

JACKSON PUBLIC SCHOOL DISTRICT
BOARD POLICY JBI/IDD
GRADE AND SUBJECT CLASSIFICATION

Section: I REGULAR CLASSIFICATION

Principals shall be governed by the regulations of the Mississippi Accrediting Commission in accepting students from accredited and nonaccredited schools in grade and subject classification. Students applying for admission from nonaccredited schools shall be temporarily placed in the grade and subject the nonaccredited school has recommended to them. Principals shall allow enough time for examination, observation, and fair appraisal of such students' academic status to determine whether proper classification has been made. Following such evaluations, the principal shall make appropriate placement of students.

Students will be officially enrolled in a Jackson Public School after attending another school once the principal provides proper records of previous school attendance, to which admission is requested. Upon receipt of the school records, the principal will make the student's proper grade and subject classification. The following grade classification shall be made annually.

1. Elementary School

Students shall be eligible for grade promotion according to the satisfactory completion of prescribed requirements and programs of study at each grade level as outlined and stipulated by the Jackson Public School District.

2. Middle School (6 – 8)

Students shall be eligible for grade promotion according to the satisfactory completion of prescribed requirements and programs of study at each grade level as outlined and stipulated by the Jackson Public School District.

3. High School (9 – 12)

Students shall be eligible for grade promotion according to the satisfactory completion of prescribed requirements and program of study at each grade level as outlined and stipulated by the Jackson Public School District. *See Board Policy JBQ for further details.*

Section II: GRADE CLASSIFICATION OF STUDENTS ENROLLING FOR THE FIRST TIME BEYOND FIRST GRADE

Students enrolling in school beyond Grade one (1) for the first time who meet the criteria of a compulsory school-age pupil shall be granted temporary grade classification according to age appropriateness.

Students will undergo a series of approved assessments and observations to determine permanent grade classification. The evaluation process is time-sensitive but must allow the school principal adequate time to assess, examine, and select the most appropriate academic placement for the pupil.

Section III: Testing for Grade Placement

For Home Schooled, Internationally Schooled, and Non-Accredited Schooled Students, the District adheres to the home study policy set forth by Miss. Code Ann. 37-15-33. This policy shall also apply to students wishing to enter the Jackson Public School District from an international or non-accredited school in the United States.

- Any student enrolling in the Jackson Public School District from a home study program will be administered tests to determine proper placement. Students entering high school will be administered an exam in each course for which a Carnegie unit is requested. Entering ninth graders will be administered an 8th-grade math test, an 8th-grade English test, an 8th-grade social studies test, and an 8th-grade science test to verify proper placement.
- The student's grade on each exam will be recorded on the official school transcript as the final semester grade in that course or for the first and second semesters in year-long courses.
- The administrator or his designee of each public school shall administer the test or tests to such pupil or pupils as shall apply for transfer to such public school. Such test or tests shall be administered within thirty (30) days after filing each such application for transfer. Notice of administering such tests shall be given to the applicant no less than five (5) days before each test administration date.
- No transfer of a pupil shall be affected until the test has been given and the pupil is assigned according to the grade and class for which the test shows he is best suited. No pupil shall be assigned to a grade and class more than three (3) grades above or below the grade or class that the pupil would have been given to have the pupil remain in the school from which the transfer is being made.
- The Jackson Public School District is not obligated to provide review assistance. However, textbooks will be made available upon request.

SOURCE: JACKSON PUBLIC SCHOOL DISTRICT, JACKSON MISSISSIPPI
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