

Jackson Public School District



**Jackson Public School District
662 South President Street
Jackson, MS 39201**

Contact Information:
Project Administrator: Dr. William Merritt
Telephone: 601-960-8707
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RFP 2020- 08

Title: Science Support

Issue Date: April 12, 2021

Submission Deadline: May 10, 2021

Time: 10:00 a.m. (Central Standard Time)

**PLEASE SUBMIT ORIGINAL RFP DOCUMENTS IN THE FORMAT/DESIGN ISSUED
ALONG WITH OTHER SUPPORTING DOCUMENTS ATTACHED TO THE
PROPOSAL, BY MAIL, HAND DELIVERY OR EMAIL TO jpsrfp@jackson.k12.ms.us**

If you would like the tabulation for this RFP after Board Approval, please go to www.jackson.k12.ms.us. Double click on Departments and select Business Office. Open the Purchasing page. Select Purchasing Approved Bids/RFPs. These documents will give you the tab sheet approved by the Jackson Public School District Board of Trustees. If the RFP in question is not listed, contact the Purchasing Office at 601-960-8799 for assistance.

PROPOSAL FORM

**Board of Trustees
Jackson Public School District
Jackson, Mississippi**

Ladies and Gentlemen:

I/We, propose to furnish and deliver all items and/or to perform all services according to all sections of this rfp document (Proposal Form, Instructions and Conditions, detailed written Specifications, and Addendum if applicable) and in the quantities at the indicated prices, as called for in the document(s). All quantities indicated have been checked very closely, and both unit price and total price (where requested) have been submitted with the understanding that we shall be responsible for making complete and satisfactory delivery accordingly, within the time frame agenda (if applicable).

All items contained in this rfp shall be as specified or JPSP approved equal. For any item(s) proposed which is other than as specified, a complete and detailed cut and description for each item(s) must accompany the rfp, if the item(s) is to be considered. Please carefully read each section of this rfp.

Acceptance of Proposals:

The Jackson Public School District reserves the right to:

- Have sole discretion to waive minor irregularities in proposals. A minor irregularity is a variation from the proposal that does not affect the proposal, or gives one offeror an advantage or benefit not enjoyed by other offerors, or adversely impacts the interests of the school district.
- Accept the "lowest and best" rfp which in their judgment assures JPSP the product(s) or service(s) having the best performance and the highest level of function, quality and value.
- Not accept the lowest priced proposal. Proposals that do not comply with the requirements stated within this RFP subject to disqualification. Proposals that do not meet the deadline date/time will be returned to the vendor unopened.
- Request additional information or conduct discussions with one or more respondents after the RFP deadline, to secure a final selection to award RFP should such action be in the best interest of JPSP.
- See Pages five (5) and six (6) for further instructions

I/WE UNDERSTAND AND AGREE THAT NEITHER THE AWARD OF THIS RFP TO ME/US BY THE DISTRICT'S BOARD OF TRUSTEES NOR RECEIPT BY ME/US OF A NOTICE OF ACCEPTANCE OF THIS RFP SHALL CONSTITUTE THE MAKING OF A CONTRACT BETWEEN JPSP AND ME/US, WHICH SHALL BE CONDITIONED UPON THE EXECUTION BY BOTH JPSP AND ME/US OF A FORMAL, WRITTEN AGREEMENT.

RESPECTFULLY SUBMITTED,

COMPANY _____

ADDRESS _____

PHONE _____ FAX _____

E-MAIL ADDRESS _____

PRINTED SIGNATURE _____

WRITTEN SIGNATURE _____

TITLE _____

DATE _____

CIRCLE THE OPERATING STATUS OF YOUR BUSINESS AS INDICATED: WOMAN OWNED NON-MINORITY MINORITY



Post Office Box 2338 - Jackson, Mississippi 39225-2338
Telephone: 601-960-8799 ☎ Fax: 601-960-8967
Email: mishelton@jackson.k12.ms.us or bjones@jackson.k12.ms.us

REQUEST TO ADD VENDOR

To be completed by JPS School/Location:
School/Department Requesting Vendor Addition _____

To Be Completed by Vendor: Please complete all sections and return by fax or email.
Will your company accept purchase orders? Yes No

Note: An original JPS purchase order is required for all material purchases. Do not accept any order without a purchase order.

