DATE: TUESDAY, DECEMBER 17, 2013
TIME: 5:30 P.M.
KIND OF MEETING: REGULAR MEETING OF THE BOARD OF TRUSTEES
WHERE HELD: 621 SOUTH STATE STREET
PRESIDING OFFICER: MRS. MONICA GILMORE-LOVE, BOARD PRESIDENT

MEMBERS PRESENT:
MRS. MONICA GILMORE-LOVE- PRESIDENT
MRS. LINDA F. RUSH. VICE-PRESIDENT
MR. TIMOTHY D. COLLINS, SECRETARY
DR. OTHA BURTON, JR., MEMBER
MRS. KISIAH W. NOLAN, MEMBER
MS. BENETA D. BURT, MEMBER

ABSENT: NONE

Presently, this is a six-member board and all six members were present. There remains an unfilled board seat for a seven-member board. Mrs. Vikki Dillon-Mumford, Board Secretary, was keeper of record for this meeting.

ALSO PRESENT: Dr. Cedrick Gray
Ms. Vonda Beaty
Dr. Michelle King
Ms. Sharolyn Miller
Mr. Sherwin Johnson
Dr. Lorene Essex
Ms. Tonya Green
Dr. Jason Sargent

Dorian Turner, Esq.
JoAnne Shepherd, Esq.
Dr. Frederick Murray
Dr. Abby Webley
Dr. Mitchell Shears
Mr. Andrew Perpener
Mr. Darryl Anderson

The Regular Meeting of the Jackson Public School Board of Trustees was called to order at 5:30 P.M., by Mrs. Monica Gilmore-Love, Board President.

The Pledge of Allegiance: Representing the High School Division and Lanier High School was student, Courtney Brent. Courtney is an honor student and works to maintain academic excellence. She believes that education is the hallmark to success. She is a member of the Student Government Association, president of the junior class, manager of the cheerleader squad and is a leader in many other extracurricular groups and activities. She is the daughter of the proud parents of Mr. and Mrs. Charles Brent. The presence of Courtney’s parents, principal and Lanier’s staff members were acknowledged.

The Prayer of Invocation: The invocation was given by Reverend Willie B. Tobias, a native of McComb, Mississippi; he is the son of Reverend and Mrs. Willie Tobias, Sr. Reverend Tobias is a graduate of South Pike High School, Alcorn State University and Belhaven University. Reverend Tobias enjoys mentoring youth and conducting youth-focused worship services. He is a born leader and teaches several leadership classes to individuals of all ages. Even though Reverend Tobias is a leader, he enjoys being a team player. His aim is to teach, preach, counsel and lead men and women in continued spiritual growth in Christ. He is pastor of Progressive Morning Star Baptist Church located at 3677 Robinson Road Jackson, MS. He is married to Monica Tobias and together they have three children.
For Release: December 16, 2013

Subject: School Board Meeting, December 17, 2013 at 5:30 p.m.

Contact: Sherwin Johnson, JPS Public and Media Relations, 601-960-8935

The Board of Trustees of Jackson Public Schools will hold their regular meeting at 5:30 p.m. on Tuesday, December 17, 2013, in the School Board meeting room at 621 South State Street. The agenda will be available prior to the meeting. The Board also will take into consideration any other matter properly coming before the Board. The meeting will be telecast live on JPS Instructional Television on Comcast Channel 19 and available on the JPS ITV You Tube Channel at a later date.

Or to the regular meeting, Board members will attend a FIT (Focused Instructional Team) meeting to review data and benchmark test information in the School Board meeting room beginning at 3:30 p.m.
ESTABLISHMENT OF A QUORUM FOR THE DECEMBER 17, 2013, REGULAR MEETING OF THE BOARD OF TRUSTEES

The Regular Meeting of the Board of Trustees of the Jackson Public School District was called to order at 5:30 P.M., by Mrs. Monica Gilmore-Love, Board President. A quorum was established; all six (6) board members were present. Presently, There is an unfilled board seat for a seven-member Board.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct account of attendance of the Board of Trustees of said District held on the 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

[Signature]
Assistant Secretary Board of Trustees
I. Call to Order
   1. Greetings

   2. Pledge of Allegiance to the Flag
   3. The Prayer of Invocation

II. Establishment of Quorum

III. Adoption of Agenda

IV. Reading and Approving Minutes of:
   1. December 3, 2013, Special Meeting and Regular Meeting
   2. December 11, 2013, Special Called Meeting

V. Public Participation for General Comments and/or Proposed Policy Issues

VI. Superintendent’s Reports/Announcements
   1. Board Calendar Update

VII. Information Items Only:

VIII. Information/Action Items:
   2. MS State Fair Commission Letter Supporting Upgrades to MS State Fairgrounds

IX. CONSENT AGENDA ITEMS - Finance:
   1. Approval of Accounts Payable and Activity Fund Claims for the

Mrs. Monica Gilmore-Love, Board President
High School Division Minister

Mrs. Vikki D. Mumford, Board Secretary

Ms. Sharolyn Miller, CFO
Hon. Dorian Turner, Board Attorney

Ms. Miller
2. Approval of Various Donations

3. Approval of Various Bids

4. Approval to Dispose of Surplus Property

X. CONSENT AGENDA ITEMS - General:

1. Approval of Agreement between Jackson State University and the Jackson Public School District

2. Approval of Agreement between Louisiana Tech University and the Jackson Public School District

3. Approval of Agreement between Infosnap, Inc., and the Jackson Public School District

4. Approval of Agreement between AHS, Inc., and the Jackson Public School District

5. Approval of Agreement between Pearson VUE and the Jackson Public School District

6. Approval of the FY 14 Title I 1003 (1) Application on behalf of the Jackson Public School District

7. Approval of Temporary and Permanent Easement at Hardy Middle School

8. Approval of Temporary and Permanent Easement at Provine High School

9. Approval of Agreement between Jackson State University on behalf of the Institute of Government and the Jackson Public School District

10. Approval of Revisions to Policy DEEA- Timekeeping

11. Approval of Revisions to Policy JBL- School Attendance, Tardiness, and Excuses

12. Approval of Revisions to Policy DEEF- Time and Effort
Reporting

13. Approval of Revisions to Policy BE- Conflict of Interest

14. Approval of Revisions to Policy IEE- Class Size

15. Approval of Revisions to Policy DIEP- Employee Conflict of Interest and

16. Approval of Policy IKD- English Language Learners

XI. CONSENT AGENDA ITEMS - Personnel:

1. Approval of Staff Personnel Matters

XII. Executive Session to Discuss Personnel Matters and Litigation

XIII. Adjourn
ORDER ADOPTING THE AGENDA FOR THE DECEMBER 17, 2013,
REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE JACKSON PUBLIC SCHOOL DISTRICT

Ms. Beneta D. Burt moved, seconded by Mr. Timothy D. Collins to adopt the agenda as amended for the December 17, 2013, Regular Board Meeting. All six (6) board members present voted "aye" in favor of the motion. The motion carried by a unanimous vote of 6 to 0. Presently, there remains an unfilled board seat for a seven-member Board.

Amendment to the Agenda

Item Pulled:  X. 5 "Approval of Agreement between Pearson VUE and the Jackson Public School District"

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of the resolution of the Board of Trustees of said District adopted on the 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand this 18th day of December 2013.

[Signature]
Assistant Secretary Board of Trustees
ORDER APPROVING MINUTES OF
THE DECEMBER 3, 2013, SPECIAL MEETING AND
REGULAR MEETING AND
THE DECEMBER 11, 2013, SPECIAL CALLED MEETING

Upon motion duly made by Mrs. Linda F. Rush, seconded by Mrs. Kisiah W. Nolan, and for good cause shown all six (6) board members present voted "aye" in favor of the motion to approve minutes as stated above. The motion carried by a unanimous vote of 6 to 0. There remains an unfilled seat for a seven-member board.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of the proceeding of the Board of Trustees of said District adopted on the 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand the 18th day of December 2013.

[Signature]
Assistant Secretary Board of Trustees
Ms. Janice Brown of Transportation - Ms. Brown stated that she was speaking on behalf of the JPS Bus Drivers and the thousand others who signed a petition on behalf of bus drivers. She stated that in less than 27 hours we have gathered over 1000 signatures in support of bus drivers. The petition states that: "We as residents of the City of Jackson and Hinds County request that the Jackson Public School District Board (JPS) approve funds currently budgeted for vacant positions be reallocated to provide a pay increase for the transportation employees. We also request that the school board forgo replacing the transportation director until the end of the academic year and use funds allocated for that position to help provide a pay increase for the transportation employees, thereby allowing the district adequate time to select a suitable candidate."
Superintendent’s Reports and Announcements

• Board Members, the Board Calendar update is in your package.
• I am happy to present several groups of student athletes: Northwest Middle School, Cardozo Middle School, Murrah High School Lady Mustangs, Callaway High School girls’ Volley Ball, Boys and girls Cross-Country runners Murrah High School
• Dr. Gray: “Thanks for the accomplishment of our athletes. They put school first and we are proud of them.”
• This concludes the Superintendent’s announcements
Information Items Only

There were no information only items on this agenda.
ORDER APPROVING THE MONTHLY FINANCIAL REPORT
ON BEHALF OF THE JACKSON PUBLIC SCHOOL DISTRICT

The Board received a recommendation from Dr. Cedrick Gray, Superintendent, presented by Ms. Sharolyn Miller, Chief Financial Officer, for approval of the Monthly Financial Report on behalf of the Jackson Public School District. A copy of the report is hereto attached.

After due discussion and consideration, the Board determined that the above recommendation was well received and should be approved.

NOW, THEREFORE, upon motion duly made by Dr. Otha Burton, Jr., seconded by Mrs. Kisiah W. Nolan, and for good cause shown, all five (5) board members present voted “aye”, unanimously in favor of the motion. The motion carried by a vote of 5 to 0. Ms. Beneta D. Burt was absent from the vote and there remains one unfilled board seat for a seven-member board.

IT IS, THEREFORE, ORDERED that the recommendation from Dr. Cedrick Gray, Superintendent, as presented by Ms. Sharolyn Miller, Chief Financial Officer, for approval of the Monthly Financial Report on behalf of the Jackson Public School District, IS HEREBY APPROVED. A copy of the report is hereto attached.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

Assistant Secretary Board of Trustees
ORDER AUTHORIZING SUBMISSION OF A LETTER IN SUPPORT OF THE MS STATE FAIR COMMISSION SEEKING UPGRADES TO THE MS STATE FAIRGROUNDS

The Board received a request from the MS State Fair commission seeking a letter in support of their efforts to obtain money from the MS Legislature to renovate and upgrade the MS State Fairgrounds, including the Coliseum and the Trade Mart. This request was presented by Ms. Dorian Turner, Board Attorney, for the Board’s consideration. A copy of the draft support letter is hereto attached.

After due discussion and consideration, the Board determined that the above request was well received and should be approved.

NOW, THEREFORE, upon motion duly made by Mrs. Kisiah W. Nolan, seconded by Dr. Otha Burton, Jr., and for good cause shown, all five (5) board members present voted “aye” in favor of the motion. The motion carried by a unanimous vote of 5 to 0. Ms. Beneta D. Burt was absent from the vote and there remains an unfilled board seat for a seven-member board.

IT IS, THEREFORE, ORDERED that the board, on behalf of the District, will submit a letter in support of the MS State Fair Commission in their efforts to seek funding from the State of Mississippi to upgrade and renovate the MS State Fair Grounds, including the Coliseum and the Trade Mart. A copy of the support letter is hereto attached.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of the resolution of the Board of Trustees of said District adopted on the 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

Assistant Secretary Board of Trustees
ORDER APPROVING DISBURSEMENTS, ACCOUNTS PAYABLE AND ACTIVITY FUND CLAIMS FOR PERIOD OF NOVEMBER 23, 2013, THROUGH DECEMBER 6, 2013

The Board received a recommendation from Dr. Cedrick Gray, Superintendent, presented by Ms. Sharolyn Miller, Chief Financial Officer, to ratify Disbursements, Accounts Payable and Activity Fund Claims, for the period of November 23, 2013, through December 6, 2013.

After due discussion and consideration, the Board determined that the above recommendation was well received and should be approved.

NOW, THEREFORE, upon motion duly made by Mr. Timothy D. Collins, seconded by Mrs. Linda F. Rush, and for good cause shown, all five (5) board members present voted “aye”, in favor of the motion. The motion carried by a vote of 5 to 0. Ms. Beneta D. Burt was absent from the vote and there remains one unfilled board seat for a seven-member board.

