

BOARD MEETING MINUTES

A complete and accurate set of minutes of each Board of Trustees' meeting shall be kept to comply with all legal requirements. Minutes are the official record of school legislation of the district, and are available to the public, upon request.

Board minutes are maintained in the Minute Book as the official record of all business transactions of the board. Board minutes are also available online at www.jackson.k12.ms.us. All actions of the Board of Trustees are reflected in the minute books.

Corrections in the minutes may be made at the meeting at which they are to be approved. Permanently dated minutes shall be signed by the board's president and the board's secretary upon approval. In the event that the president and/or the secretary are not available, the minutes may be signed by the vice president and assistant secretary.

SOURCE: Jackson Public School District, Jackson, Mississippi
LEGAL REF.: Section 37-6-9, Mississippi Code of 1972
DATE: October 16, 1978
AMENDED: July 21, 1986
August 29, 1989
November 15, 1993
October 4, 2016
REVIEWED: February 7, 2017
September 18, 2018