Are you an employee of the Jackson Public School District? Yes or No
Product Line _____

PARENT COMPANY NAME: _____

Doing Business As (dba) NAME: _____

Order Address: _____

City: _____ State: _____ Zip: _____

Physical Address: _____

City: _____ State: _____ Zip: _____

REMITTANCE ADDRESS:

Vendor Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____

Phone: (____) _____ Fax (____) _____

Email Address: _____

Parent Company Tax ID# _____

D/B/A Federal Tax ID/Social Security #: _____

Select One **This information will be used to track purchases from minority vendors.**

Minority Code: Woman & Minority Minority
 Non-Minority Woman

Select One
Type of Entity Individual/Sole Proprietor Corporation
 Partnership Other _____

****** JPS accepts no responsibility for orders filled without a valid purchase order******

Submitted By: Signature _____ Date _____

FOR INTERNAL USE ONLY	
Vendor Number: _____	1099: <input type="checkbox"/> Yes <input type="checkbox"/> No
Completed By: _____	Date: _____

Company's W-9 must accompany this form for IRS purposes.

The Board of Trustees of the Jackson Public School District (hereafter referred to as "JPSD") is soliciting sealed, written formal Requests for Proposals (RFP) from qualified vendors (hereafter referred to as "Vendor") for the purchase of furniture, equipment, supplies, materials, labor or services as outlined in the following specifications. Sealed rfps shall be received by JPSD, in the Business Office of the Jackson Public Schools, 662 South President Street, Jackson, Mississippi, until the time specified on the RFP Opening Schedule (front page of the formal rfp document), at which time all rfps shall be publicly opened and read aloud. Neither dating of the rfp form nor placing the rfp in the mail by this date shall meet legal requirements; the formal rfp document must be **received in the Business Office** of the Jackson Public School District on or before the date and time stated.

JPSD reserves the right to reject any and all rfps received and to waive any and all informalities. Vendors are encouraged to very carefully read all sections of this rfp document prior to submitting an rfp proposal.

It is the basic philosophy of JPSD to extend to all responsible Vendors equal consideration and the assurance of unbiased judgment in determining whether their product or service meets specifications and the educational needs of the school district. JPSD shall fairly evaluate all formal rfp proposals submitted and base all decisions on the "lowest and best" rfp concept, purchasing only those products and/or services which meet the specifications as written. All decisions rendered shall strive to achieve the greatest value from every tax dollar expended. JPSD shall make no discrimination based on race, color, creed, religion, or national origin, in either the product evaluation process or in transacting business with Vendors or Vendor representatives.

The advertising and publishing of this rfp has met all legal requirements (Mississippi Code of 1972, Annotated, §31-7-13), hence the requirement to offer public notice of the intent of JPSD to solicit rfps via this rfp document has been satisfied.

This document is to serve as an invitation to all qualified vendors to extend to JPSD, an offer, for the sale of all products and/or services specified herein. It is the purpose of this rfp document to clearly define "open" and "competitive" product or service rfp specifications. All items on this rfp are to be **as specified or JPSD approved equal**.

Addendum: Vendor shall acknowledge the receipt of all addendums which were issued during the course of this rfp. If specified in the text of the addendum, in addition to acknowledging receipt of the addenda below, the addenda may require additional information required for the rfp (e.g., pricing), in which case the Addendum shall not only be acknowledged below but shall be completed and attached to the rfp at the time the rfp proposal is submitted. Receipt of the following Addendum issued during the course of this formal rfp is hereby acknowledged:

Addendum Number		Date	
Addendum Number		Date	
Addendum Number		Date	

It is acknowledged that this rfp proposal consists of the following sections: **PROPOSAL FORM, INSTRUCTIONS AND CONDITIONS, SPECIFICATIONS** and any **ADDENDUM** (if applicable).