IT IS, THEREFORE, ORDERED THAT the recommendation from Dr. Cedrick Gray, as presented by Ms. Sharolyn Miller, Chief Financial Officer, to ratify Disbursements, Accounts Payable and Activity Fund Claims, for the period November 23, 2013, through December 6, 2013, IS HEREBY APPROVED. An itemized list of disbursements follows.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of the resolution of the Board of Trustees of said District adopted on the 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

Assistant Secretary Board of Trustees
IT IS HEREBY ORDERED by the Board of Trustees that payments from the School **Activity Fund 02-93**, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 2 through Nos. 1025 and representing a total expenditure of **123,420.64**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **District Maintenance Fund 1120**, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 4606 to 4625 and representing a total expenditure of **17,352,546.93**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **Special Ed Fund 1130** appearing on Warrant Register JPS100-B, bearing Voucher Nos. 786 through 787, and representing a total expenditure of **1,272,433.60**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **Alt. Schools Fund 1140** appearing on Warrant Register JPS100-B, bearing Voucher Nos. 1007 through 1010, and representing a total expenditure of **118,901.84**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **Athletics Fund 1901**, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 2631 through 2651, and representing a total expenditure of **120,694.66**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **Adult Ed Fund 1906**, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 961 through 962, and representing a total expenditure of **750.86**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **Community Ed. Fund 1908**, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 883 through 885, and representing a total expenditure of **1,047.57**, be and the same are hereby ordered allowed for payment.
IT IS HEREBY ORDERED by the Board of Trustees those payments from the **TEACHER RESOURCE** Fund 1909, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 408 through 410, and representing a total expenditure of, $2,995.43, and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees those payments from the **WHOLEFOODS CORP GRANT** Fund 1924, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 20 through 20, and representing a total expenditure of, $1,826.17, and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees those payments from the **SPECIAL GRANT** Fund 1930, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 237 through 238, and representing a total expenditure of, $3,514.10, and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees those payments from the **LUNCHROOM** Fund 2110, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 1290 through 1296, and representing a total expenditure of, $1,798,257.05, and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees those payments from the **USDA FRUIT & PRODUCT** Fund 2112, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 108 through 108, and representing a total expenditure of, $88,120.00, and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees those payments from the **SPECIAL PROGRAM** Fund 2192, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 765 through 767, and representing a total expenditure of, $16,701.52, and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees those payments from the **SUMMER FEEDING PROGRAM - CITY** Fund 2193, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 11 through 11, and representing a total expenditure of, $9,992.14, and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees those payments from the **TITLE I BASIC** Fund 2211, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 1478 through 1480, and representing a total expenditure of, $986,232.63, and the same are hereby ordered allowed for payment.
IT IS HEREBY ORDERED by the Board of Trustees that payments from the **TITLE I DELINQUENT** Fund **2212**, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 131 through 135, and representing a total expenditure of **17,477.04**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **TITLE I SCHOOL IMPROVEMENT** Fund **2213**, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 940 through 945, and representing a total expenditure of **89,286.09**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **CSRD PROGRAM FUND** 2280, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 288 through 288, and representing a total expenditure of **20,919.54**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **CONSOLIDATED ADM. COST** Fund **2291**, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 168 through 173, and representing a total expenditure of **238,969.39**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **INSTRUCTIONAL MATERIAL** Fund **2440**, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 709 through 709, and representing a total expenditure of **73.32**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **IMPROVING TEACHERS** Fund **2511**, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 901 through 903, and representing a total expenditure of **8,308.84**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **SCHOOL IMPRV GRANT 1003G** Funds **2563**, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 207 through 208 and representing a total expenditure of **20,303.01**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **EXCEPTIONAL ED** Fund **2610**, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 1538 through 1541, and representing a total expenditure of **431,491.17**, be and the same are hereby ordered allowed for payment.
IT IS HEREBY ORDERED by the Board of Trustees that payments from the **PRE-EXCEPTIONAL ED Fund 2620**, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 480 through 483, and representing a total expenditure of **7,120.24**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **VOC ED TECH/PREP Fund 2714**, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 293 through 295, and representing a total expenditure of **2,766.34**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **21ST CENTURY TITLE IV Fund 2812**, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 459 through 461, and representing a total expenditure of **11,724.90**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **ED HOMELESS Fund 2814**, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 94 through 96, and representing a total expenditure of **10,793.62**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **UNEMPLOYMENT COMP Fund 2820**, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 99 through 99, and representing a total expenditure of **56,351.27**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **JROTC Fund 2901**, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 295 through 298, and representing a total expenditure of **183,230.75**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **GOOD BEHAVIOR GAME Fund 2902**, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 121 through 123, and representing a total expenditure of **8,550.27**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **SCHOOL/BASED HEALTH CENTER Fund 2904**, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 16 through 18, and representing a total expenditure of **6,532.69**, be and the same are hereby ordered allowed for payment.
IT IS HEREBY ORDERED by the Board of Trustees that payments from the **JUVENILE DETENTION** Fund 2912, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 91 through 91, and representing a total expenditure of **6,218.73**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **VIRTUAL SCHOOL GRANT** Fund 2914, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 2 through 2, and representing a total expenditure of **117.88**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **TEACHER INCENTIVE** Fund 2915, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 62 through 63, and representing a total expenditure of **17,000.56**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **STATE LEADERSHIP** Fund 2916 appearing on Warrant Register JPS100-B, bearing Voucher Nos. 157 through 158 and representing a total expenditure of **7,695.33**, are and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **ADULT ED** Fund 2917, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 1055 through 1056, and representing a total expenditure of **23,714.75**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **EL/CIVICS** Fund 2919, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 154 through 154, and representing a total expenditure of **18.40**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **EDU RESIDENCE GRANT** Fund 2928 appearing on Warrant Register JPS100-B, bearing Voucher Nos. 4 through 4, and representing a total expenditure of **13,517.95**, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the **TEACHING HISTORY** Fund 2937 appearing on Warrant Register JPS100-B, bearing Voucher Nos. 285 through 285, and representing a total expenditure of **1,167.48**, be and the same are hereby ordered allowed for payment.
IT IS HEREBY ORDERED by the Board of Trustees that payments from the LEADERSHIP PROGRAM Fund 2955, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 297 through 298 and representing a total expenditure of 3,399.15, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the GEAR-UP Fund 2964, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 238 through 238, and representing a total expenditure of 3,200.06, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the CESTEME GRANT Fund 2967, appearing on Warrant Register JPS100-B, bearing Voucher No. 52 through, 52 and representing a total expenditure of 5,661.79, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the ART COMMISSION GRANT Fund 2976, appearing on Warrant Register JPS100-B, bearing Voucher No. 150 through, 150 and representing a total expenditure of 247.40, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the STORM DAMAGE SPRING 2013 Fund 3017, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 17 through 21, and representing a total expenditure of 1,608,033.04, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the LAKE MEMORIAL LIBRARY Fund 7192, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 220 through, 221, and representing a total expenditure of 1,405.51, be and the same are hereby ordered allowed for payment.

IT IS HEREBY ORDERED by the Board of Trustees that payments from the PAYROLL ACCOUNT Fund 7310, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 1556 through, 1562, and representing a total expenditure of 46,431.81, be and the same are hereby ordered allowed for payment.
IT IS HEREBY ORDERED by the Board of Trustees that payments from the PAYROLL DEDUCTION Fund 7311, appearing on Warrant Register JPS100-B, bearing Voucher Nos. 1319 through, 1320, and representing a total expenditure of $1,701,195.78, be and the same are hereby ordered allowed for payment.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of the resolution of the Board of Trustees of said district adopted on the 17th day of December, 2013.

GIVEN under my hand, this the 18th day of December, 2013.

Assistant Secretary Board of Trustees
ORDER APPROVING THE SUPERINTENDENT’S RECOMMENDATION
TO ACCEPT VARIOUS DONATIONS TO DEPARTMENTS/SCHOOLS

The Board received a recommendation from Dr. Cedrick Gray, Superintendent, presented by Ms. Sharolyn Miller, Chief Financial Officer, to accept various donations as follows:

- Cardozo Middle School $5,000.00 from Dr. Josephine Kelly for the school’s National Junior Honor Society activity fund;
- Donation to Watkins, Lee and Brown Elementary Schools, dictionaries, valued at $2.00 each from the Rotary Club of Jackson;
- Jim Hill High School $100.00 from Banks, Finley, White and Company, CPAs for cheerleaders to participate in the National High School Cheerleading Championship; and $50.00 from Greater Mount Calvary M. B. Church;
- Chastain Middle School bottled water, apples, pencils, granola bars, fruit snacks and stickers valued at $1,200.00 from Eaton Aerospace for student refreshments;
- Spann Elementary School - $200.00 from Davey Tucker to purchase a kidney shaped table to be used for tutoring.

After due discussion and consideration, the Board determined that the above recommendation was well received and should be approved.

NOW, THEREFORE, upon motion duly made by Mr. Timothy D. Collins, seconded by Mrs. Linda F. Rush, and for good cause shown, all five (5) board members present voted “aye”, in favor of the motion. The motion carried by a vote of 5 to 0. Ms. Beneta D. Burt was absent from the vote and there remains one unfilled board seat for a seven-member board.

IT IS, THEREFORE, ORDERED that the recommendation from Dr. Cedrick Gray, Superintendent, as presented by Ms. Sharolyn Miller, Chief Financial Officer, to accept various donations, IS HEREBY APPROVED. A copy of the report is hereto attached.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of the resolution of the Board of Trustees of said District adopted on this the 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

[Signature]
Assistant Secretary Board of Trustees
ORDER APPROVING THE SUPERINTENDENT'S RECOMMENDATION FOR VARIOUS BIDS

The Board received a recommendation from Dr. Cedrick Gray, presented by Ms. Sharolyn Miller, Chief Financial Officer, to approve two bids, Bid Numbers 2265 and 2266, as set forth on the attached bid report.

After due discussion and consideration, the board determined that this agenda item, consisting of two bids, should be approved.

NOW, THEREFORE, upon motion duly made by Mr. Timothy D. Collins, seconded by Mrs. Linda F. Rush, and for good cause shown, all five (5) board members present voted "aye", in favor of the motion to accept the two bids. The motion carried by a vote of 5 to 0. Ms. Beneta D. Burt was absent from the vote and there remains one unfilled board seat for a seven-member board.

IT IS FURTHER ORDERED that Ms. Sharolyn Miller, Chief Financial Officer, or her designee, is hereby authorized to issue purchase orders and/or execute contracts and all related documents for all bids.

IT IS FURTHER ORDERED that the prior solicitation of bid proposals for services and/or commodities indicated above IS HEREBY RATIFIED.

IT IS FURTHER ORDERED that the bid of bidders who failed to comply with bid requirements be rejected for the reason(s) indicated on the tabulation sheet(s) for each bid category.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of the resolution of the Board of Trustees of said District adopted on the 17th day of December 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

Assistant Secretary Board of Trustees
ORDER RATIFYING THE SUPERINTENDENT’S DETERMINATION THAT CERTAIN ASSETS SHOULD BE DEEMED “UNUSABLE SCRAP” AND NO LONGER REQUIRED, AND GRANTING THE SUPERINTENDENT OR HIS DESIGNEE AUTHORITY TO DISPOSE OF THE SAME IN THE MOST ECONOMICAL MANNER

AND

ORDER RATIFYING THE SUPERINTENDENT’S DETERMINATION THAT CERTAIN ASSETS SHOULD BE REMOVED FROM THE DISTRICT’S INVENTORY

The Board received a recommendation from Dr. Cedrick Gray, Superintendent, presented by Ms. Sharolyn Miller, Chief Financial Officer, for adoption of an order ratifying his determination that assets listed on the attached pages be deemed “unusable scrap” and no longer required in the operation of the school district or for school or related purposes, and further granting him or his designee authority to dispose of the scrap in the most economical manner.

Dr. Gray further recommended to the Board that inasmuch as the State Auditor’s Office requires that the Board of Trustees approve the prior removal of any stolen and/or vandalized items from the district’s inventory, that the Board adopt an order ratifying his determination that the assets listed on the attached pages should be removed from the district’s inventory.

After due discussion and consideration, the Board determined that the above recommendation was well received and should be approved.

NOW, THEREFORE, upon a motion duly made by Mr. Timothy D. Collins, seconded by Mrs. Linda F. Rush, and for good cause shown, all five (5) board members present voted “aye”, in favor of the motion to properly dispose of surplus property. The motion carried by a vote of 5 to 0 to approve the recommendation. Ms. Beneta D. Burt was absent from the vote and there remains one unfilled seat for a seven-member board.

IT IS, THEREFORE, ORDERED that the recommendation from Dr. Cedrick Gray, Superintendent, as presented by Ms. Sharolyn Miller, Chief Financial Officer, that the assets listed on the attached pages be deemed “unusable scrap” and no longer required in the operation of the school district or for school or related purposes, IS HEREBY RATIFIED, and the Superintendent or his
designee IS HEREBY GRANTED authority to dispose of the scrap in the most economical manner.

IT IS FURTHER ORDERED that the assets listed on the attached pages are hereby removed from the district's inventory.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of the resolution of the Board of Trustees of said District adopted on the 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

[Signature]
Assistant Secretary Board of Trustees
ORDER APPROVING THE SUPERINTENDENT’S RECOMMENDATION FOR A MEMORANDUM OF UNDERSTANDING BETWEEN JACKSON STATE UNIVERSITY AND THE JACKSON PUBLIC SCHOOL DISTRICT

The Board received a recommendation from Dr. Cedrick Gray, Superintendent, presented by Ms. Tonya Green, Executive Director of Exceptional Education, for approval of a Memorandum of Understanding between Jackson State University and the Jackson Public School District, to establish and guide a working relationship in placing undergraduate and graduate students with the JPSD for training opportunities. A copy of the MOU is hereto attached.

