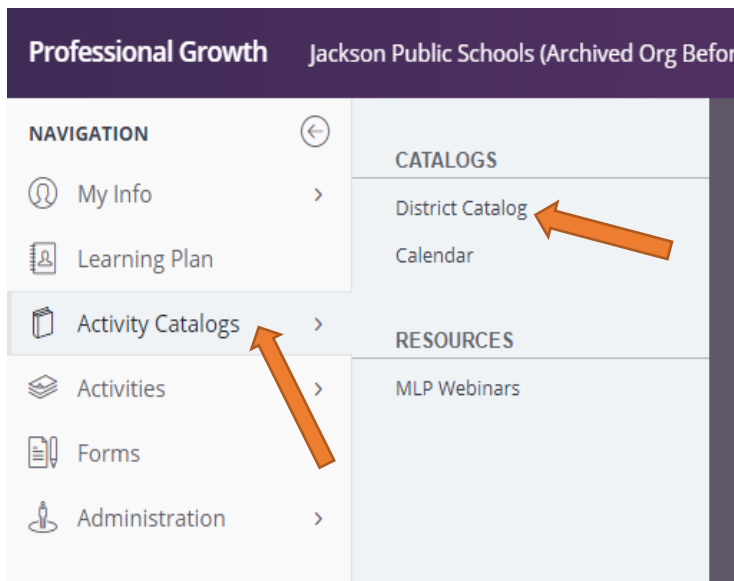


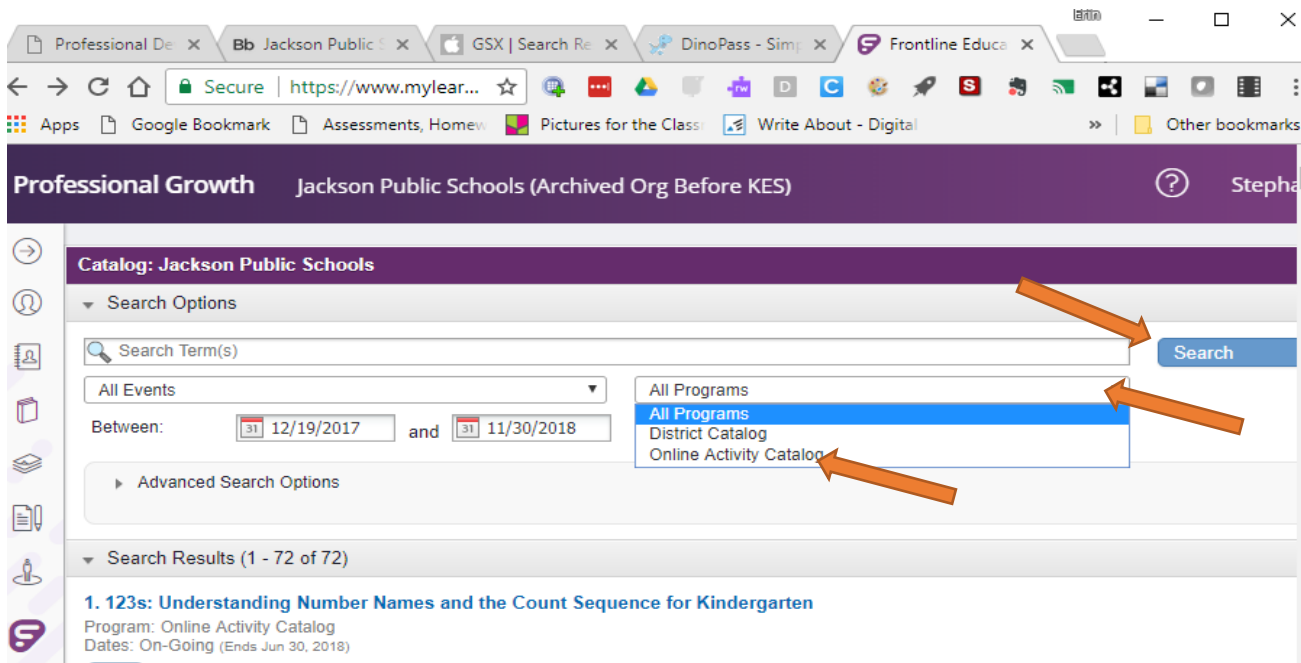
Jackson Public School District Accessing Online Courses in Frontline (My Learning Plan)

- Go to [the JPS web site at http://www.jackson.k12.ms.us/](http://www.jackson.k12.ms.us/)
- Click Departments
- Click Professional Development
- Click the link on the [My Learning Plan](#) link on the right.

