

JACKSON PUBLIC SCHOOL DISTRICT

Jackson, Mississippi
Date: September 07, 2021

**Board of Trustees
Jackson Public School District
Jackson, Mississippi**

Ladies and Gentlemen:

Presented for your review on the attached page(s) are the bid tabulations for the formal bid proposals which were received in response to the bid solicitations indicated below. Bids were publicly advertised and opened according to all legal requirements (Mississippi Code of 1972, §31-7-13). All bids were tabulated, analyzed and based upon compliance with the specifications; the "lowest and best" bids were determined. Recommendations concerning the award of bids received for each bid category are contained on the attached page(s). Please consider recommendations for the following:

Bid Number	Opening Date	Bid Name
RFP 2021-16	07-19-21	K- 2 Assessment Platform (Pulled & Put on 9/21/21 Board
Bid 3182	05-12-21	Bakery (Bread)
RFP 2021-04	05-18-21	Pre-Kindergarten – Eighth Grade Online Supplemental Music Program
RFP 2021-10	05-14-21	Translations, Interpretation and Transcription Services

It is recommended that the following action be taken by the Board of Trustees:

- A. **AN ORDER** be adopted ratifying the prior solicitation of bid proposals for the equipment, supplies, commodities and/or services in each bid category indicated above.

- B. **AN ORDER** be adopted authorizing the Chief Financial Officer or her designee to issue purchase orders and/or execute contracts and all related documents on behalf of the Board of Trustees to the vendors deemed to have submitted the "lowest and best" bids as indicated on the attached pages.

- C. **AN ORDER** be adopted to reject the bid of bidders who failed to comply with bid requirements, for the reason(s) indicated with each bid category, on the attached pages.

- D. **AN ORDER** be adopted to authorize the informal purchase of items according to all legal requirements and to the extent allowed under the law (Mississippi Code 1972, Annotated, §31-7-13(b)) for which no formal bids were received as indicated in the detailed support documentation on file in the Business Office.

Submitted by:
Sharolyn Miller
Chief Financial Officer

Recommendation approved by:
Dr. Errick L. Greene, Superintendent
Superintendent of Schools

Information about the Content and Formatting of the Attached Bid Tabulation Sheet(s)

Pursuant to the legal requirements as outlined in the Mississippi Code 1972, Annotated, §31-7-13(d), all bid proposals received were compared to the written bid specifications and the recommendation to purchase or for rejection is indicated on the following pages, as per the manner prescribed below.

Recommendation to Purchase:

The recommendation to purchase from or award a contract to any vendor, is indicated on the attached tabulation sheet(s) by placing "Low Bid" to the right of the vendor's name/pricing and bolding the information.

Rejection of an Item or an Entire Bid:

The law requires that the District clearly state why in each instance that the lowest bid received is not the recommended "lowest and best" bid. The specific reason that an item or service, or a vendor's entire bid proposal, must be deemed "irregular" or "non-compliant" with the written bid specifications and therefore cannot be recommended for purchase, is indicated on the attached tabulation sheet(s) by drawing a line through the vendor's name/pricing and indicating the rejection reason beside the item.

Unit Price Differences Between the Lowest and the "Lowest and Best" Bid:

The unit price of all items is indicated and a difference between the bid unit price of the proposed item being rejected and the unit price of the item being recommended for purchase as the "lowest and best" can easily be computed from the data on the following pages. For each item, please see the attached tabulation sheet(s) for the bid name and number and opening date, item description, unit of measure, quantity purchased, and the unit or total pricing submitted by all vendors offering bid proposals.

Minority Vendor Participation in the Bid Process:

At the direction of the Board, all minority and women owned and operated vendors offering bid proposals are identified on the attached tabulation sheets, for informational purposes only. The following coding has been used:

- "M" Minority (Male) owned and operated business
- "W" Women (Non-minority) owned and operated business
- "B" Minority (Women) owned and operated business
- "N" Non-Minority owned and operated business

RFP 2021-16 (07-19-21) K – 2 Assessment Platform**Funding Source:****Recommendation: Dr. Kimberly Smith**

	Vendor	Location	Amount
N	Instructure, Inc.	Salt Lake City, UT	\$78,626.00

Only one vendor submitted a proposal.

Bid 3182 (05-12-21) – Bakery (Bread)**Effective Dates: August 1, 2021 thru July 31, 2022****With Option to Renew for Two Additional Years****Source of Funds: 2110-900-3162-000-641-Location****Recommendation: Mr. Marc Rowe/Christoff Rogers/Alfred Young**

This bid is for the purchase of bakery goods to be ordered on an “as needed” basis by Food Service Lunchroom Managers during the forthcoming school year, to support menus for **2021-2022**.

