

“OPEN” PURCHASE ORDERS

The board shall permit the issuance of “open” purchase orders, i.e., those purchase orders which are effective for a term not to exceed one fiscal year, for those items or supplies, equipment or services, for which pricing has been given prior board approval. Some examples of the use of “open” purchase orders: annual maintenance contracts on certain equipment, lease/purchase contract payments on approved equipment, food items used in the district’s lunchroom program.

SOURCE: Jackson Public School District, Jackson, Mississippi
LEGAL REF: Financial Accounting Manual for Mississippi Schools, Section D,
1985, Revised 2003
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