Net Prices

In all cases, prices quoted are to be net including all applicable discounts. A separate price shall be offered for each item and not in combination with other items (unless the grouping of items is otherwise allowed as defined in the specifications). Unit price shall prevail in case of a conflict between unit and total price (extension); written price shall prevail in case of a conflict between written and enumerated pricing. Vendors are instructed to **round off all unit pricing and extensions to the nearest whole cent; i.e., round the pricing to two places to the right of the decimal point only**. JPSD will only accept pricing which is stated in this manner. All items for which pricing is submitted which is other than two places to the right of the decimal shall be accepted; however, all digits beyond a whole cent (more than two places to the right of the decimal) shall be ignored in the rfp analysis process and the unit price indicated on the purchase order shall be to the nearest whole cent for each item involved.

Payment and Invoicing

Unless otherwise indicated in the detailed specifications of this rfp document; JPSP shall make remittance in a **single lump sum** payment **following satisfactory delivery of all items** listed on the purchase order or following satisfactory performance (final inspection) of all services as specified in the contract. JPSP remits by "completed purchase order" only; remittance shall not be made upon receipt of partial shipments or performance, or the receipt of invoicing for same, but only after all items included on the purchase order or contained in the contract are delivered and/or satisfied.

It is mutually understood that invoices submitted against Multi-Year or Open Purchase Orders, remittances are processed based on the contracted scheduled agreement prior to the purchase order being generated. Only **Multi-Year** and **Open Purchase Orders** have multiple invoices received for remittance for payment. Professional Services, materials and other such services; invoices are submitted for payment in intervals following satisfactory delivery of ALL services and /or performance of ALL services indicated in the contracted agreement between said vendor and JPSP for that time period, following inspection if applicable.

Performance Penalty

The Consultant is subject to a 10% penalty on this Agreement for the **2021-2022** school year if the academic objectives of this agreement are not satisfied. The District will withhold 10% of the total contract for final payment to be made after the academic objectives are satisfied.

Default and Delays

Upon failure of the Vendor to deliver all of the items ordered or to render service, within the time set or allowed, the successful Vendor shall be considered in default, in which case JPSP reserves the right to terminate the purchase order or contract and to purchase similar supplies, services, or furniture and equipment, on the open market or secure the manufacture, delivery, and installation thereof by contract or otherwise. The Vendor shall be charged with any cost occasioned by JPSP whether said cost is the same as originally accepted or any excess cost.

Damage to School Property

Any damage or loss to JPSP property as a result of any action by the Vendor in the delivery, execution or performance of any item or service stated in these specifications shall be repaired or replaced to the satisfaction of designated JPSP personnel, at the Vendor's cost, within a reasonable time.

Guarantee

Each Vendor, by presenting an rfp under these specifications, binds himself to make positive that all goods are fully up to the standards set by the specifications. Should it be discovered within a reasonable period of time from the date of purchase order or contract that such goods or services are not up to standard, JPSP shall have the right to have such goods or services replaced by others conforming to the standard requirements and the entire expense be borne by the Vendor. The Vendor shall agree to guarantee and warrant all equipment provided as a result of this rfp for a period equal to the stated guaranty/warranty in the specifications. All such warranties shall provide the coverage as indicated in the specifications.

Acceptance and Award of RFP Proposals

The Vendor's rfp proposal, once submitted and accepted as a valid rfp by JPSP, shall be deemed by both parties to constitute a legal and binding offer on the part of the Vendor to sell to JPSP as per the terms of the rfp specifications, all products and/or services contained therein. RFP proposals are subject to acceptance by JPSP at any time within forty-five (45) calendar days following the rfp opening date. Consequently, all price quotations shall be effective for a minimum of forty-five (45) calendar days and a maximum period as indicated in the specifications. All rfps must be valid for the effective dates stated in the specification, if applicable.

Award of contract shall be made to the responsible Vendor whose rfp, conforming to the specifications, is deemed to be the most advantageous to JPSP, price and all other factors considered. The Vendor acknowledges the right of JPSP to reject the rfp, in part or in total, if the Vendor fails to submit the data required in the specifications, or if the rfp is in any way incomplete or irregular. Under no circumstances may a Vendor deliver, install, or perform any service as specified in these specifications without written authorization from JPSP (i.e., a duly issued purchase order or signed contract). All RFPs shall be approved by the Board of Trustees prior to the final award.