Below is how your screen appears after you login. To view the available online courses, click on **Activity Catalogs**, then **District Catalog**.



In the **Search Options** box, click the drop down arrow, select **Online Activity Catalog**, and click **Search**.



Jackson Public School District Accessing Online Courses in Frontline (My Learning Plan)

The listing of courses will appear, as shown below. To enroll in a specific online course, [click on the title of the course](#).

You will then be presented with the screen below providing additional details about the course.

The screenshot shows the 'Activity Registration' page for a course titled '01. Orientation'. The page includes a 'Details' section with the following information:

- 01. Orientation**
- Dates: On-Going (Ends Jun 30, 2018)
- New** (yellow badge)
- Description: This module is an orientation to teacher training on Charlotte Danielson's Framework for Teaching. The module describes how the training is organized, and provides guidelines for completing the 8 component modules in domains 2 and 3 of the Framework.
- Hours: 0.17 | Enrolled: 0/100 | Wait: 0/0
- Metadata table:

Purposes	Professional Growth
Categories	All
Goals	All
Buildings	All
Departments	All
Grades	All
Groups	All
Instructors	N/A
Registration Options	Sign Up Now

An orange arrow points to the 'Sign Up Now' button, which is highlighted with a red box.

To enroll in the course, click on [Sign Up Now](#).

You will receive the following message below. Click on [Return to Main](#) to return to the main menu, or if you'd like to enroll in additional courses, click on [Return to Catalog](#).

The screenshot shows a 'Message' box with the following content:

- Enrolled** (with an information icon)
- Message: You are enrolled in this activity. Please monitor the status of your registration on the LearningPlan tab.
- Buttons: [Download Calendar File](#), [Return to Main](#), and [Return to Catalog](#)

An orange arrow points to the 'Return to Main' button.

Jackson Public School District Accessing Online Courses in Frontline (My Learning Plan)

On your main menu, you'll see the all of the courses in which you have enrolled.

To begin your course, click on **Manage**, then **Launch Activity**.

My Requests - Jaclyn Palemire				
Actions	Activity Title	Start Date	End Date	
Save as Draft (0 Record(s))				
-- no records --				
Wait List (0 Record(s))				
-- no records --				
Pending Prior Approval (2 Record(s))				
Manage	Learning Forward (Summer	07/17/2017	07/17/2017	
Manage	Shaping Yourself as an Instr	03/15/2015	03/15/2015	
Approved and/or In-Progress (4 Record(s))				
Manage	Assessing Student Impact	07/01/2016	07/01/2017	
Manage	ELL - English Language Le	11/07/2016	11/07/2016	
Manage	ESOL for Newly Hired Teac	02/08/2016	02/08/2016	
Manage	This is a sample Proposal	01/24/2015	01/24/2015	
Instructor Has Confirmed Attendance (1 Record(s))				
Manage	First Aid/CPR	05/27/2016	05/27/2016	
Awaiting Final Credit (1 Record(s))				
Manage	Lesson Study Part 2 Plannin		01/24/2015	

View/Print Form Download Calendar File

Launch Activity Drop

Click on **Launch** again to begin.

On-Line Course Summary

Course Profile

[Launch](#)

01. Orientation
Type: learn-fttes

This module is an orientation to teacher training on Charlotte Danielson's Framework for Teaching. The module describes how the training is organized, and provides guidelines for completing the 8 component modules in domains 2 and 3 of the Framework.

Upon successful completion of this online course, please return to to this screen to validate the completion status of the course.

0.17 Hours | Provider: FRONTLINE-CONT...