardian only.

Section ill: ATHLETIC ELIGMILITY FOR SPECIAL PROGRAMS

- A. Eighth grade students filling out a choice card must list their home school first. Should the student want to be considered for Bailey Magnet, Murrah AP AC, or Jim Hill International Baccalaureate, the student must have that school listed on the choice card.

Examples: Callaway|Bailey
 Lanier/Jim Hill International
 Baccalaureate Forest Hill/Murrah AP
 AC

This would give the student a choice for athletic eligibility at either school upon entering the ninth grade, if the student meets all other requirements.

- B. Students, who are screened, tested, and placed in the AP AC Program or the International Baccalaureate Program and meet all other requirements, will be eligible for their first day of attendance at the respective school as follows:

Grades 9, 10, 11	1993-94 School Year
Grades 10, 11	1994-95 School Year
Grade 11 Grade 8	1995-96 School Year
(See A)	1996-97 School Year

Students in the above grades applying for the APAC Program or International Baccalaureate Program must indicate Murrah AP AC or Jim Hill International Baccalaureate, and the student must, also, have that school listed on their choice card.

In the event that the student wants out of the AP AC Program or International Baccalaureate Program, and/or fails either program and desires to return to the home school, the student will have to sit out one year before becoming eligible to participate in athletics.

Date: May 17, 1993