



CLIMATE & WELLNESS

Guidance for Reporting and Managing COVID-19 Cases in the School Setting

This document will provide guidance on surveillance and reporting of persons with confirmed diagnoses and suspected cases of COVID-19 in Jackson Public School District. The information outlined in this document will be amended as state and national health protocols are subject to change.

Mandatory Reporting for Staff

Reporting for Duty

Staff members are to self-check for symptoms, with respect to temperatures **before** entering buildings for duty. Normal body temperature is 97-99°F. Fever is considered 100°F and above.

All COVID-19 related inquiries, incidents, and cases will continue to be reported to the Climate & Wellness Department. Staff members are **prohibited** from reporting for duty and must notify their supervisor if they are experiencing COVID-19/respiratory infection symptoms such as:

- Fever (100°F and above)
- New, Persistent Cough
- Difficulty Breathing
- Sore Throat
- Body/Muscle Aches
- Chills

If any of these symptoms develop while on duty, report a change in condition to the supervisor. This staff member is to exit the building and proceed with testing process.

Suspected and Confirmed Cases

Every staff member **must** report a positive or negative COVID-19 diagnosis to their supervisor as soon as possible. A positive result will require further investigation, disinfection of the workspace, and reporting to the health department. If a staff member receives instruction from the nurse to pursue health care from their private provider to investigate a suspected case, it is their responsibility to update their supervisor and the nurse of their condition. Supervisors are to be prepared to provide the staff member's information in the Reporting Directory. The supervisor is to communicate any updates concerning

their employees to Lead Nurse Mallory Jones and Amanda Thomas in the Office of Climate & Wellness.

Fully Vaccinated Staff Members

Fully vaccinated staff members are to submit their vaccination status cards to be scanned to Lead Nurse Jones to be excluded from quarantine, barring any symptoms.

If fully vaccinated staff members are determined to be in close contact with a positive case, they are exempt from testing and quarantine *unless they develop symptoms*. However, any fully vaccinated staff member that tests positive (breakthrough case) is to report their results and isolate per COVID-19 protocol. Close contacts are still to be reported even if they do not quarantine.

Returning to Work

Staff members who were confirmed positive are to return to work per healthcare providers' orders. Staff members who are quarantined are to return to work only when JPS COVID-19 protocols are satisfied. Staff are to ensure that they are fever free for at least 24 hours **WITHOUT** the use of a fever-reducing medication, e.g., Tylenol, Motrin before returning to work. Symptom monitoring will continue.

Mandatory Reporting for Students

Parents and students are to be instructed to report **all** COVID-19 related cases to the student's school. Students are **prohibited** from reporting to school if they are experiencing COVID-19/respiratory infection symptoms such as:

- fever (100.0) and/or chills
- new, persistent cough
- shortness of breath
- sore throat
- body-aches
- fatigue
- loss of taste or smell

Symptoms While at School

If any of the aforementioned symptoms develop while at school, inform students that they must report a change in condition to the teacher. This student is to be placed in the isolation room and parents are notified for immediate pick up to receive an alternative form of instruction while under a 10-day cautionary quarantine. Parents should be encouraged to obtain COVID-19 testing for their student.

If a negative COVID-19 test is provided to the school and the student remains fever and symptom -free for at least 24 hours, they may return to in-person instruction upon the school's receipt of the test results. Students that have been returned to school before submitting a negative test result will be placed in the isolation room until *10 calendar days of quarantine are completed*. The parent will be notified to dismiss the student, and to adhere to outlined protocols.

Follow student COVID-19 protocols for notifications.

Suspected and Confirmed Cases

Every parent **must** report a positive or negative COVID-19 diagnosis to their child's school as soon as possible. A positive result will require further investigation, disinfection of the classrooms and equipment, as well as reporting to the health department. If a parent receives instruction from the nurse or

school to pursue health care from their private provider to investigate a suspected case, it is their responsibility to update the school on their student's condition. The parent will be provided with guidance about testing and return-to-school criteria. The school is to contact the appropriate school-level nurse for additional guidance, if needed.

Fully Vaccinated Students

Fully vaccinated students are to submit their vaccination status cards to be scanned to Lead Nurse Jones to be excluded from quarantine, barring any symptoms.

If fully vaccinated students are determined to be in close contact with a positive case, they are exempt from testing and quarantine *unless they develop symptoms*. However, parents of any fully vaccinated student that tests positive (breakthrough case) are to report their results and isolate their student per COVID-19 protocol. *Fully vaccinated close contacts are still to be reported even if they do not quarantine.*

Returning to School Activities

Students are to return to school **only** after outlined criteria are satisfied per their healthcare provider's orders and/or completion of quarantine or isolation period. Parents are to ensure their student is fever free for at least 24 hours **WITHOUT** the use of a fever-reducing medication, e.g., Tylenol, Motrin before returning to school. Symptom monitoring will continue.

COVID Contacts

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