After due discussion and consideration, the Board determined that the above recommendation was well received and should be approved.

NOW, THEREFORE, upon motion duly made by Mrs. Kisiah W. Nolan, seconded by Dr. Otha Burton, Jr., and for good cause shown, all five (5) board members present voted “aye” in favor of the motion. The motion carried by a unanimous vote of 5 to 0. Ms. Beneta D. Burt was absent from the vote and there remains an unfilled board seat for a seven-member board.

IT IS, THEREFORE, ORDERED that the recommendation from Dr. Cedrick Gray, Superintendent, as presented Ms. Tonya Green, Executive Director of Exceptional Education, for approval of a Memorandum of Understanding between Jackson State University and the Jackson Public School District, to establish and guide a working relationship in placing undergraduate and graduate students with the JPSD for training opportunities, IS HEREBY APPROVED. A copy of the MOU is hereto attached.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of the resolution of the Board of Trustees of said District adopted on the 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

[Signature]
Assistant Secretary Board of Trustees
ORDER APPROVING THE SUPERINTENDENT’S RECOMMENDATION FOR A MEMORANDUM OF UNDERSTANDING BETWEEN LOUISIANA TECH UNIVERSITY AND THE JACKSON PUBLIC SCHOOL DISTRICT

The Board received a recommendation from Dr. Cedrick Gray, Superintendent, presented by Ms. Tonya Green, Executive Director of Exceptional Education, for approval of a Memorandum of Understanding between Louisiana Tech University and the Jackson Public School District, to establish and guide a working relationship in placing undergraduate and graduate students with the JPSD for training opportunities. A copy of the MOU is hereto attached.

After due discussion and consideration, the Board determined that the above recommendation was well received and should be approved.

NOW, THEREFORE, upon motion duly made by Mrs. Kisiah W. Nolan, seconded by Dr. Otha Burton, Jr., and for good cause shown, all five (5) board members present voted “aye” in favor of the motion. The motion carried by a unanimous vote of 5 to 0. Ms. Beneta D. Burt was absent from the vote and there remains an unfilled board seat for a seven-member board.

IT IS, THEREFORE, ORDERED that the recommendation from Dr. Cedrick Gray, Superintendent, as presented Ms. Tonya Green, Executive Director of Exceptional Education, for approval of an agreement between Louisiana Tech University and the Jackson Public School District, to establish and guide a working relationship in placing undergraduate and graduate students with the JPSD for training opportunities, IS HEREBY APPROVED. A copy of the MOU is hereto attached.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of the resolution of the Board of Trustees of said District adopted on the 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

[Signature]
Assistant Secretary Board of Trustees
ORDER APPROVING THE SUPERINTENDENT'S RECOMMENDATION
FOR AN AGREEMENT BETWEEN INFOSNAP, INC., AND
THE JACKSON PUBLIC SCHOOL DISTRICT

The Board received a recommendation from Dr. Cedrick Gray, Superintendent, presented by Ms. Sharolyn Miller, Chief Financial Officer, for approval of an agreement between Infosnap, Inc. and the Jackson Public School District, to provide quality online admission and registration solutions designed specifically for Pre K-12 school districts. A copy of the agreement is hereto attached.

After due discussion and consideration, the Board determined that the above recommendation was well received and should be approved.

NOW, THEREFORE, upon motion duly made by Mr. Timothy D. Collins, seconded by Mrs. Linda F. Rush, and for good cause shown, all five (5) board members present voted "aye" in favor of the motion. The motion carried by a unanimous vote of 5 to 0. Ms. Beneta D. Burt was absent from the vote and there remains an unfilled board seat for a seven-member board.

IT IS, THEREFORE, ORDERED that the recommendation from Dr. Cedrick Gray, Superintendent, as presented, by Ms. Sharolyn Miller, Chief Financial Officer, for approval of an agreement between Infosnap, Inc. and the Jackson Public School District, to provide quality online admission and registration solutions designed specifically for Pre K-12 school districts, IS HEREBY APPROVED. A copy of the agreement is hereto attached.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of the resolution of the Board of Trustees of said District adopted on the 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

[Signature]
Assistant Secretary Board of Trustees
ORDER APPROVING THE SUPERINTENDENT’S RECOMMENDATION FOR AN AGREEMENT BETWEEN AHS, INC., AND THE JACKSON PUBLIC SCHOOL DISTRICT

The Board received a recommendation from Dr. Cedrick Gray, Superintendent, presented by Ms. Sharolyn Miller, Chief Financial Officer, for approval of an agreement between AHS, INC., and the Jackson Public School District to serve as the hosting agency for the District’s use of the Infosnap online technology product. A copy of the agreement is hereto attached.

After due discussion and consideration, the Board determined that the above recommendation was well received and should be approved.

NOW, THEREFORE, upon motion duly made by Mr. Timothy D. Collins, seconded by Mrs. Linda F. Rush, and for good cause shown, all five (5) board members present voted "aye" in favor of the motion. The motion carried by a unanimous vote of 5 to 0. Ms. Beneta D. Burt was absent from the vote and there remains an unfilled board seat for a seven-member board.

IT IS, THEREFORE, ORDERED that the recommendation from Dr. Cedrick Gray, Superintendent, as presented by Ms. Sharolyn Miller, Chief Financial Officer, for approval of an agreement between AHS, INC., and the Jackson Public School District to serve as the hosting agency for the District’s use of the Infosnap online technology product IS HEREBY APPROVED. A copy of the agreement is hereto attached.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of the resolution of the Board of Trustees of said District adopted on the 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

[Signature]

Assistant Secretary Board of Trustees
This item was pulled:
Approval of Agreement between Pearson VUE and the Jackson Public School District

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of the resolution of the Board of Trustees of said District adopted on the 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

[Signature]

Assistant Secretary Board of Trustees
ORDER APPROVING THE SUPERINTENDENT’S RECOMMENDATION FOR A
FY14 TITLE I 1003 (1) APPLICATION ON BEHALF
OF THE JACKSON PUBLIC SCHOOL DISTRICT

The Board received a recommendation from Dr. Cedrick Gray,
Superintendent, presented by Dr. Abby Webley, Director of State
and Federal Programs, for approval of FY14 Title I 1003 (1)
Application on behalf of the Jackson Public School District. A
copy of the application is hereto attached.

After due discussion and consideration, the Board
determined that the above recommendation was well received and
should be approved.

NOW, THEREFORE, upon motion duly made by Mrs. Linda F.
Rush, seconded by Mrs. Kisiah W. Nolan, and for good cause shown,
all five (5) board members present voted “aye”, in favor of the
motion. The motion carried by a vote of 5 to 0. Ms. Beneta D.
Burt was absent from the vote and there remains one unfilled
board seat for a seven-member board.

IT IS, THEREFORE, ORDERED that the recommendation from Dr.
Cedrick Gray, Superintendent, as presented by Dr. Abby Webley,
Director of State and Federal Programs, for approval FY14 Title I
1003 (1) Application on behalf of the Jackson Public School
District, IS HEREBY APPROVED. A copy of the application is
hereto attached.

I, the undersigned Assistant Secretary of the Board of Trustees
of the Jackson Public School District, do hereby certify that the above
and foregoing is a true and correct copy of 17th day of December, 2013,
as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

Assistant Secretary Board of Trustees
ORDER APPROVING THE SUPERINTENDENT’S RECOMMENDATION: FOR PROJECT NO. 30401901 - A TEMPORARY AND PERMANENT CONSTRUCTION EASEMENT FOR PUBLIC IMPROVEMENT AT HARDY MIDDLE SCHOOL

The Board received a recommendation from Dr. Cedrick Gray, Superintendent, presented by Mr. Fred D. Davis, Executive Director of Facilities and Operations, for approval of a Temporary and Permanent Easement at Hardy Middle School for public improvements, grading, and other construction purposes on sewer project at Lynch Creek at Hardy Middle School. Information pertaining to this project is hereto attached.

After due discussion and consideration, the Board determined that the above recommendation was well received and should be approved.

NOW, THEREFORE, upon motion duly made by Mrs. Linda F. Rush, seconded by Mrs. Kisiah W. Nolan, and for good cause shown, all five (5) board members present voted "aye", in favor of the motion. The motion carried by a vote of 5 to 0. Ms. Beneta D. Burt was absent from the vote and there remains one unfilled board seat for a seven-member board.

IT IS, THEREFORE, ORDERED that the recommendation from Dr. Cedrick Gray, Superintendent, as presented by Mr. Fred D. Davis, Executive Director of Facilities and Operations, for approval of a Temporary and Permanent Easement at Hardy Middle School for public improvements, grading, and other construction purposes on sewer project at Lynch Creek at Hardy Middle School, IS HEREBY APPROVED. Information pertaining to this project is hereto attached.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand this the 18th day of December, 2013.

Assistant Secretary Board of Trustees
It is recommended that the Board of Trustees approve the following agenda item(s):

<table>
<thead>
<tr>
<th>Agenda item – your recommendation for approval of or to:</th>
<th>Approval of Temporary and Permanant Easement at Hardy Middle School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board policy reference:</td>
<td>EB</td>
</tr>
<tr>
<td>Originating department:</td>
<td>Facilities</td>
</tr>
<tr>
<td>Name of person submitting:</td>
<td>Mr. Fred D. Davis, Executive Director for Facilities and Operations</td>
</tr>
<tr>
<td>Effective date for implementation:</td>
<td>December 18, 2013</td>
</tr>
</tbody>
</table>

**Agenda Item Analysis**

Brief explanation of agenda item, including how the item furthers district goals:

The City of Jackson is requesting the easement as part of its sewer and water upgrades to infrastructure.

If other departments are involved, name the departments and indicate their roles:

**Funding Source**

JPS – indicate which budget is being used: N/A

Alternate funding source – name source:
<table>
<thead>
<tr>
<th>Time</th>
<th>Who</th>
<th>Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/9/2013 4:06 PM</td>
<td>Chief Financial Officer</td>
<td>Yes</td>
</tr>
<tr>
<td>12/11/2013 2:12 PM</td>
<td>Superintendent of Schools</td>
<td>Yes</td>
</tr>
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</table>
Summary of Board of Trustees Agenda Item
Approval for Project No. 30501901
Lynch Creek Sewer Project at Hardy Middle School Temporary Construction Easement
Office of Business Services
December 17, 2013
Executive Summary

Recommended Action: The administration is requesting approval to grant a temporary easement on 0.19 acres (8,170 square feet) to the City of Jackson, Mississippi for and in consideration of Nine-Thousand One-Hundred Thirty-Five and NO/100 Dollars ($9,135.00) at Hardy Middle School.

Justification /Rationale: This temporary easement is for public improvements, grading, and other construction purposes on sewer project at Lynch Creek at Hardy Middle School.

Method of Selection: This site was selected by the city of Jackson.

Evaluation:
The City of Jackson shall have the right to use, occupy, improve, grade, ditch, drain and otherwise use for construction purposes the above described land only so long as is necessary to complete the construction. Upon the completion of the said work of construction the said temporary easement shall terminate and all right, title and interest in and to the above described land will revert to the Jackson Public School District.

Budgetary Information: The funding source for this project is from the City of Jackson, Mississippi. Payments will be made to the district in accordance with use of the land by the City of Jackson.
Summary of Board of Trustees Agenda Item
Approval for Project No. 30501901
Lynch Creek Sewer Project at Hardy Middle School Temporary Construction Easement
Office of Business Services
December 17, 2013
Funding Source/Budgetary Status

<table>
<thead>
<tr>
<th>Source of Funding</th>
<th>Budget String</th>
<th>Cost of Item/Service</th>
<th>Budget Balance</th>
<th>Method of Disbursements</th>
<th>Duration of Contract</th>
</tr>
</thead>
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<td>$</td>
<td>$</td>
<td>Monthly</td>
<td>Begins &lt;0 Ends (1)</td>
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<td>Monthly</td>
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</table>
Summary of Board of Trustees Agenda Item
Approval for Project No. 30501901
Lynch Creek Sewer Project at Hardy Middle School Permanent Easement
Office of Business Services
December 17, 2013
Executive Summary

Recommended Action: The administration is requesting approval to grant a permanent easement on 0.74 acres (32,107 square feet) for and in consideration of Thirty-Three-Thousand Eight-Hundred Seventy-Two and NO/100 Dollars ($33,872.00) to the City of Jackson, Mississippi at Hardy Middle School.

Justification /Rationale: This permanent easement is for public improvements, grading, and other construction purposes at Lynch Creek at Hardy Middle School.

Method of Selection: This property was selected by the City of Jackson.

