

Personal Leave Chart

		Sick Leave	Personal Leave			Total Personal	Total
		Sick	Personal	Birthday	Vacation	Days	All Days
187-205	1 mos - 3 yrs	10	2	0	0	2	12
206-233	1 mos - 3 yrs	11	2	0	0	2	13
234-238	1 mos - 3 yrs	12	2	0	0	2	14
239 and above	1 mos - 3 yrs	12	2	0	10	12	24
Executive Cabinet	1 mos - 3 yrs	12	2	0	16	18	30
187-205	37 mos-8 yrs	8.5	3.5	0	0	3.5	12
206-233	37 mos-8 yrs	9.5	3.5	0	0	3.5	13
234-238	37 mos-8 yrs	10.5	3.5	0	0	3.5	14
239 and above	37 mos-8 yrs	10.5	3.5	0	12	15.5	26
Executive Cabinet	37 mos-8 yrs	10.5	3.5	0	17.5	21	31.5
187-205	97 mos-15 yrs	7	5	0	0	5	12
206-233	97 mos-15 yrs	8	5	0	0	5	13
234-238	97 mos-15 yrs	9	5	0	0	5	14
239 and above	97 mos-15 yrs	9	5	0	14	19	28
Executive Cabinet	97 mos-15 yrs	9	5	0	19	24	33
187-205	Over 15 years	5.5	6.5	0	0	6.5	12
206-233	Over 15 years	6.5	6.5	0	0	6.5	13
234-238	Over 15 years	7.5	6.5	0	0	6.5	14
239 and above	Over 15 years	7.5	6.5	0	15	21.5	29
Executive Cabinet	Over 15 years	7.5	6.5	0	20.5	27	34.5

NOTE: Birthday leave allocation was added to personal leave (May 2021)