BOARD MEETING AGENDAS

Items of business may be suggested to the superintendent and board president by board members, administrators, or patrons of the district for inclusion on the agenda. Business items suggested by patrons of the district shall be submitted in writing and received in the office of the superintendent at least six (6) days before the meeting in order to be considered for inclusion. Persons wishing to make a presentation and desiring to be on the board meeting agenda shall call the superintendent's office requesting to be placed on the agenda and submit in writing to the superintendent six (6) working days prior to the next board meeting the written statement of the presentation. After requirements are met, the item may be placed on the agenda. The final determination if the item will be placed on the agenda rests with the president of the board of trustees and the superintendent.

Staff must submit all agenda items and material to the board secretary on the first Tuesday of every month for inclusion on the board agenda for the regular board meeting held on the third Tuesday of every month. Staff must submit all agenda items to the board secretary on the third Tuesday of every month for inclusion on the board agenda for the regular board meeting held on the first Tuesday of every month. Tentative agendas will be available via the paperless board agenda system as soon as possible.

Items of business may not be suggested from the floor for discussion or action at the same meeting, except at the discretion of the president or the majority of the board members present.

Except as altered by a vote of a majority of the members of the board, the following shall be the order of business:

- Call to order and invocation
- Establishment of quorum
- Reading and approving of minutes
- School business
- Recess or adjournment

A consent agenda process shall be used. Items for the consent agenda will be determined by the superintendent with input from the board. Consent agenda items will consist of all routine monthly items and others as identified by the superintendent and/or school board. Items that may require lengthy discussion or are for information only shall be placed in the information and/or action section of the agenda. The superintendent may present a report to the board at the regular meetings.

SOURCE: Jackson Public School District, Jackson, Mississippi
DATE: October 16, 1978
AMENDED: December 19, 1983
August 29, 1989
September 17, 1990
May 17, 1993
June 16, 2003
January 18, 2010
December 14, 2010
December 20, 2016

REVIEWED: February 7, 2017