The Vendor shall be issued a purchase order document, which shall be deemed acceptance of the rfp proposal offer made by the Vendor, for all items and/or services approved by the Board of Trustees and awarded as a result of this rfp. However, if in the opinion of JPSPD a contract document is required to authorize the award of the rfp, Vendor agrees to sign and execute all such contract documents as required in the written specifications. NOTE: If Vendor policy requires that JPSPD sign Vendor contract documents, a sample of all such documents shall be included with the rfp proposal and shall become a part of the Vendor's rfp proposal.

All awards are based on the availability of funding. In the event of a reduction of funds, this award can be rescinded at any time.

Grievance Procedure

JPSPD has adopted a Vendor Grievance Procedure to address and resolve any Vendor grievances or disputes resulting from or arising out of JPSPD's rfp process. If Vendor disagrees with any aspect of the rfp process, Vendor shall adhere to the following procedure. Vendor shall submit a letter or written statement of protest to the Purchasing Agent, with a copy to the Superintendent, identifying the rfp, including rfp number, title, opening date and, if applicable, the item number(s) at issue, and explaining, in detail, the nature of and/or reason(s) for the protest. No verbal protest shall be acknowledged by JPSPD. Vendor protests must be received by the Purchasing Agent not later than five (5) business days prior to the date of the Board meeting at which the Board is to act upon the rfp that is the subject of the protest. A review committee, appointed by the Superintendent, shall evaluate the protest and render a decision expeditiously. The decision of the review committee shall be based on evidence presented by the Vendor, the Purchasing Agent and other appropriate parties, to be determined in the discretion of the committee. In the sole discretion of the committee, the committee may conduct a hearing on Vendor's protest. The decision of the review committee shall be submitted to the Superintendent for approval. The protesting Vendor shall be informed, in writing, of the Superintendent's decision not later than two (2) business days prior to the date of the Board meeting at which the Board is to act upon the rfp that is the subject of the protest. The Superintendent's decision shall be final unless Vendor appeals such decision to the Board of Trustees. If Vendor wishes to appeal the Superintendent's decision, Vendor shall deliver its appeal, in writing, to the Office of the Superintendent not later than 12:00 p.m. on the date of the Board meeting at which the Board is to act upon the rfp that is the subject of the appeal. Appeals shall be presented to the Board at the meeting at which the Board acts upon the rfp that is the subject of the appeal and Vendor, upon written request, will be granted up to five (5) minutes to appear and present to the Board at such meeting its protest and/or appeal. After the Board takes final action upon an rfp, no appeals or protests will be acknowledged by JPSPD. The decision of the Board shall be final, subject to Vendor's right to pursue a legal remedy.

Submission of RFP Proposals Instructions if not emailed to the email address listed:

- Responses, once completed, should be placed in an opaque, sealed envelope
- On the outside of the envelope, list the company's name/address, RFP number, title, opening date and addressee information as they appear in the RFP proposal in order that the response may be accurately delivered and registered upon receipt. A designated official who is a legal representative of the Company must list required signatures where noted prior to submitting sealed proposal.
- Failure to comply with the above submittal instructions will cause proposals not to be registered or cataloged to appropriate file or received timely. The original documents must be displayed in front of all copies submitted by interested parties.
- Please submit Original RFP Documents in the Format Outlined along Six (6) Copies and any Documentation submitted with Proposal when Mailed or Hand Delivered to:
- Any proposal not received by the stated submission deadline/time will not be considered and/or opened. The proposal will be returned to the vendor at the vendor's expense.
- The District accepts no liability for late submissions due to the actions of the United States Postal Service, Federal Express, United Parcel Service or any other delivery methods.

Please submit proposal when mailed or hand delivered to:

Jackson Public School District
Business Office
Attn: Bettie Jones
662 S. President Street
Jackson, MS 39201

Or

Proposals may be submitted via email to: jpsrfp@jackson.k12.ms.us. No copies are warranted if emailed electronically.

Please follow the proposal submittal instructions.