Evaluation: NA

Budgetary Information: The funding source for this project is City of Jackson, Mississippi. Payments will be made to the district in accordance with use of the land by the City of Jackson.
Summary of Board of Trustees Agenda Item  
Approval for Project No. 30501901  
Lynch Creek Sewer Project at Hardy Middle School Permanent Easement 
Office of Business Services  
December 17, 2013  
Funding Source/Budgetary Status

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<td>City of Jackson</td>
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</table>
Dear Mr. Davis,

The City of Jackson, Mississippi is in the process of acquiring property interests needed for the Lynch Creek Sanitary Sewer Project. To plan, engineer, and implement these improvements, the City has contracted with Neel-Schaffer, Inc., whose office is located at 125 South Congress Street in Jackson, Mississippi. Neel-Schaffer, Inc. has also contracted with Right of Way Technology, Inc. to provide right of way services for this project.

This project is part of an overall plan to improve portions of the City's sanitary sewer system as funding is available. I am contacting you, therefore, on behalf of the City of Jackson to acquire a temporary construction easement and 20' permanent easement needed for this project. These easements are located along Myer Avenue from Oakmont Drive to St. Charles Street. The amount offered is based on an appraisal prepared by a qualified appraiser, was reviewed by a qualified review appraiser, and was approved by the City Council. The amount offered is no less or no more than the approved appraisal.

Much effort has been invested in determining the property interests needed for this project and the amount of just compensation due. As I am sure you will understand, the City's offer cannot be changed unless we are furnished evidence that the offer is not sound. The City believes that the above offer is most equitable, and urges your favorable consideration and acceptance.

Your cooperation in this endeavor will be greatly appreciated. If you have questions pertaining to the acquisition or need additional information, please feel free to contact me. Also, I will be contacting you on a regular basis to assist you.

Note: This acquisition involves the removal of 6 oak trees and 2 pine trees in the easement area. There are also 3 baseball backstops within the easement area. The City's contractor will remove these backstops and replace them after construction.

Sincerely,

Mark Dye
Acquisition Agent
CITY OF JACKSON
FAIR MARKET VALUE OFFER

NAME: Trustees of the Jackson Municipal Separate School District of Jackson, Mississippi
ADDRESS: Myer Avenue (Hardy Middle School) Jackson, Mississippi
PROJECT: 30501901 Lynch Creek Sanitary Sewer Improv
DATE: September 30, 2013
COUNTY: Hinds
ROWPARCEL(S): 005-0-00-E/T

It is necessary that the City of Jackson, Mississippi acquire from you certain property necessary for the construction of this project. The identification of the real property and the particular interests being acquired are indicated on the attached instrument(s).

The value of the real property interests being acquired is based on the fair market value of the property and is not less than the approved appraised value/determination disregarding any decrease or increase in the fair market value caused by the project. This fair market value offer includes all damages and is based on our approved appraisal/determination in the amount of $43,007.00.

☑ Appraisal. □ Value Determination. This Value Determination was made based upon recent market data in this area.

This acquisition does not include oil, gas, or mineral rights but includes all other interests.

Unless noted otherwise, this acquisition does not include any items which are considered personal property under Mississippi State Law. Examples of such items are household and office furniture and appliances, machinery, business and farm inventory, etc.

The real property improvements being acquired are None.

The following real property and improvements are being acquired but not owned by you

Note: Three baseball backstops to be removed and replaced by contractor.

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 oak trees, 2 pine trees</td>
<td>N/A</td>
</tr>
</tbody>
</table>

Separately held interest(s) in the real property are valued at $43,007.00

Land Value: 32,107 sq. ft. $21,672.00
Improvements: (4 oak trees, 2 pine trees) $12,200.00
Damasges: N/A
Temporary Construction Easement 28,462 sq. ft. $9,135.00

Total Fair Market Value Offer $43,007.00

NOTE: All interests must be acquired by the City before any payment will be made.

Mark Dye - Right of Way Technology, Inc.
PERMANENT EASEMENT

INDEXING INSTRUCTIONS: 32,107 sq ft NE4, S6, T5N, R1E City of Jackson, Hinds County, Mississippi

JPS (Hardy Middle School)
PROJECT NUMBER 30501901
PARCEL NUMBER 005-00-00-E
THE STATE OF MISSISSIPPI
COUNTY OF HINDS

For and in consideration of Thirty-Three-Thousand Eight-Hundred Seventy-Two and
NO/100 Dollars ($33,872.00) the receipt and sufficiency of which is hereby acknowledged,
I, the undersigned hereby grant, sell, and convey unto the City of Jackson, Mississippi for
public improvements, grading, and other construction purposes on Project No. 30501901, an
easement through, over, on and across the following described land:

A tract or parcel of land containing 0.74 acres (32,107 square feet), more or less, located in
the Northeast Quarter (NE1/4) of Section 6, Township 5 North, Range 1 East, City of
Jackson, Hinds County, Mississippi and being more particularly described as follows, to wit;

BEGINNING at an iron rod on the Eastern right-of-way line of Myer Avenue as it is now
(November 2012) laid out and in use, that is 59.86 feet East of and 16.03 feet South of a 1/2
inch iron rod marking the Southeast Corner of Lot 12, Westland Plaza Subdivision, Part
"C", a map or plat of which is on file in the Office of the Chancery Clerk of Hinds County,
Mississippi; thence, leaving the aforesaid East right-of-way line of Myer Avenue, run South
89 degrees 20 minutes 10 seconds East for a distance of 9.52 feet to an iron rod; thence run
North 00 degrees 04 minutes 23 seconds East for a distance of 907.12 feet to a chiseled "x"
in the pavement on the Southern right-of-way line of St Charles Street as now (November
2012) laid out and in use; thence, following the aforesaid South right-of-way line of St
Charles Street, run South 89 degrees 24 minutes 49 seconds East for a distance of 20.00 feet
to a chiseled "x" in the pavement on the aforesaid South right-of-way line of St Charles
Street; thence, leaving the aforesaid South right-of-way line of St Charles Street, run South
00 degrees 04 minutes 23 seconds West for a distance of 574.37 feet to an iron rod; thence run
North 89 degrees 48 minutes 27 seconds East for a distance of 10.00 feet to an iron rod;
thence run South 00 degrees 04 minutes 23 seconds West for a distance of 20.00 feet to an
iron rod; thence run South 89 degrees 48 minutes 27 seconds West for a distance of 10.00
feet to an iron rod; thence run South 00 degrees 04 minutes 23 seconds West for a distance
of 516.20 feet to an iron rod; thence run South 89 degrees 55 minutes 37 seconds East for a
distance of 10.00 feet to an iron rod; thence run South 00 degrees 04 minutes 23 seconds

Initial

JPS (Hardy Middle School)
PROJECT NUMBER 30501901
PARCEL NUMBER 005-0-00-E
West for a distance of 21.04 feet to an iron rod; thence run North 89 degrees 55 minutes 37 seconds West for a distance of 10.00 feet to an iron rod; thence run South 00 degrees 04 minutes 23 seconds West for a distance of 443.50 feet to an iron rod on the Northern right-of-way line of Oakmont Drive as now (November 2012) laid out and in use; thence, following the aforesaid North right-of-way line of Oakmont Drive, run South 89 degrees 55 minutes 11 seconds West for a distance of 20.00 feet to an iron rod on the aforesaid Northern right-of-way line of Oakmont Drive; thence, leaving the aforesaid Northern right-of-way line of Oakmont Drive, run North 00 degrees 04 minutes 23 seconds East for a distance of 648.19 feet to an iron rod; thence run North 89 degrees 20 minutes 10 seconds West for a distance of 9.70 feet to an iron rod on the aforesaid Eastern right-of-way line of Myer Avenue; thence, following the East right-of-way line of Myer Avenue, run North 00 degrees 35 minutes 11 seconds East for a distance of 20.00 feet back to the POINT OF BEGINNING.

The grantor herein further warrants that the above described property is no part of its homestead.

It is further understood and agreed that this instrument constitutes the entire agreement between the grantor and the grantee, there being no oral agreements or representations of any kind.

Witness my signature this the 17th day of December A.D. 2013.

Board of Trustees Jackson Public Schools
FKA: Trustees of the Jackson Municipal Separate School District

By:

Printed Name/Title: Board President

Initial: JPS (Hardy Middle School)
PROJECT NUMBER 30501901
PARCEL NUMBER 005-0-00-E
STATE OF MISSISSIPPI
COUNTY OF HINDS

Personally appeared before me, the undersigned authority in and for the said county and state, on this 17th day of November, 2013, within my jurisdiction, the within named Monica Hilman-Lane, who acknowledged that he/she is President of the Board of Trustees Jackson Public Schools, and that in said representative capacity he/she executed the above and foregoing instrument, after first having been duly authorized so to do.

(SEAL)

My commission expires:

Initial

JPS (Hardy Middle School)
PROJECT NUMBER 30501901
PARCEL NUMBER 005-0-00-E
TEMPORARY EASEMENT

INDEXING INSTRUCTIONS: 28,462 sq ft NE4, S6, T5N, R1E, City of Jackson, Hinds County, Mississippi

Initial _____, _____, _____.

JPS (Hardy Middle School)
PROJECT NUMBER 30501901
PARCEL NUMBER 005-0-00-T
THE STATE OF MISSISSIPPI
COUNTY OF HINDS

For and in consideration of Nine-Thousand One-Hundred Thirty-Five and NO/100 Dollars ($9,135.00) the receipt and sufficiency of which is hereby acknowledged, I, the undersigned hereby grant, sell, and convey unto the City of Jackson, Mississippi for public improvements, grading, and other construction purposes on Project No. 30501901, a temporary easement through, over, on and across the following described land:

A tract or parcel of land containing 0.19 acres (8,170 square feet), more or less, located in the Northeast Quarter (NE1/4) of Section 6, Township 5 North, Range 1 East, City of Jackson, Hinds County, Mississippi and being more particularly described as follows, to wit;

BEGINNING at an iron rod on the East right-of-way line of Myer Avenue as it is now (November 2012) laid out and in use, that is 60.17 feet East of and 13.96 feet North of a 1/2 inch iron rod marking the Northeast Corner of Lot 22, Westland Plaza Subdivision, Part "A", a map or plat of which is on file in the Office of the Chancery Clerk of Hinds County, Mississippi; thence, leaving the aforesaid East right-of-way line of Myer Avenue, run South 89 degrees 20 minutes 10 seconds East for a distance of 9.70 feet to an iron rod; thence run South 00 degrees 04 minutes 23 seconds West for a distance of 648.19 feet to an iron rod on the North right-of-way line of Oakmont Drive as now (November 2012) laid out and in use; thence, following the aforesaid North right-of-way line of Oakmont Drive, run South 89 degrees 59 minutes 11 seconds West for a distance of 15.51 feet to an iron rod at the intersection of the aforesaid North right-of-way line of Oakmont Drive and the aforesaid East right-of-way line of Myer Avenue; thence, following the aforesaid East right-of-way line of Myer Avenue, run North 00 degrees 35 minutes 11 seconds East for a distance of 648.34 feet back to the POINT OF BEGINNING.

A tract or parcel of land containing 0.11 acres (4,952 square feet), more or less, located in the Northeast Quarter (NE1/4) of Section 6, Township 5 North, Range 1 East, City of Jackson, Hinds County, Mississippi and being more particularly described as follows, to wit;

BEGINNING at an iron rod on the East right-of-way line of Myer Avenue as it is now (November 2012) laid out and in use, that is 59.86 feet East of and 16.03 feet South of a 1/2

Initial _, _, __

JPS (Hardy Middle School)
PROJECT NUMBER 30501901
PARCEL NUMBER 005-0-00-T
inch iron rod marking the Southeast Corner of Lot 12, Westland Plaza Subdivision, Part “C”, a map or plat of which is on file in the Office of the Chancery Clerk of Hinds County, Mississippi; thence, following the aforesaid East right-of-way line of Myer Avenue, run North 00 degrees 35 minutes 11 seconds East for a distance of 907.07 feet to a chiseled “x” in the pavement at the intersection of the aforesaid East right-of-way line of Myer Avenue and the South right-of-way line of St. Charles Street, as both are now (November 2012) laid out and in use; thence, following the aforesaid South right-of-way line of St. Charles Street, run South 89 degrees 24 minutes 49 seconds East for a distance of 1.40 feet to a chiseled “x” in the pavement on the aforesaid South right-of-way line of St. Charles Street, thence, leaving the aforesaid South right-of-way line of St. Charles Street, run South 00 degrees 04 minutes 23 seconds West for a distance of 907.12 feet to an iron rod; thence run North 89 degrees 20 minutes 10 seconds West for a distance of 9.52 feet back to the POINT OF BEGINNING.

