

EMERGENCY CLOSING OF SCHOOLS PROCEDURES

General Procedures

School delay or closure decisions are made by the Superintendent. Considerations include:

- **Full closure** – All schools, departments and programs are canceled for the full school day. This decision is made when current or future conditions are extremely hazardous and not expected to improve throughout the day. No buses will operate. No students should report to school, and after-school activities are canceled or postponed. Only designated staff report to work.
- **Delayed start** – Schools will open at a designated time. This decision is made when weather conditions are expected to improve greatly after the original start of school. Bus route time will be altered. Employees report to work at the normal time, conditions permitting. Parents have the option to drop off their children at the normal time knowing they will be supervised by JPS staff.

If conditions allow, delayed start times at Jackson Public Schools will be observed as follows:

- Elementary, 9:30 a.m.
- Middle, 10:00 a.m.
- High, 10:30 a.m.

Central office employees will report to work at 9:30 a.m. unless otherwise noted by JPS.

- **Early dismissal** – All schools will release students at a designated time. This decision is made when inclement weather or other conditions are expected to deteriorate before the end of school and it is necessary for the safe transportation of students. Bus routes will be altered. After-school activities are canceled or postponed. Employees will be allowed to leave as directed by their administrator.
- **Full or partial implementation of above options** – If hazardous conditions exist at one school but not others, the superintendent may exercise one of the above options for that school while others continue normal operations.

SOURCE: Jackson Public School District, Jackson, Mississippi

DATE: August 21, 2018