



JPS seeks Lead Partner for JPS Teacher Certification Program

Scoring Rubric for Rebid RFP 2024-04

Criteria	Excellent (5)	Good (4)	Satisfactory (3)	Needs Improvement (2)	Unsatisfactory (1)
Admission Criteria Compliance	Detailed plan ensuring all participants meet admission criteria	Clear procedures with minor details on ensuring compliance	Basic outline with some procedures mentioned	Vague plan with minimal procedures	No plan or unclear procedures
Transcript Release Agreement	Fully agrees, detailed procedure for FERPA release agreement	Agrees, basic procedure outlined	Conditional agreement, procedure not detailed	Hesitant agreement, unclear procedure	Does not agree or address the issue
Approved Program Pathways	Comprehensive programs for each pathway, detailed course list	Approved programs, courses listed with minor details on schedule	Programs available, basic course list, limited schedule details	Limited program availability, vague course, and schedule details	No approved programs or details provided
Itemized Cost Sheet	Complete, detailed, and clear itemized cost sheet	Mostly complete cost sheet with minor details missing	Basic cost sheet with key components listed	Incomplete cost sheet, significant details missing	No cost sheet or very minimal information provided
Scholarship and Financial Aid Information	Thorough information on scholarships and grants, proactive review	Good information with some review procedures outlined	Basic information provided, limited review procedures	Minimal information, unclear review procedures	No information or commitment to review financial aid opportunities

Point Total _____/20

Evaluator _____
Print Name

Signature

Notes:

Detailed Descriptions for Each Criterion

1. Admission Criteria Compliance

- **Excellent (5):** The university provides a comprehensive and detailed plan, including specific steps, timelines, and personnel responsible for ensuring each participant meets the admission criteria.
- **Good (4):** The university outlines clear procedures with minor details on ensuring compliance, including general timelines and roles.
- **Satisfactory (3):** The university presents a basic outline with some procedures mentioned, lacking detailed steps or specific personnel.
- **Needs Improvement (2):** The university provides a vague plan with minimal procedures, lacking clarity and specificity.
- **Unsatisfactory (1):** The university does not present a plan or procedures are unclear and insufficient.

2. Transcript Release Agreement

- **Excellent (5):** The university fully agrees to the transcript release, providing a detailed procedure for the FERPA release agreement, including forms and timelines.
- **Good (4):** The university agrees to release transcripts and outlines a basic procedure for the FERPA release agreement.
- **Satisfactory (3):** The university conditionally agrees, mentioning the procedure but lacking detailed steps.
- **Needs Improvement (2):** The university shows hesitant agreement, with an unclear or incomplete procedure.
- **Unsatisfactory (1):** The university does not agree or address the issue of transcript release.

3. Approved Program Pathways

- **Excellent (5):** The university has comprehensive programs for each pathway with detailed course lists, descriptions, and schedules for the academic year.
- **Good (4):** The university has approved programs and lists the courses with minor details on their scheduling.
- **Satisfactory (3):** The university offers programs with a basic course list and limited schedule details.
- **Needs Improvement (2):** The university has limited program availability with vague course and schedule details.
- **Unsatisfactory (1):** The university does not have approved programs or fails to provide necessary details.

4. Itemized Cost Sheet

- **Excellent (5):** The university provides a complete, detailed, and clear itemized cost sheet, covering all specified items (course per credit hour, textbooks, fees, per semester, total cost).
- **Good (4):** The university provides a mostly complete cost sheet with minor details missing but covers the key components.
- **Satisfactory (3):** The university provides a basic cost sheet listing key components but lacks some specifics.
- **Needs Improvement (2):** The university provides an incomplete cost sheet with significant details missing.
- **Unsatisfactory (1):** The university fails to provide a cost sheet or provides very minimal information.

5. Scholarship and Financial Aid Information

- **Excellent (5):** The university provides thorough information on scholarships, grants, and tuition reduction opportunities and commits to proactively reviewing these for each student.
- **Good (4):** The university provides good information on financial aid opportunities with some review procedures outlined.
- **Satisfactory (3):** The university provides basic information on financial aid with limited review procedures.
- **Needs Improvement (2):** The university provides minimal information with unclear review procedures.
- **Unsatisfactory (1):** The university does not provide information or commit to reviewing financial aid opportunities.