A tract or parcel of land containing 0.13 acres (5,743 square feet), more or less, located in the Northeast Quarter (NE1/4) of Section 6, Township 5 North, Range 1 East, City of Jackson, Hinds County, Mississippi and being more particularly described as follows, to wit;

BEGINNING at a chiseled "x" in the pavement on the South right-of-way line of St. Charles Street as now (November 2012) laid out and in use, said point being South 89 degrees 24 minutes 49 seconds East, 31.41 feet from another chiseled "x" in the pavement marking the intersection of the aforesaid South right-of-way line of St. Charles Street and the Eastern right-of-way line of Myer Avenue as both are now (November 2012) laid out and in use; thence, leaving the aforesaid South right-of-way line of St. Charles Street, run South 00 degrees 04 minutes 23 seconds West for a distance of 574.23 feet to an iron rod; thence run South 89 degrees 48 minutes 27 seconds West for a distance of 10.00 feet to an iron rod; thence run North 00 degrees 04 minutes 23 seconds East for a distance of 574.37 feet to an iron rod; thence run South 89 degrees 24 minutes 49 seconds East for a distance of 10.00 feet back to the POINT OF BEGINNING.

A tract or parcel of land containing 0.12 acres (5,162 square feet), more or less, located in the Northeast Quarter (NE1/4) of Section 6, Township 5 North, Range 1 East, City of Jackson, Hinds County, Mississippi and being more particularly described as follows, to wit;

BEGINNING at an iron rod that is 87.04 feet East of and 36.80 feet North of a 1/2 inch iron rod marking the Northeast Corner of Lot 1, Westland Plaza Subdivision, Part “C”, a map or plat of which is on file in the Office of the Chancery Clerk of Hinds County, Mississippi;

Initial ____, ____

JPS (Hardy Middle School)
PROJECT NUMBER 30501901
PARCEL NUMBER 005-0-00-T
thence run North 89 degrees 48 minutes 27 seconds East for a distance of 10.00 feet to an iron rod; thence run South 00 degrees 04 minutes 23 seconds West for a distance of 516.24 feet to an iron rod; thence run North 89 degrees 55 minutes 37 seconds West for a distance of 10.00 feet to an iron rod; thence run North 00 degrees 04 minutes 23 seconds East for a distance of 516.20 feet back to the POINT OF BEGINNING.

A tract or parcel of land containing 0.10 acres (4,435 square feet), more or less, located in the Northeast Quarter (NE1/4) of Section 6, Township 5 North, Range 1 East, City of Jackson, Hinds County, Mississippi and being more particularly described as follows, to wit;

BEGINNING at an iron rod on the North right-of-way line of Oakmont Drive as now (November 2012) laid out and in use, said point being North 89 degrees 59 minutes 11 seconds East, 35.51 feet an iron rod marking the intersection of the aforesaid North right-of-way line of Oakmont Drive and the Eastern right-of-way line of Myer Avenue as both are now (November 2012) laid out and in use; thence, leaving the aforesaid North right-of-way line of Oakmont Drive, run North 00 degrees 04 minutes 23 seconds East for a distance of 443.50 feet to an iron rod; thence run South 89 degrees 55 minutes 37 seconds East for a distance of 10.00 feet to an iron rod; thence run South 00 degrees 04 minutes 23 seconds West for a distance of 443.48 feet to an iron rod on the aforesaid North right-of-way line of Oakmont Drive; thence, following the aforesaid North right-of-way line of Oakmont Drive, run South 89 degrees 59 minutes 11 seconds West for a distance of 10.00 feet back to the POINT OF BEGINNING.

It is understood and agreed, and it is the intention of the parties hereto, that the grantee shall have the right to use, occupy, improve, grade, ditch, drain and otherwise use for construction purposes the above described land only so long as is necessary to complete the construction of said Project No. 30501901 in accordance with the plans and specifications for said project, said plans and specifications however, being subject to change by the City of Jackson. Upon the completion of the said work of construction the said temporary easement shall terminate and all right, title and interest in and to the above

Initial _____, _____, _____

JPS (Hardy Middle School)
PROJECT NUMBER 30501901
PARCEL NUMBER 005-0-00-T
West for a distance of 21.04 feet to an iron rod; thence run North 89 degrees 55 minutes 37 seconds West for a distance of 10.00 feet to an iron rod; thence run South 00 degrees 04 minutes 23 seconds West for a distance of 443.50 feet to an iron rod on the Northern right-of-way line of Oakmont Drive as now (November 2012) laid out and in use; thence, following the aforesaid North right-of-way line of Oakmont Drive, run South 89 degrees 55 minutes 37 seconds West for a distance of 10.00 feet to an iron rod; thence run South 00 degrees 04 minutes 23 seconds West for a distance of 443.50 feet to an iron rod on the Northern right-of-way line of Oakmont Drive; thence, leaving the aforesaid Northern right-of-way line of Oakmont Drive, run North 00 degrees 04 minutes 23 seconds West for a distance of 648.19 feet to an iron rod; thence run North 89 degrees 20 minutes 10 seconds West for a distance of 9.70 feet to an iron rod on the aforesaid Eastern right-of-way line of Myer Avenue; thence, following the East right-of-way line of Myer Avenue, run North 00 degrees 35 minutes 11 seconds West for a distance of 20.00 feet back to the POINT OF BEGINNING.

The grantor herein further warrants that the above described property is no part of its homestead.

It is further understood and agreed that this instrument constitutes the entire agreement between the grantor and the grantee, there being no oral agreements or representations of any kind.

Witness my signature this the 17th day of December, A.D. 2013.

Board of Trustees Jackson Public Schools
FKA: Trustees of the Jackson Municipal Separate School District

Printed Name/Title: Board President

Initial: ___ ___

JPS (Hardy Middle School)
PROJECT NUMBER 30501901
PARCEL NUMBER 005-0-00-E
STATE OF MISSISSIPPI
COUNTY OF HINDS

Personally appeared before me, the undersigned authority in and for the said county and state, on this 17th day of December, 2013, within my jurisdiction, the within named Monica Wilmar-Lone, who acknowledged that she is President of the Board of Trustees Jackson Public Schools, and that in said representative capacity she executed the above and foregoing instrument, after first having been duly authorized so to do.

VICTORY DILLON MUMFORD (NOTARY PUBLIC)

(SEAL)

My commission expires: Oct. 1, 2017

Initial ________________

JPS (Hardy Middle School)
PROJECT NUMBER 30501901
PARCEL NUMBER 005-0-00-E
Name (as shown on your income tax return)

Business name/ disregarded entity name, if different from above

Check appropriate box for federal tax classification:
- Individual/sole proprietor
- C Corporation
- S Corporation
- Partnership
- Trust/estate
- Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership)
- Exempt payee
- Other (see instructions)

Address (number, street, and apt. or suite no.)
City, state, and ZIP code

List account number(s) here (optional)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Taxpayer Identification Number (TIN)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enter your TIN in the appropriate box. The TIN provided must match the name given on the &quot;Name&quot; line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.</td>
<td></td>
</tr>
</tbody>
</table>

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter. |

<table>
<thead>
<tr>
<th>Social security number</th>
</tr>
</thead>
<tbody>
<tr>
<td>123-45-6789</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employer identification number</th>
</tr>
</thead>
<tbody>
<tr>
<td>12345678</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Part II</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under penalties of perjury, I certify that:</td>
<td></td>
</tr>
<tr>
<td>1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and</td>
<td></td>
</tr>
<tr>
<td>2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and</td>
<td></td>
</tr>
<tr>
<td>3. I am a U.S. citizen or other U.S. person (defined below).</td>
<td></td>
</tr>
</tbody>
</table>

Certification instructions. You must check either Item 1 above if you have not been notified by the IRS that you are subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, Item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4. |

Sign Here |
Signature of U.S. person |
Date |

General Instructions
Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form
A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:
1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:
- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.
ORDER APPROVING THE SUPERINTENDENT'S RECOMMENDATION: FOR PROJECT NO. 30501901 - A TEMPORARY AND PERMANENT CONSTRUCTION EASEMENT FOR PUBLIC IMPROVEMENT AT PROVINE HIGH SCHOOL

The Board received a recommendation from Dr. Cedrick Gray, Superintendent, presented by Mr. Fred D. Davis, Executive Director of Facilities and Operations, for approval of a Temporary and Permanent Easement at Provine High School for public improvements, grading, and other construction purposes on sewer project at Lynch Creek at Provine High School. Information pertaining to this project is hereto attached.

After due discussion and consideration, the Board determined that the above recommendation was well received and should be approved.

NOW, THEREFORE, upon motion duly made by Mr. Timothy D. Collins, seconded by Mrs. Linda F. Rush, and for good cause shown, all five (5) board members present voted “aye”, in favor of the motion. The motion carried by a vote of 5 to 0. Ms. Beneta D. Burt was absent from the vote and there remains one unfilled board seat for a seven-member board.

IT IS, THEREFORE, ORDERED that the recommendation from Dr. Cedrick Gray, Superintendent, as presented by Mr. Fred D. Davis, Executive Director of Facilities and Operations, for approval of a Temporary and Permanent Easement at Provine High School for public improvements, grading, and other construction purposes on sewer project at Lynch Creek at Provine High School, IS HEREBY APPROVED. Information pertaining to this project is hereto attached.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

Assistant Secretary Board of Trustees
Agenda Item Form

Regular Meeting of the Board of Trustees

JACKSON PUBLIC SCHOOL DISTRICT

**DATE:** December 17, 2013

**TIME:** 5:30 PM

**PLACE:** 621 South State Street

---

**Board Of Trustees**
Jackson Public School District
Jackson, Mississippi

**Ladies and Gentlemen:**

It is recommended that the Board of Trustees approve the following agenda item(s):

<table>
<thead>
<tr>
<th>Agenda item – your recommendation for approval of or to:</th>
<th>Approval of Temporary and Permanent Easement at Provine High School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board policy reference:</td>
<td>EB</td>
</tr>
<tr>
<td>Originating department:</td>
<td>Facilities</td>
</tr>
<tr>
<td>Name of person submitting:</td>
<td>Mr. Davis</td>
</tr>
<tr>
<td>Effective date for implementation:</td>
<td>December 18, 2013</td>
</tr>
</tbody>
</table>

**Agenda Item Analysis**

**Brief explanation of agenda item, including how the item furthers district goals:**
The City of Jackson is requesting the easement as part of its sewer and water upgrades to infrastructure.

**If other departments are involved, name the departments and indicate their roles:**

**Funding Source**

**JPS – indicate which budget is being used:**
N/A

**Alternate funding source – name source:**
<table>
<thead>
<tr>
<th>History</th>
<th>Time</th>
<th>Who</th>
<th>Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>12/9/2013 4:06 PM</td>
<td>Chief Financial Officer</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>12/11/2013 2:12 PM</td>
<td>Superintendent of Schools</td>
<td>Yes</td>
</tr>
</tbody>
</table>
Summary of Board of Trustees Agenda Item
Approval for Project No. 30501901
Lynch Creek Sewer Project at Provine High School Temporary Construction Easement
Office of Business Services
December 17, 2013
Executive Summary

**Recommended Action:** The administration is requesting approval to grant a temporary easement of approximately 0.34 acres (14,647 square feet) for and in consideration of Eight-Thousand Six-Hundred Fifty and NO/100 Dollars ($8,650.00) from the City of Jackson, Mississippi at Provine High School.

**Justification /Rationale:** This temporary easement is for public improvements, grading, and other construction purposes on a sewer project at the Lynch Creek at Provine High School.

**Method of Selection:** Site was selected by the City of Jackson for repairs.

**Evaluation:** The City of Jackson shall have the right to use, occupy, improve, grade, ditch, drain and otherwise use for construction purposes. Upon the completion of the said work of construction the said temporary easement shall terminate and all rights, title and interest in and to the above described land will revert to the Jackson Public School District.

**Budgetary Information:** The funding source for this project is from the City of Jackson, Mississippi. Payments will be made to the district in accordance with use of the land by the City of Jackson.
Summary of Board of Trustees Agenda Item
Approval for Project No. 30501901
Lynch Creek Sewer Project at Provine High School Temporary Construction Easement
Office of Business Services
December 17, 2013

Funding Source/Budgetary Status

<table>
<thead>
<tr>
<th>Source of Funding</th>
<th>Budget String</th>
<th>Cost of Item/Service</th>
<th>Budget Balance</th>
<th>Method of Disbursements</th>
<th>Duration of Contract</th>
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<tbody>
<tr>
<td>City of Jackson</td>
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<td>$</td>
<td>$</td>
<td>$</td>
<td>Monthly</td>
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<td>District</td>
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</tbody>
</table>
Recommended Action: The administration is requesting approval to grant a permanent easement of 0.55 acres (23,964 square feet) to the City of Jackson, Mississippi for and in consideration of Twenty-One Thousand One-Hundred Seventy-Five and NO/100 Dollars ($21,175.00) at Provine High School.

Justification /Rationale: This permanent easement is for public improvement, grading and other construction purposes for a sewer project at Lynch Creek at Provine High School.

Method of Selection: This property was selected by the City of Jackson.

Evaluation: This permanent easement to the City of Jackson, Mississippi is for public improvements, grading, and other construction purposes.