INSERT PAGE NUMBERS WHEN SUBMITTING ELECTRONIC PROPOSALS VIA EMAIL. PLEASE SUBMIT RFP DOCUMENTS IN THE ORIGINAL FORMAT ALONG WITH OTHER SUPPORTING DOCUMENTS ATTACHED TO PROPOSAL AND EMAIL TO jpsrfp@jackson.k12.ms.us

Introduction

The instructional philosophy of the Jackson Public School District (JPSD) is to ensure that maximum learning takes place in a safe and positive environment. Teachers serve as positive role models, mentors, and contributing team members who adhere to, and enforce, district and school policy. Teachers will use the district's instructional delivery model to ensure effectiveness and consistency.

Instruction is student-centered and focused on the goal of mastering the curricula of the Districts, which is aligned to state standards and frameworks. Essential elements of quality instruction include, but are not limited to, implementation of the district curricula, teaching to the objectives, utilizing effective methods of delivery, assessing, re-teaching, and providing expanded opportunities in the learning process.

The purpose of this document is to outline a plan of activities, instructional strategies, and assessments to focus the efforts of the District in achieving instructional success as defined by the state and accountability model.

All training and materials must be aligned the Mississippi College and Career Readiness Standards. The professional development provided to teachers must be ongoing and give them the tools needed to prepare their students for state-mandated tests, high school completion, and post-secondary education. Our district is committed to Innovative Teaching and Learning which is deeply embedded in our Core Value of Equity and Excellence.

Scope of work and responsibilities

Jackson Public School District is seeking proposals for science testlets/assessment bank and professional development for Grades K – 8, Biology I, and all other general high school science subjects that is aligned to Mississippi College- and Career-Readiness Standards for Science (2018). The science testlets/assessment bank must prepare students for MAAP – SCI for Grades 5 & 8 and MAAP-EOC in Biology state assessments.

2.0 Project Overview

Lead Partners, with an academic comprehensive professional services division in the area of science, will be sought to serve as instructional support for teachers and instructional leaders within the Jackson Public School District.

- The formative testlets/assessment items and performance tasks for MAAP-SCI for Grades 5 & 8 and MAAP-EOC in Biology must be based on the Mississippi College- and Career-Readiness Standards for Science (2018).
- The formative testlets/assessment items for MAAP-SCI for Grades 5 & 8 and MAAP-EOC in Biology must contain the three content strands and contain specific disciplinary core ideas.

- Lead Partners shall provide thematic units/pacing guides (Grade K – 8 and Biology I) and templates focused on science domains that are aligned to Mississippi College- and Career-Readiness Standards for Science (2018).
- The formative testlets/assessment items for Grades K – 4, 6 – 7, and all other general high school subjects must be aligned with the Mississippi College- and Career-Readiness Standards for Science (2018).
- Lead Partners must provide support to teachers and administrators in establishing a vision for a strong learning environment that will encourage science literacy.
- A study guide and blueprints must be provided for MAAP-SCI for Grades 5 & 8 and MAAP-EOC in Biology that is aligned to the state practice test.
- The testlets/assessments shall consist of a combination of multiple-choice (MC), constructed response (CR), writing tasks, and technology enhanced (TE) items, as well as performance tasks (PT) types of items that measure student knowledge, skills, and abilities in depth. The representation of higher cognitive complexity should be in sync with the complexity level of the standards.
- Lead Partners must provide support to teachers with deconstructing standards and on how to employ 21st - century instructional strategies using an evidence-based model.
- Lead Partners must also have the ability to offer science testlet/assessments online and print resources for educators.
- Lead Partners must create an operational model for professional development aligned to the Teaching and Learning goals of the JPS leadership.
- Lead Partners must be able to provide subject matter experts in the area of formative measurement development, deployment, and data disaggregation.
- If the Lead Partner has previously provided support in the district, a data analysis must be provided to demonstrate that the product(s) are effective for student use.

3.0 Training

Lead Partners must ensure all trainings are provided by science content specialists that have experience teaching the Mississippi College- and Career-Readiness Standards for Science (2018).

- Lead Partners must provide professional development for teachers using the testlets/assessments to guide instruction (**5 E-Instructional Model**).
- Lead Partners must provide professional development for teachers using performance data from testlets/assessments to guide instruction.

