



JACKSON
PUBLIC SCHOOLS

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Business Office

Post Office Box 2338 - Jackson, Mississippi 39225-2338
Telephone: 601-960-8799

Addendum # 1

DATE: October 8, 2021

FORMAL BID NUMBER/TITLE: RFQ 2021-04/RFQ for Architectural/Engineering
Design and Project Management Services

BID OPENING DATE/TIME: **October 13, 2021 at 10:00 a.m.**

The purpose of this addendum is to inform you of:

- 1. Provide responses to questions received.**
- 2. Provide agenda and sign-in sheet from October 6, 2021 pre-submission conference.**

Vendor shall acknowledge this Addendum No. 1 on the original "Proposal Form".

Bettie Jones

Purchasing Coordinator

RESPONSES TO QUESTIONS RECEIVED

Question 1: Does the cover page need to be on every copy?

Response: Only one submission cover page is required.

Question 2: What order must the proposal be submitted?

Response: Suggested order is listed below.

- Submission Cover Page on Page 15
- Each submittal package to contain the following:
 - 1) Proposal Cover Page (Page 8)
 - 2) Configuration Summary
 - 3) Responses to Questions 1 – 6 on Page 9
 - 4) Assurance and Signature Form (Page 11)
 - 5) Debarment Verification Form (Pages 12 – 14)
 - 6) Appendix A (Pages 1 – 7)

Question 3: How many hard copies need to be submitted if mailed or hand-delivered?

Response: 6 hard copies

Question 4: Where should proposals be hand delivered the day of opening?

Response:

ALL APPLICABLE HAND DELIVERED HARD COPY RESPONSES SHOULD BE DELIVERED TO THE BELOW ADDRESS THE OPENING DATE BETWEEN 9:00 A.M. UNTIL 9:59 A.M. (LOCAL PREVAILING TIME):

**JACKSON PUBLIC SCHOOL DISTRICT
BOARD ROOM
621 SOUTH STATE STREET
JACKSON, MS 39201**



RFQ 2021-04
Architectural/Engineering Design and Project Management Services
Pre-Submission Conference
October 6, 2021
Agenda

- I. Introductions
- II. Review of RFQ Specifications and Requirements
 - Proposal Cover Page
 - Configuration Summary
 - Assurance and Signature Form
 - Debarment Verification Form
 - Submission Cover Page
 - Submission Deadline and Time: October 13, 2021 at 10:00 a.m.
- III. Scope of Work
 - ESSER II and III Projects
 - Other District Projects
- IV. Questions & Answers



RFQ 2021-04 Architectural/Engineering Design and Project Management Services
 Pre-Submission Conference/Enochs Library
 October 6, 2021
 Sign in Sheet

PRINT NAME	COMPANY	PHONE	E-MAIL ADDRESS
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RFQ 2021-04 Architectural/Engineering Design and Project Management Services

Pre-Submission Conference/Enochs Library

October 6, 2021

Sign in Sheet

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RFQ 2021-04 Architectural/Engineering Design and Project Management Services
Pre-Submission Conference/Enochs Library
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Sign in Sheet

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