Budgetary Information: The funding source for this project is from the City of Jackson, Mississippi. Payments will be made to the district in accordance with use of the land by the City of Jackson.
Summary of Board of Trustees Agenda Item
Approval for Project No. 30501901
Lynch Creek Sewer Project at Provine High School Permanent Easement
Office of Business Services
December 17, 2013
Funding Source/Budgetary Status

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<th>Source of Funding</th>
<th>Budget String</th>
<th>Cost of Item/Service</th>
<th>Budget Balance</th>
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<tbody>
<tr>
<td>City of Jackson</td>
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<td>$</td>
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<tr>
<td>District</td>
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</table>
INTRODUCTORY AND INFORMATION LETTER

<table>
<thead>
<tr>
<th>Property Owner:</th>
<th>Date:</th>
<th>City Project:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trustees of the Jackson Municipal Separate School District</td>
<td>September 30, 2013</td>
<td>30501901</td>
</tr>
<tr>
<td>NE Corner of Robinson Rd. and Ellis Ave. (Provine High School)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jackson, Mississippi</td>
<td></td>
<td></td>
</tr>
<tr>
<td>County:</td>
<td>Parcel:</td>
<td></td>
</tr>
<tr>
<td>Hinds</td>
<td>004-0-00-E/T</td>
<td></td>
</tr>
</tbody>
</table>

Dear Mr. Davis,

The City of Jackson, Mississippi is in the process of acquiring property interests needed for the Lynch Creek Sanitary Sewer Project. To plan, engineer, and implement these improvements, the City has contracted with Neel-Schaffer, Inc., whose office is located at 125 South Congress Street in Jackson, Mississippi. Neel-Schaffer, Inc. has also contracted with Right of Way Technology, Inc. to provide right of way services for this project.

This project is part of an overall plan to improve portions of the City’s sanitary sewer system as funding is available. I am contacting you, therefore, on behalf of the City of Jackson to acquire a temporary construction easement and 20’ permanent easement needed for this project. These easements extend along Ellis Avenue from Oakmont Drive to Robinson Road, then along Robinson Road to Matthews Avenue. The amount offered is based on an appraisal prepared by a qualified appraiser, was reviewed by a qualified review appraiser, and was approved by the City Council. The amount offered is no less or no more than the approved appraisal.

Much effort has been invested in determining the property interests needed for this project and the amount of just compensation due. As I am sure you will understand, the City’s offer cannot be changed unless we are furnished evidence that the offer is not sound. The City believes that the above offer is most equitable, and urges your favorable consideration and acceptance.

Your cooperation in this endeavor will be greatly appreciated. If you have questions pertaining to the acquisition or need additional information, please feel free to contact me. Also, I will be contacting you on a regular basis to assist you.

Note: This acquisition involves the removal of 4 oak trees in the easement area. There is also a cyclone fence within the easement area. The City’s contractor will remove the existing fence, install a temporary orange barricade fence on the back side of the temporary easement, and install new cyclone fencing in the original fence location following construction.

Sincerely,

Mark Dye
Acquisition Agent
CITY OF JACKSON
FAIR MARKET VALUE OFFER

NAME: Trustees of the Jackson Municipal Separate School District, of Jackson, Mississippi

DATE: September 30, 2013

PROJECT: Lynch Creek Sanitary Sewer Improv 30501901

ADDRESS: NE Corner of Robinson Rd. and Ellis Ave. (Provine High School) Jackson, Mississippi

COUNTY: Hinds

ROWPARCEL(S): 004-0-00-E/T

It is necessary that the City of Jackson, Mississippi acquire from you certain property necessary for the construction of this project. The identification of the real property and the particular interests being acquired are indicated on the attached instrument(s).

The value of the real property interests being acquired is based on the fair market value of the property and is not less than the approved appraised value/value determination disregarding any decrease or increase in the fair market value caused by the project. This fair market value offer includes all damages and is based on our approved appraisal/value determination in the amount of $29,825.00.

Appraisal. □ Value Determination. This Value Determination was made based upon recent market data in this area.

This acquisition does not include oil, gas, or mineral rights but includes all other interests.

Unless noted otherwise, this acquisition does not include any items which are considered personal property under Mississippi State Law. Examples of such items are household and office furniture and appliances, machinery, business and farm inventory, etc.

The real property improvements being acquired are None.

The following real property and improvements are being acquired but not owned by you 4 oak trees.

Note: Cyclone fence to be removed by contractor, temporary fencing installed, and new fence installed in the original location.

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land Value: 23,964 sq. ft.</td>
<td>$16,175.00</td>
</tr>
<tr>
<td>Improvements:</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Damages:</td>
<td>$N/A</td>
</tr>
<tr>
<td>Temporary Construction Easement 26,951 sq. ft.</td>
<td>$8,650.00</td>
</tr>
<tr>
<td>Total Fair Market Value Offer</td>
<td>$29,825.00</td>
</tr>
</tbody>
</table>

NOTE: All interests must be acquired by the City before any payment will be made.

Right of Way Acquisition Agent
Mark Dye - Right of Way Technology, Inc.
Tract 1: 0.5502 Acres (23965 Sq. Feet), Closure: n34.2325e 0.01 ft. (1/399230), Perimeter=2437 ft.

01 n00.0846w 12.5 08 s78.0236e 301.56
02 n78.0236w 301.96 09 n00.0846e 31.94
03 n00.1200w 848.68 10 n89.3045w 13.63
04 n89.3045w 13.63 05 n00.2915e 20
05 s89.3045e 33.53 06 s00.0846w 31.94
07 s00.1200w 852.32

11/29/2012
PERMANENT EASEMENT

INDEXING INSTRUCTIONS: 23,964 sq ft NW4, S5, T5N, R1E City of Jackson, Hinds County, Mississippi
THE STATE OF MISSISSIPPI  
COUNTY OF HINDS

For and in consideration of Eight-Thousand Six-Hundred Fifty and NO/100 Dollars ($8,650.00) the receipt and sufficiency of which is hereby acknowledged, I, the undersigned hereby grant, sell, and convey unto the City of Jackson, Mississippi for public improvements, grading, and other construction purposes on Project No. 30501901, a temporary easement through, over, on and across the following described land:

A tract or parcel of land containing 0.34 acres (14,647 square feet), more or less, located in the Northwest Quarter (NW1/4) of Section 5, Township 5 North, Range 1 East, City of Jackson, Hinds County, Mississippi and being more particularly described as follows, to wit;

BEGINNING at a chiseled “x” in the pavement on the Northern right-of-way line of Robinson Road as it is now (November 2012) laid out and in use, that is 30.06 feet East of and 61.92 feet North of a ½ inch iron rod marking the Northeast Corner of Lot 1, Block “B”, Matthews Estates, Part “D”, a map or plat of which is on file in the Office of the Chancery Clerk of Hinds County, Mississippi; thence, following the aforesaid Northern right-of-way line of Robinson Road, run North 80 degrees 50 minutes 51 seconds West for a distance of 10.13 feet to a chiseled “x” in the pavement on the Northern right-of-way line of Robinson Road; thence, leaving the aforesaid Northern right-of-way line of Robinson Road, run North 00 degrees 08 minutes 46 seconds West for a distance of 2.78 feet to an iron rod; thence run North 78 degrees 02 minutes 36 seconds West for a distance of 305.62 feet to P. K. Nail set on the Eastern right-of-way line of Ellis Avenue as now (November 2012) laid out and in use; thence, following the aforesaid Eastern right-of-way line of Ellis Avenue, run North 00 degrees 12 minutes 00 seconds East for a distance of 856.15 feet to a bolt set in the pavement on the aforesaid Eastern right-of-way line of Ellis Avenue; thence, leaving the aforesaid Eastern right-of-way line of Ellis Avenue, run South 89 degrees 30 minutes 45 seconds East for a distance of 13.53 feet to an iron rod; thence run South 00 degrees 12 minutes 00 seconds West for a distance of 848.68 feet to an iron rod; thence run South 78 degrees 02 minutes 36 seconds West for a distance of 301.96 feet to an iron rod; thence run South 00 degrees 08 minutes 46 seconds East for a distance of 12.50 feet back to the POINT OF BEGINNING.

Initial: ___

JPS (Provine High School)  
PROJECT NUMBER 30501901  
PARCEL NUMBER 004-0-00-T
A tract or parcel of land containing 0.28 acres (12,304 square feet), more or less, located in the Northwest Quarter (NW/4) of Section 5, Township 5 North, Range 1 East, City of Jackson, Hinds County, Mississippi and being more particularly described as follows, to wit;

BEGINNING at a chiseled “x” in the pavement on the Northern right-of-way line of Robinson Road as it is now (November 2012) laid out and in use, that is 60.08 feet East of and 57.08 feet North of a ½ inch iron rod marking the Northeast Corner of Lot 1, Block “B”, Matthews Estates, Part “D”, a map or plat of which is on file in the Office of the Chancery Clerk of Hinds County, Mississippi; thence, following the aforesaid Northern right-of-way line of Robinson Road, run North 80 degrees 50 minutes 51 seconds West for a distance of 10.13 feet to a chiseled “x” in the pavement on the Northern right-of-way line of Robinson Road; thence, leaving the aforesaid Northern right-of-way line of Robinson Road, run North 00 degrees 08 minutes 46 seconds West for a distance of 31.94 feet to an iron rod; thence run North 78 degrees 02 minutes 36 seconds West for a distance of 301.86 feet to an iron rod; thence run North 00 degrees 12 minutes 00 seconds East for a distance of 43.53 feet to an iron rod; thence run North 89 degrees 30 minutes 45 seconds West for a distance of 10.00 feet back to the POINT OF BEGINNING.

It is understood and agreed, and it is the intention of the parties hereto, that the grantee shall have the right to use, occupy, improve, grade, ditch, drain and otherwise use for construction purposes the above described land only so long as is necessary to complete the construction of said Project No. 30501901 in accordance with the plans and specifications for said project, said plans and specifications however, being subject to

Initial: ___________________________

JPS (Provine High School)
PROJECT NUMBER 30501901
PARCEL NUMBER 004-0-00-T
STATE OF MISSISSIPPI
COUNTY OF HINDS

Personally appeared before me, the undersigned authority in and for the said county and state, on this ___ day of December, 2013, within my jurisdiction, the within named Monica Silmore-Love, who acknowledged that he/she is President of the Board of Trustees Jackson Public Schools, and that in said representative capacity he/she executed the above and foregoing instrument, after first having been duly authorized so to do.

Victory Dillon Mumford (NOTARY PUBLIC)

(SEAL)
My commission expires: October 1, 2017.

Initial: __________ JPS (Provine High School)
PROJECT NUMBER: 30501901
PARCEL NUMBER: 004-0-00-T
### TEMPORARY EASEMENT

INDEXING INSTRUCTIONS: 26,951 sq ft NW4, S5, T5N, R1E, City of Jackson, Hinds County, Mississippi

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<table>
<thead>
<tr>
<th>Grantor Address:</th>
<th>Grantor Address:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trustees of the Jackson Municipal Separate School District, of Jackson, Mississippi</td>
<td>Trustees of the Jackson Municipal Separate School District, of Jackson, Mississippi</td>
</tr>
<tr>
<td>101 Near Street</td>
<td>101 Near Street</td>
</tr>
<tr>
<td>Jackson, MS 39203</td>
<td>Jackson, MS 39203</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Phone:</th>
<th>Phone:</th>
</tr>
</thead>
<tbody>
<tr>
<td>(601) 960-8700</td>
<td>(601) 960-8700</td>
</tr>
</tbody>
</table>

**Initial ____ , ____ , ____**

**JPS (Provine High School)**
**PROJECT NUMBER 30501901**
**PARCEL NUMBER 004-0-00-T**
A tract or parcel of land containing 0.28 acres (12,304 square feet), more or less, located in the Northwest Quarter (NW1/4) of Section 5, Township 5 North, Range 1 East, City of Jackson, Hinds County, Mississippi and being more particularly described as follows, to wit:

BEGINNING at a chiseled “x” in the pavement on the Northern right-of-way line of Robinson Road as it is now (November 2012) laid out and in use, that is 60.08 feet East of and 57.08 feet North of a ½ inch iron rod marking the Northeast Corner of Lot 1, Block “B”, Matthews Estates, Part “D”, a map or plat of which is on file in the Office of the Chancery Clerk of Hinds County, Mississippi; thence, following the aforesaid Northern right-of-way line of Robinson Road, run North 80 degrees 50 minutes 51 seconds West for a distance of 10.13 feet to a chiseled “x” in the pavement on the Northern right-of-way line of Robinson Road; thence, leaving the aforesaid Northern right-of-way line of Robinson Road, run North 00 degrees 08 minutes 46 seconds West for a distance of 31.94 feet to an iron rod; thence run North 78 degrees 02 minutes 36 seconds West for a distance of 301.86 feet to an iron rod; thence run North 00 degrees 12 minutes 00 seconds East for a distance of 852.32 feet to an iron rod; thence run North 89 degrees 30 minutes 45 seconds West for a distance of 33.53 feet to a chiseled “x” in the pavement on the Eastern right-of-way line of Ellis Avenue as it is now (November 2012) laid out and in use; thence, following the aforesaid Eastern right-of-way line of Ellis Avenue, run North 00 degrees 12 minutes 00 seconds East for a distance of 10.00 feet to a chiseled “x” in the pavement on the aforesaid Eastern right-of-way line of Ellis Avenue; thence, leaving the aforesaid Eastern right-of-way line of Ellis Avenue, run South 89 degrees 30 minutes 45 seconds East for a distance of 43.53 feet to an iron rod; thence run South 00 degrees 12 minutes 00 seconds West for a distance of 854.13 feet to an iron rod; thence run South 78 degrees 02 minutes 36 seconds East for a distance of 301.81 feet to an iron rod; thence run South 00 degrees 08 minutes 46 seconds East for a distance of 41.66 feet back to the POINT OF BEGINNING.

