

DUTIES AND RESPONSIBILITIES OF BOARD OFFICERS

Board President

The president of the board shall preside at board meetings, shall perform all duties imposed by the state statutes, and shall perform such other duties as may be prescribed by law or by the action of the board.

Although each board member has reasonable access to the superintendent, the president of the board generally serves as the main contact with the superintendent on behalf of the board.

The president shall have the same right as other members to offer resolutions, make motions or second motions, discuss questions, and vote thereon.

Board Vice President

The vice president of the board shall have the powers and duties of the president in the event of absence or disability of the president.

Board Secretary

The secretary of the board shall keep, or cause to be kept, a full and accurate record of the proceedings of the board which shall be transcribed into the official minutes of the board.

The secretary shall sign official district documents that require the signature of the secretary's office.

SOURCE: Jackson Public School District, Jackson, Mississippi

DATE: October 16, 1978

AMENDED: August 29, 1989
April 20, 2021

REVIEWED: December 6, 2016
February 7, 2017
September 18, 2018
April 20, 2021