- The vendor must provide dedicated technical support. The vendor must provide full contact information for the specific person(s) who will be responsible for this contract, including name, address, telephone number(s), and email address along with vendor's company contact information.
- Lead Partners must design a professional development plan to supplement the district's existing teacher professional development and should include both instructional pedagogy and instruction in science content to increase the instructional capacity of the district's teachers. The plan should include the number of days the vendor deems necessary to ensure an effective implementation. If online training is available, it should be included as part of the implementation plan. The plan must be submitted in the proposal.
- Lead Partners must coordinate with JPS Office of Teaching and Learning to include all delivered professional development in the district's database system.
- Lead Partners must submit a proposal that includes examples of improved student achievement in schools or districts that have implemented the proposed testlets/assessment resources.
- The Lead Partner must attend district meetings with the district's other partners each term to discuss the implementation plan and data.
- Lead Partners must submit a proposal that include **examples of testlets/assessment items for Grades K – 8, Biology, and all other general high school science courses** that are aligned to the Mississippi College- and Career-Readiness Standards for Science (2018).
- The Lead Partner will comply with the following technical specifications:
 - Open, flexible browser-based platform certified by IMS Global Learning Tools Interoperability (LTI);
 - Data export to build customizable reports;
 - Single sign-on integration with Clever, Google, and Microsoft;
 - User Synchronization Service certified by IMS Global OneRoster v1.1 standard, that can automatically provision users, classes, and group enrollment information, with no additional fee associated with rostering;
 - Strict, proven privacy practices to secure student data (FERPA) compliant; and
 - Integration with the district's Learning Management System (LMS) to support the use of LMS effective in the classroom. Please identify all the LMSs in which your program integrates.

Management Responsibilities

The Jackson Public School District will designate one representative who will act as the primary contact for this project. The representative will be responsible for conferring with any and all parties necessary to resolve unanticipated issues or requirements that might occur during the course of the RFP. If you have any questions, please contact:

Dr. William M. Merritt, IV, Assistant Superintendent of School Support
 Jackson Public School District
 662 South President Street
 Jackson, MS 39201
 Phone: (601) 960-8707
 Email: wmerritt@jackson.k12.ms.us

Criteria for Evaluation of Proposals

Requirements for Science Testlets/Assessment Bank and Professional Development	Comply (Yes or No)
The formative testlets/assessment items and performance tasks for MAAP-SCI for Grades 5 & 8 and MAAP-EOC in Biology are based on the Mississippi College- and Career-Readiness Standards for Science (2018).	
The formative testlets/assessment items for Grades K – 4, 6 – 7, and all other general high school courses are aligned with the Mississippi College- and Career-Readiness Standards for Science (2018).	
The formative testlets/assessment items for MAAP-SCI for Grades 5 & 8 and MAAP-EOC in Biology contain the three content strands and contain specific disciplinary core ideas.	
The Lead Partner provided thematic units/pacing guides (Grade K – 8 and Biology I) and templates focused on science domains that are aligned to Mississippi College- and Career-Readiness Standards for Science (2018).	
Lead Partners must provide support to teachers and administrators in establishing a vision for a strong learning environment that will encourage science literacy.	

Requirements for Science Testlets/Assessment Bank and Professional Development	Comply (Yes or No)
Lead Partners must submit a proposal that include <u>examples of testlets/assessment items for Grades K – 8, Biology, and all other general high school science courses</u> that are align Mississippi College- and Career-Readiness Standards for Science (2018).	
A study guide must be provided for MAAP-SCI for Grades 5 & 8 and MAAP-EOC in Biology that is aligned to the state practice test.	
Item development reviewers created score keys, including scoring rubrics for human-scored, open-ended prompts (e.g., short constructed response, extended constructed response, writing prompts, performance tasks).	
The testlets/assessments shall consist of a combination of multiple-choice (MC), constructed response (CR), writing tasks, and technology enhanced (TE) items, as well as performance tasks (PT) types of items that measure student knowledge, skills, and abilities in depth. The representation of higher cognitive complexity should be in sync with the complexity level of the standards.	
Blueprints identify the number and types of items used to measure the targeted content standards and provided information regarding item characteristics (e.g., difficulty, discrimination, cognitive demand, etc.).	
Lead Partners must provide support to teachers on deconstructing standards and on how to employ 21 st - century instructional strategies using an evidence-based model.	
Lead Partners must also have the ability to offer science testlest/assessments online and print resources for educators.	
Lead Partners must create an operational model for professional development aligned to the Teaching and Learning goals of the JPS leadership.	
Lead Partners must be able to provide subject matter experts in the area of formative measurement development, deployment, and data disaggregation.	
Lead Partners must ensure all trainings are provided by science content specialists that have experience teaching the Mississippi College- and Career-Readiness Standards for Science (2018).	