It is understood and agreed, and it is the intention of the parties hereto, that the grantee shall have the right to use, occupy, improve, grade, ditch, drain and otherwise use for construction purposes the above described land only so long as is necessary to complete the construction of said Project No. 30501901 in accordance with the plans and specifications for said project, said plans and specifications however, being subject to

Initial ____, ____

JPS (Provne High School)
PROJECT NUMBER 30501901
PARCEL NUMBER 004-0-00-T
A tract or parcel of land containing 0.28 acres (12,304 square feet), more or less, located in the Northwest Quarter (NW1/4) of Section 5, Township 5 North, Range 1 East, City of Jackson, Hinds County, Mississippi and being more particularly described as follows, to wit;

BEGINNING at a chiseled “x” in the pavement on the Northern right-of-way line of Robinson Road as it is now (November 2012) laid out and in use, that is 60.08 feet East of and 57.08 feet North of a ½ inch iron rod marking the Northeast Corner of Lot 1, Block “B”, Matthews Estates, Part “D”, a map or plat of which is on file in the Office of the Chancery Clerk of Hinds County, Mississippi; thence, following the aforesaid Northern right-of-way line of Robinson Road, run North 80 degrees 50 minutes 51 seconds West for a distance of 10.13 feet to a chiseled “x” in the pavement on the Northern right-of-way line of Robinson Road; thence, leaving the aforesaid Northern right-of-way line of Robinson Road, run North 00 degrees 08 minutes 46 seconds West for a distance of 31.94 feet to an iron rod; thence run North 78 degrees 02 minutes 36 seconds West for a distance of 301.86 feet to an iron rod; thence run North 00 degrees 12 minutes 00 seconds East for a distance of 852.32 feet to an iron rod; thence run North 89 degrees 30 minutes 45 seconds West for a distance of 33.53 feet to a chiseled “x” in the pavement on the Eastern right-of-way line of Ellis Avenue as it is now (November 2012) laid out and in use; thence, following the aforesaid Eastern right-of-way line of Ellis Avenue, run North 00 degrees 12 minutes 00 seconds East for a distance of 10.00 feet to a chiseled “x” in the pavement on the aforesaid Eastern right-of-way line of Ellis Avenue; thence, leaving the aforesaid Eastern right-of-way line of Ellis Avenue, run South 89 degrees 30 minutes 45 seconds East for a distance of 43.53 feet to an iron rod; thence run South 00 degrees 12 minutes 00 seconds West for a distance of 854.13 feet to an iron rod; thence run South 78 degrees 02 minutes 36 seconds East for a distance of 301.81 feet to an iron rod; thence run South 00 degrees 08 minutes 46 seconds East for a distance of 41.66 feet back to the POINT OF BEGINNING.

It is understood and agreed, and it is the intention of the parties hereto, that the grantee shall have the right to use, occupy, improve, grade, ditch, drain and otherwise use for construction purposes the above described land only so long as is necessary to complete the construction of said Project No. 30501901 in accordance with the plans and specifications for said Project, said plans and specifications however, being subject to

Initial

JPS (Provine High School)
PROJECT NUMBER 30501901
PARCEL NUMBER 004-0-00-T
change by the City of Jackson. Upon the completion of the said work of construction the said temporary easement shall terminate and all right, title and interest in and to the above described land shall revert to the grantors herein, their heirs, assigns, legal representatives or grantees.

The grantor herein further warrants that the above described property is no part of its homestead.

It is further understood and agreed that this instrument constitutes the entire agreement between the grantor and the grantee, there being no oral agreements or representations of any kind.

Witness my signature this the 17th day of December, D. 2013.

Board of Trustees Jackson Public Schools
FKA: Trustees of the Jackson Municipal Separate School District

By: ________________________________

Printed Name/Title: Board President

JPS (Provine High School)
PROJECT NUMBER 30501901
PARCEL NUMBER 004-0-00-T
STATE OF MISSISSIPPI
COUNTY OF HINDS

Personally appeared before me, the undersigned authority in and for the said county and state, on this 17th day of December, 2013, within my jurisdiction, the within named Monica Hilmore-Love, who acknowledged that he/she is President of the Board of Trustees Jackson Public Schools, and that in said representative capacity he/she executed the above and foregoing instrument, after first having been duly authorized so to do.

(SEAL)

My commission expires:

Initial: __________

JPS (Provine High School)  PROJECT NUMBER  30501901
PARCEL NUMBER  004-0-00-T
Form W-9

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

<table>
<thead>
<tr>
<th>Name (as shown on your income tax return)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business name/disregarded entity name, if different from above</td>
</tr>
</tbody>
</table>

Check appropriate box for federal tax classification:

- Individual/sole proprietor
- C Corporation
- S Corporation
- Partnership
- Trust/estate
- Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership)
- Exempt payee
- Other (see instructions)

See Specific Instructions on page 3.

Print or type:

See Specific Instructions on page 2.

List account number(s) here (optional)

City, state, and ZIP code

City, state, and ZIP code Requester's name and address (optional)

Certification instructions.

If applicable, references are to the Internal Revenue Service (IRS).

Example:

- Income paid to you,
- An estate (other than a foreign estate), or
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, and
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

| - | - | - |

Employer identification number

| - | - | - |

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because:
   a. I am exempt from backup withholding, or
   b. I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or
   c. The IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions.

You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign here

Signature of U.S. person

Date

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to a U.S. trade or business.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note: If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business.
ORDER APPROVING THE SUPERINTENDENT'S RECOMMENDATION FOR AN AGREEMENT BETWEEN JACKSON STATE UNIVERSITY ON BEHALF OF THE INSTITUTE OF GOVERNMENT AND THE JACKSON PUBLIC SCHOOL DISTRICT

The Board received a recommendation from Dr. Cedrick Gray, Superintendent, presented by Ms. JoAnne N. Shepherd, District Counsel, for approval of an agreement between Jackson State University on behalf of the Institute of Government and the Jackson Public School District. A copy of the agreement is hereto attached.

After due discussion and consideration, the Board determined that the above recommendation was well received and should be approved.

NOW, THEREFORE, upon motion duly made by Mr. Timothy D. Collins, seconded by Mrs. Linda F. Rush, and for good cause shown, three board members, Mr. Timothy D. Collins, Mrs. Linda F. Rush and Mrs. Monica Gilmore-Love voted "aye", in favor of the motion; Mrs. Kisiah W. Nolan abstained from the vote and Dr. Otha Burton recused himself and left the room during the discussion and voting on this motion. The motion carried by a vote of 3 to 0 to 1. Ms. Beneta D. Burt was absent from the vote and there remains one unfilled board seat for a seven-member board.

IT IS, THEREFORE, ORDERED that the recommendation from Dr. Cedrick Gray, Superintendent, as presented by Ms. JoAnne N. Shepherd, District Counsel, for approval of an agreement between Jackson State University on behalf of the Institute of Government and the Jackson Public School District, IS HEREBY APPROVED. A copy of the agreement is hereto attached.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

[Signature]

Assistant Secretary Board of Trustees
ORDER APPROVING THE SUPERINTENDENT’S RECOMMENDATION FOR REVISIONS TO POLICY DEEA – TIMEKEEPING

The Board received a recommendation from Dr. Cedrick Gray, Superintendent, presented by Ms. JoAnne N. Shepherd, District Counsel, for revisions to the Timekeeping Policy in accordance with the Office of Management and Budget (OMB) Circular A-87, requiring district personnel to maintain time distribution documentation for all employees paid in whole or in part with federal grants. A copy of the policy is hereto attached.

After due discussion and consideration, the Board determined that the above recommendation was well received and should be approved.

NOW, THEREFORE, upon motion duly made by Mr. Timothy D. Collins, seconded by Mrs. Linda F. Rush, and for good cause shown, all five board members present voted “aye”, in favor of the motion. The motion carried by a vote of 5 to 0. Ms. Beneta D. Burt was absent from the vote and there remains an unfilled board seat for a seven-member board.

IT IS, THEREFORE, ORDERED that the recommendation from Dr. Cedrick Gray, Superintendent, as presented by Ms. JoAnne N. Shepherd, District Counsel, for revisions to the Timekeeping Policy in accordance with the Office of Management and Budget (OMB) Circular A-87, requiring district personnel to maintain time distribution documentation for all employees paid in whole or in part with federal grants, IS HEREBY APPROVED. A copy of the policy is hereto attached.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

[Signature]
Assistant Secretary Board of Trustees
ORDER APPROVING THE SUPERINTENDENT'S RECOMMENDATION FOR REVISIONS TO POLICY JBL - SCHOOL ATTENDANCE, TARDINESS AND EXCUSES

The Board received a recommendation from Dr. Cedrick Gray, Superintendent, presented by Ms. JoAnne N. Shepherd, District Counsel, for revisions to Policy JBL - School Attendance, Tardiness, and Excuses. This policy revision reflects a change in the number of days a pupil has to submit proper documentation to a school official when absent from school. Additionally, this revision reflects MDE's directive that tardiness cannot be considered as an unexcused absence. A copy of the policy is hereto attached.

After due discussion and consideration, the Board determined that the above recommendation was well received and should be approved.

NOW, THEREFORE, upon motion duly made by Mr. Timothy D. Collins, seconded by Mrs. Linda F. Rush, and for good cause shown, all five board members present voted "aye", in favor of the motion. The motion carried by a vote of 5 to 0. Ms. Beneta D. Burt was absent from the vote and there remains an unfilled board seat for a seven-member board.

IT IS, THEREFORE, ORDERED that the recommendation from Dr. Cedrick Gray, Superintendent, as presented by Ms. JoAnne N. Shepherd, District Counsel, for revision to Policy JBL - School Attendance, Tardiness, and Excuses that reflects a change in the number of days a pupil has to submit proper documentation to a school official when absent from school. Additionally, this revision reflects MDE's directive that tardiness cannot be considered as an unexcused absence, IS HEREBY APPROVED. A copy of the policy is hereto attached.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

[Signature]
ORDER APPROVING THE SUPERINTENDENT’S RECOMMENDATION FOR REVISIONS TO POLICY DEEF – TIME AND EFFORT REPORTING

The Board received a recommendation from Dr. Cedrick Gray, Superintendent, presented by Ms. JoAnne N. Shepherd, District Counsel, for revisions to Policy DEEF – Time and Effort Reporting which outlines maintenance of time distribution documentation for all employees paid in whole or in part with federal grants. A copy of the policy is hereto attached.

After due discussion and consideration, the Board determined that the above recommendation was well received and should be approved.

NOW, THEREFORE, upon motion duly made by Mr. Timothy D. Collins, seconded by Mrs. Linda F. Rush, and for good cause shown, all five board members present voted “aye”, in favor of the motion. The motion carried by a vote of 5 to 0. Ms. Beneta D. Burt was absent from the vote and there remains an unfilled board seat for a seven-member board.

IT IS, THEREFORE, ORDERED that the recommendation from Dr. Cedrick Gray, Superintendent, as presented by Ms. JoAnne N. Shepherd, District Counsel, for revisions to Policy DEEF – Time and Effort Reporting which outlines maintenance of time distribution documentation for all employees paid in whole or in part with federal grants, IS HEREBY APPROVED. A copy of the policy is hereto attached.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

[Signature]
Assistant Secretary Board of Trustees
ORDER APPROVING THE SUPERINTENDENT’S RECOMMENDATION FOR REVISIONS TO POLICY BE - CONFLICT OF INTEREST

The Board received a recommendation from Dr. Cedrick Gray, Superintendent, presented by Ms. JoAnne N. Shepherd, District Counsel, for revisions to Policy BE - Conflict of Interest which outlines what is considered to be a conflict of interest. This policy is necessitated by audit findings in state and federal programs and is designed to prohibit conflicts of interest in contracts supported by federal funds. A copy of the policy is hereto attached.

After due discussion and consideration, the Board determined that the above recommendation was well received and should be approved.

NOW, THEREFORE, upon motion duly made by Mr. Timothy D. Collins, seconded by Mrs. Linda F. Rush, and for good cause shown, all five board members present voted "aye", in favor of the motion. The motion carried by a vote of 5 to 0. Ms. Beneta D. Burt was absent from the vote and there remains an unfilled board seat for a seven-member board.

IT IS, THEREFORE, ORDERED that the recommendation from Dr. Cedrick Gray, Superintendent, as presented by Ms. JoAnne N. Shepherd, District Counsel, for revisions to Policy BE - Conflict of Interest which outlines what is considered to be a conflict of interest. This policy is necessitated by audit findings in state and federal programs and is designed to prohibit conflict of interest in contracts supported by federal funds, IS HEREBY APPROVED. A copy of the policy is hereto attached.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

Assistant Secretary Board of Trustees
ORDER APPROVING THE SUPERINTENDENT’ S RECOMMENDATION FOR REVISIONS TO POLICY IEE - CLASS SIZE

The Board received a recommendation from Dr. Cedrick Gray, Superintendent, presented by Ms. JoAnne N. Shepherd, District Counsel, for revisions to Policy IEE - Class Size which outlines the qualifications for receiving funding from the State of Mississippi under its Adequate Education Program (MAEP) as it relates to class size. A copy of the policy is hereto attached.

After due discussion and consideration, the Board determined that the above recommendation was well received and should be approved.

NOW, THEREFORE, upon motion duly made by Mr. Timothy D. Collins, seconded by Mrs. Linda F. Rush, and for good cause shown, all five board members present voted "aye", in favor of the motion. The motion carried by a vote of 5 to 0. Ms. Beneta D. Burt was absent from the vote and there remains an unfilled board seat for a seven-member board.

IT IS, THEREFORE, ORDERED that the recommendation from Dr. Cedrick Gray, Superintendent, as presented by Ms. JoAnne N. Shepherd, District Counsel, for revisions to Policy IEE - Class Size which outlines the qualifications for receiving funding from the State of Mississippi under its Adequate Education Program (MAEP) as it relates to class size, IS HEREBY APPROVED. A copy of the policy is hereto attached.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

[Signature]
Assistant Secretary Board of Trustees
ORDER APPROVING THE SUPERINTENDENT'S RECOMMENDATION FOR REVISIONS TO POLICY DIEP - EMPLOYEE CONFLICT OF INTEREST AND VENDOR RELATIONS

The Board received a recommendation from Dr. Cedrick Gray, Superintendent, presented by Ms. JoAnne N. Shepherd, District Counsel, for revisions to Policy DIEP - Employee Conflict of Interest and Vendor Relations which outlines the district's standards of conduct governing employees engaged in the award and administration of contracts. A copy of the policy is hereto attached.

After due discussion and consideration, the Board determined that the above recommendation was well received and should be approved.

NOW, THEREFORE, upon motion duly made by Mr. Timothy D. Collins, seconded by Mrs. Linda F. Rush, and for good cause shown, all five board members present voted "aye", in favor of the motion. The motion carried by a vote of 5 to 0. Ms. Beneta D. Burt was absent from the vote and there remains an unfilled board seat for a seven-member board.

IT IS, THEREFORE, ORDERED that the recommendation from Dr. Cedrick Gray, Superintendent, as presented by Ms. JoAnne N. Shepherd, District Counsel, for revisions to Policy DIEP - Employee Conflict of Interest and Vendor Relations which outlines the district's standards of conduct governing employees engaged in the award and administration of contracts, IS HEREBY APPROVED. A copy of the policy is hereto attached.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

Assistant Secretary Board of Trustees
ORDER APPROVING THE SUPERINTENDENT’S RECOMMENDATION FOR REVISIONS TO POLICY IKD – ENGLISH LANGUAGE LEARNERS

The Board received a recommendation from Dr. Cedrick Gray, Superintendent, presented by Ms. JoAnne N. Shepherd, District Counsel, for revisions to Policy IKD – English Language Learners, which provides for language instruction to students to develop proficiency in English as a second language. A copy of the policy is hereto attached.

After due discussion and consideration, the Board determined that the above recommendation was well received and should be approved.

NOW, THEREFORE, upon motion duly made by Mr. Timothy D. Collins, seconded by Mrs. Linda F. Rush, and for good cause shown, all five board members present voted “aye”, in favor of the motion. The motion carried by a vote of 5 to 0. Ms. Beneta D. Burt was absent from the vote and there remains an unfilled board seat for a seven-member board.

IT IS, THEREFORE, ORDERED that the recommendation from Dr. Cedrick Gray, Superintendent, as presented by Ms. JoAnne N. Shepherd, District Counsel, for revisions to Policy IKD – English Language Learners, which provides for language instruction to students for them to develop proficiency in English as a second language, IS HEREBY APPROVED. A copy of the policy is hereto attached.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

[Signature]
Assistant Secretary Board of Trustees
The Board received a recommendation from Dr. Cedrick Gray, Superintendent, presented by Mrs. Carol Dorsey, Executive Director of Human Resources, for approval of all Staff Personnel Matters. A copy of the report is hereto attached.

After due discussion and consideration, the Board determined that the above recommendation was well received and that the report should be approved, all except Personnel Item K-1. This item was pulled for discussion in Executive Session.

NOW, THEREFORE, upon motion duly made by Mrs. Kisiah W. Nolan, seconded by Dr. Otha Burton, Jr., and for good cause shown, all five (5) board members present voted "aye" in favor of the motion to approve all personnel items, except Personnel Item K-1. The motion carried by a unanimous vote of 5 to 0. Ms. Beneta D. Burt was absent from the vote and there remains an unfilled board seat for a seven-member board.

IT IS, THEREFORE, ORDERED that the recommendation from Dr. Cedrick Gray, Superintendent, as presented by Mrs. Carol Dorsey, Executive Director of Human Resources, for approval of all Staff Personnel Matters, is HEREBY APPROVED, with the exception of Personnel Item K-1. A copy of the report is hereto attached.

The undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District do hereby certify that the above and foregoing is a true and correct copy of the resolution of the Board of Trustees of said District adopted on the 17th day of December 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

[signature]

Assistant Secretary Board of Trustees
ORDER CONVENING EXECUTIVE SESSION TO DISCUSS
PERSONNEL ITEM K-1 AND
SETTLEMENT OFFER FROM THE CITY OF JACKSON

MOTION TO CONSIDER CONVENING AN EXECUTIVE SESSION: Mr. Timothy D. Collins moved, seconded by Mrs. Kisiah W. Nolan, to close the meeting for a discussion and consideration of what matters will be discussed in Executive Session. All five (5) board members present voted "aye" in favor of the motion. The motion carried by a unanimous vote of 5 to 0. Ms. Beneta D. Burt was absent from the vote and there remains one unfilled board seat for a seven-member board. The meeting was then closed to determine if and for what reasons the Board should convene an executive session.

MOTION TO CONVENE AN EXECUTIVE SESSION: Mrs. Linda F. Rush, moved, seconded by Mr. Timothy D. Collins, to convene an Executive Session, to discuss personnel item K-1, and to discuss a settlement offer from the City of Jackson. The motion carried by a unanimous vote of 5 to 0. Ms. Beneta D. Burt was absent from the vote and there remains one unfilled board seat for a seven-member board.

The Board Meeting was reopened and Board President, Mrs. Monica Gilmore-Love, announced in open meeting the two items referenced above as the items that would be discussed in Executive Session. Mrs. Gilmore-Love then declared the Board to be in Executive Session for the foregoing reasons.

The Board received a report on Personnel Item K-1, the salary and the individual being recommended for the position of interim transportation director. After due discussion and consideration, Mrs. Linda F. Rush moved, and Dr. Otha Burton, Jr., seconded the motion to approve Personnel Item K-1, Ms. Carolyn Holmes, as Interim Executive Director, of Transportation Central. Four board members voted "aye" in favor of the motion; one board member, Mrs. Monica Gilmore-Love, abstained from the vote. The motion carried by a vote of 4 to 0 to 1.

Next, the Board received a report from Ms. Dorian Turner, Board Attorney, about the recent settlement offer from the City of Jackson. After due discussion and consideration, Mr. Timothy D. Collins moved, seconded by Dr. Otha Burton, Jr., to approve the settlement offer from the City of Jackson as set forth in the attached order. Three board members voted "aye" in favor of the motion; one board member, Mrs. Monica Gilmore-Love, opposed the motion and one board member, Mrs. Linda Rush, abstained from the vote. The motion carried by a vote of 3 to 1 to 1.
There being no further business to discuss in Executive Session, Mr. Timothy D. Collins moved, seconded by Mrs. Monica Gilmore-Love, to exit Executive Session; and for good cause shown, all five (5) board members present voted “aye,” in favor of the motion. The motion carried by a unanimous vote of 5 to 0. Ms. Beneta D. Burt was absent from the vote and there remains one unfilled board seat for a seven-member board.

Report out of Executive Session: Ms. Dorian Turner, Board Attorney, reported on the action taken in Executive Session as stated herein.

Open Meeting
In open meeting, the Superintendent’s evaluation was discussed by the Board. Board members were asked to call the superintendent’s office to schedule a one on one discussion relative to his semi-annual evaluation. Meanwhile, Dorian Turner, Board Attorney, was directed to send a copy of the evaluation instrument to all members of the Board.

Motion to Adjourn: Mr. Timothy D. Collins moved, seconded by Mrs. Linda F. Rush, to adjourn the meeting. All five (5) board members present voted “aye” in favor of the motion. The motion carried by a unanimous vote of 5 to 0. Ms. Beneta D. Burt was absent from the vote and there remains one unfilled board seat for a seven-member board.

The meeting was adjourned at 8:25 P.M.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of the resolution of the Board of Trustees of said District adopted on the 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

[Signature]
Assistant Secretary Board of Trustees
ORDER AUTHORIZING SETTLEMENT AND DISMISSAL OF TWO PENDING APPEALS, JPSD, ET AL., V. CITY OF JACKSON, MS, ET AL., CAUSE NO. 251-12-780 CIV, CIRCUIT COURT OF HINDS COUNTY, MS, FIRST JUDICIAL DISTRICT, AND JPSD, ET AL., V. CITY OF JACKSON, MS, ET AL., CAUSE NO. 251-13-848 CIV, CIRCUIT COURT OF HINDS COUNTY, MISSISSIPPI, FIRST JUDICIAL DISTRICT, REGARDING THE LEVY BY THE CITY OF JACKSON OF THE DISTRICT’S OPERATIONAL MILLAGE FOR FY ‘13 AND FY ‘14, RESPECTIVELY

The Board received a report from Dorian Turner, board attorney, regarding the status of the ongoing settlement discussions with the City of Jackson of the 2012 and 2013 appeals, referenced above, regarding the district’s operational millage levy. Ms. Turner also presented to the board for their consideration a proposed amended agreed judgment, a copy of which is attached, settling and dismissing the 2012 and 2013 appeals.

After thoroughly discussing the matter, Mr. Tim Collins moved, seconded by Dr. Burton, that the board approve the settlement of the 2012 appeal upon the terms and conditions set out in the attached, amended agreed judgment and execution of same by the appropriate persons. Further, as part of the consideration for the settlement of the 2012 appeal and the funds to be paid by the City of Jackson to the district, as set out in the amended agreed judgment, the board also authorized the board attorney to settle and dismiss the 2013 appeal. The board attorney and superintendent are further authorized and directed to take such actions and execute such documents and to file and execute such pleadings as may be necessary and reasonable to effect the settlement and dismissal of the 2012 and 2013, referenced above, on the terms and conditions as set forth in the amended agreed judgment.

Three (3) board members, Dr. Otha Burton, Mrs. Kisiah Nolan and Mr. Timothy Collins voted “aye” in favor of the motion. One (1) board member, Mrs. Monica Gilmore-Love voted “nay” against the motion. One (1) board member, Mrs. Linda F. Rush, abstained. The motion carried by a vote of 3 to 1, with 1 abstention. Ms. Beneta D. Burt was absent from the vote and there remains an unfilled board seat for a seven-member board.

IT IS, THEREFORE, ORDERED that settlement of the 2012 appeal, referenced above, upon the terms and conditions set out in the attached, amended agreed judgment and execution of same by the appropriate persons is hereby approved. It is further ordered that, as part of the consideration for the settlement of the 2012 appeal and the funds to be paid by the City of Jackson
to the district, as set out in the amended agreed judgment, the board attorney is directed to settle and dismiss the 2013 appeal, referenced above. It further ordered that the board attorney and superintendent are authorized and directed to take such actions and execute such documents and to file and execute such pleadings as may be necessary and reasonable to effect the settlement and dismissal of the 2012 and 2013 millage levy appeals, on the terms and conditions as set forth in the amended agreed judgment.

I, the undersigned Assistant Secretary of the Board of Trustees of the Jackson Public School District, do hereby certify that the above and foregoing is a true and correct copy of the resolution of the Board of Trustees of said District adopted on the 17th day of December, 2013, as the same appears on record in Minute Book of said Board.

GIVEN under my hand, this the 18th day of December, 2013.

[Signature]
Assistant Secretary Board of Trustees
Mr. Timothy D. Collins moved, seconded by Mrs. Linda F. Rush, to adjourn the meeting. All five (5) board members present voted "aye" in favor of the motion. The motion carried by a unanimous vote of 5 to 0. Ms. Beneta D. Burt was absent from the vote and there remains one unfilled board seat for a seven-member board. The meeting was adjourned at 8:25 P.M.