Requirements for Science Testlets/Assessment Bank and Professional Development	Comply (Yes or No)
Lead Partners must provide professional development for teachers using the testlets/assessments to guide instruction (UBD).	
Lead Partners must provide professional development for teachers using performance data from testlets/assessments to guide instruction.	
The vendor must provide dedicated technical support. The vendor must provide full contact information for the specific person(s) who will be responsible for this contract, including name, address, telephone number(s), and email address along with vendor's company contact information at no additional cost.	
Lead Partners must design a professional development plan to supplement the district's existing teacher professional development and should include both instructional pedagogy and instruction in science content to increase the instructional capacity of the district's teachers. The plan should include the number of days the vendor deems necessary to ensure an effective implementation. If online training is available, it should be included as part of the implementation plan.	
Lead Partners must submit a proposal that includes examples of improved student achievement in schools or districts that have implemented the proposed testlets/assessment resources.	
Lead Partners must provide record of Success as Evidenced in Improved Academic Outcomes for Students.	
Assessment items must be field-tested, bias free, and proven valid and reliable.	
Lead Partners must submit a proposal that includes <u>examples of testlets/assessment items for Grades K – 8, Biology, and all other general high school science courses</u> that are aligned to the Mississippi College- and Career-Readiness Standards for Science (2018).	

Requirements for Science Testlets/Assessment Bank and Professional Development	Comply (Yes or No)
<p>The Lead Partner will comply with the following technical specifications:</p> <ul style="list-style-type: none"> ○ Open, flexible browser-based platform certified by IMS Global Learning Tools Interoperability (LTI); ○ Data export to build customizable reports; ○ Single sign-on integration with Clever, Google, and Microsoft; ○ User Synchronization Service certified by IMS Global OneRoster v1.1 standards, that can automatically provision users, classes, and group enrollment information, with no additional fee associated with rostering; ○ Strict, proven privacy practices to secure student data (FERPA) compliant; and ○ Integration with the district’s Learning Management System (LMS) to support the use of LMS effective in the classroom. Please identify all the LMSs in which your program integrates. 	

Proposal Cover Page

VENDOR INFORMATION

Name and Title _____

Company Name _____ Date _____

SUBMISSION COVER SHEET AND CONFIGURATION SUMMARY

By my signature below, I hereby represent that I am authorized to and do bind the offeror to the provisions of the attached proposal. The undersigned offers and agrees to perform the specified personal and professional services in accordance with provisions set forth in the Request for Proposals. Furthermore, the undersigned fully understands and assures compliance with the Conditions of Solicitation and Standard Terms and Conditions contained in the RFP. The undersigned is fully aware of the evaluation criteria to be utilized in vendor selection for approval. I further certify that _____ is an authorized dealer in good standing of the products/services included in the proposal submitted in response to the RFP.

Authorized Signature

Date

Printed Signature

CONFIGURATION SUMMARY

Vendor must provide a summary of the main component of services offered in this proposal using 100 words or less.

ASSURANCES AND SIGNATURE FORM

In submitting this application I certify that:

1. The organization will comply with applicable federal, state, and local policies and procedures.
2. Services will be provided under the supervision of highly qualified teachers and/or administrators.*
3. The organization will maintain professionalism and confidentiality.
4. The organization is fiscally sound and will be able to complete services to the local educational agency.
5. The organization will ensure that the services provided are aligned the Mississippi Curriculum Frameworks and scientifically research based practices.*
6. The organization will comply with applicable federal, state, and local health, safety, and civil rights laws.
7. Provisions that subject all individuals employed by or otherwise associated with the approved provider, including volunteers, support staff, etc., who have direct contact with students, to the fingerprint and criminal history record check contained in law, including, Education Laws 305(30), 1125(3), 1604(39), 1604(40), 1709(39), 1709(40), 1804(9), 1804(10), 1950(4)(11), 1950(4)(mm), 2503 (18), 2503(19), 2554(25), 2554(26, 2590-h (20), 2854(3)(a-2), 2854(3)(a-3), and 3035.
8. All services will be secular, neutral, and non-ideological.
9. The organization will provide the local educational agency with information regarding implementation of proposal initiatives in increasing achievement, in a format, and to the extent practicable, a language or other mode of communication such that district personnel, parents / legal guardians, and community members can understand.*

The undersigned hereby certifies that I am an individual authorized to act on behalf of the organization in submitting this application and assurances. I certify that all of the information provided herein is true and accurate, to the best of my knowledge. I understand that the discovery of deliberately misrepresented information contained herein may constitute grounds for denying the applicant's request for approval.

Name of Organization

Printed Name of Authorized Representative

Signature of Authorized Representative

Date Signed

*For Educational/Instructional proposals



INDEPENDENT CONTRACTOR DEBARMENT VERIFICATION FORM

(Please print clearly or type)

***Appropriate signatures shall certify statements below.*

Subgrantee's/Contractor's Name	
Authorized Official's Name	
Complete Address	
Contact Number	
Are you currently registered to do business in the State of Mississippi? (Yes or No) If yes, attach supporting documentation of registration status. If, no please register and provide documentation of registration status. (State/Other fund requirement)	

FEDERAL DEBARMENT CERTIFICATION:

CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District(JPS) that the CONTRACTOR is not on the list for federal debarment on www.sam.gov – System for Award Management.

STATE OF MISSISSIPPI REGISTRATION:

CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District (JPS) that the CONTRACTOR is not on the list for debarment on www.sos.ms.gov for doing business with the State of Mississippi or with any Mississippi State Agency.

PARTNERSHIP DEBARMENT CERTIFICATION:

CONTRACTOR hereby certify that all entities who are in partnership through this contract or grant with the Jackson Public School District(JPS) (subcontractors, subrecipients, et al.) are not on the federal debarment list on www.sam.gov – System for Award Management or the State of Mississippi debarment list. Proof of documentation of partnership verification with SAM shall be kept on file and the debarment status shall be checked prior to submission of every contract/subgrant and modification to JPS.

Original Signature of Contractor or Authorized Official *Date*



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INDEPENDENT CONTRACTOR DEBARMENT VERIFICATION FORM*

(Please print clearly or type)

***Appropriate signatures shall certify statements below.*

Subgrantee's/Contractor's Name	
Authorized Official's Name	
Complete Address	
Contact Number	
Are you currently registered with www.sam.gov (Yes or No) If yes, attach supporting documentation and DUNS number must be Active with open access. (Federal fund requirement)	
Are you currently registered to do business in the State of Mississippi? (Yes or No) If yes, attach supporting documentation of registration status. If not, please register and provide documentation of registration status. (Federal and State/Other fund requirement)	

FEDERAL DEBARMENT CERTIFICATION:

CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District (JPS), that the CONTRACTOR is not on the list for federal debarment on www.sam.gov – System for Award Management.

STATE OF MISSISSIPPI REGISTRATION:

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PARTNERSHIP DEBARMENT CERTIFICATION:

CONTRACTOR hereby certifies that all entities who are in partnership through this contract or grant with the Jackson Public School District(JPS) (subcontractors, subrecipients, et al.) are not on the federal debarment list on www.sam.gov – System for Award Management or the State of Mississippi debarment list. Proof of documentation of partnership verification with SAM shall be kept on file and the debarment status shall be checked prior to submission of every contract/subgrant and modification to JPS.

Original Signature of Contractor or Authorized Official Date

****Project is being supported with federal funds***