No.	Item	Unit	Unit Price	Unit	Unit Price
01	Hamburger Buns	Dozen	\$2.37	30 Count Tray	\$6.30
02	Hamburger Buns, With Sesame Seeds	Dozen	\$3.00	30 Count Tray	
03	Hamburger Buns (Whole Grain White)	Dozen		30 Count Tray	\$6.30
04	Sliced Sandwich Bread (White Pullman)	Loaf	\$2.50		
05	Sliced Soft & Smooth Round Top Bread (Whole Grain White)	Loaf	\$2.50		
06	Sliced Sandwich Bread (Whole Grain White)	Loaf	\$2.50		
07	Hoagie Buns (Whole Grain White)	Loaf	\$2.10		
08	Hotdog Buns (Whole Grain White)	16 Count	\$3.40		
09	Sub (Enriched Wheat Flour)	6 Count 15 oz.	\$2.10		
10	Food Service Texas Toast (Enriched Wheat Flour)	17 Slice, 20 oz.	\$2.65		

	Vendor	Location	Abbreviation
N	Bimbo Bakeries USA	Kernersville, NC	Bimbo

Only Vendor Participated in the Bidding Process

RFP 2021-04 (05-18-21) Pre-Kindergarten – Eighth Grade Online Supplemental Music Program
Funding Source: Federal Funds
Recommendation: Dr. William Merritt

	Vendor	Location	Amount
N	McGraw Hill	Columbia, OH	\$ 16,099.47
N	QuaverEd, Inc	Nashville, TN	\$ 207,480.00 /\$69,160.00 Annually for 3 years

McGraw Hill product is not meet the specifications of the RFP. It is not a standards-aligned program, nor is it integrated with content.

QuaverED, Inc. product meets the specifications of the RFP. It is a standards-aligned program and offers and array of engagement for students.

RFP 2021-10 (05-14-21) – Translations, Interpretation and Transcription Services
Source of Funds: District Budget
Recommendation Per: Ms. T. Love Fuller

	Vendor	Location	Amount
	CIT	Burbank, CA	
	Language Translation	Federal Way, WA	
	Hola Doctor	Doral, FL	
	VERBIT	New York, NY	
	Lingualinx	Troy, NY	
	Idea Translations	Springfield, VA	
	Edustars, LLC	Madison, MS	
	e-Translation	Brooklyn, NY	
	Volatia	Roanoke, VA	

CIT provides translation in over 200 languages. Provides translation, transcription, and interpretation services. **CIT identifies onsite interpreters.** Spanish translation is \$ 0.09 per word, Somoan \$ 0.20 per word Spanish and other languages **onsite interpreting at \$60.00 per hour**, English audio transcription at \$3.50 per minute, and foreign audio transcription \$4.50 per minute.
Overall Rubric Score: 380/400

Language Translation provides interpretation at \$90.00/ hour, translation at \$.10 per word (minimum fee: \$45.00 Spanish, and other languages at \$65.00.

Overall Rubric Score: 255/400

Hola Doctor provides on-site interpreting (2hour minimum) \$75.00 per hour, ASL at \$85.00 per hour (2hr minimum), and Spanish over the phone at \$.64 per minutes. Hola Doctor also provides transcription at 6.50 per minutes and other languages at \$9.50 per minutes. Interpreting available in over 80 languages.

Overall Rubric Score: 262/400

Verbit pricing for transcription at 1.56 per minute with a 12 hours turnaround time. \$1.17 per minute with a 96 hours turnaround time. The request for Interpretation and Translation were responded to as N/A from the vendor.

Overall Rubric Score: 220/400

Lingualinx Provides translation services. Spanish translation at \$.09 and other languages from \$.12 to \$.24 per word.

Overall Rubric Score: 215/400

Idea Translations pricing of English to Spanish at \$0.07 cents per word, to Arabic, French, Chinese, Vietnamese, Haitian Creole at \$0.17 cents per word; English to Urdu, Chuj, Amharic, Wolof, Gujarati, Igbo, and Samoan at \$0.24 cents per word. Additionally, this company has experience translating IEPs. Translation and Transcription are handled by electronic means. Exposure to 360 suitable translators.

Overall Rubric Score: 334/400

Edustars, LLC provides translators at 40.00 in person and over the phone. (30 min.) Transcription at .18 per word, and interpretation at \$65.00 hour for ASL with a 2hour minimum.

Overall Rubric Score: 319/400

E-Translation provides translation at \$.11 per word and other languages start at \$.13-\$0.55 per word. Interpreting in over two hundred languages at \$1.17 per minute on demand.

Overall Rubric Score: 314/400

Volatia provides phone interpretation of Spanish at \$.58 per minutes, and other languages at \$.75 per minute. Video interpretation is also available at .75 (Spanish)ASL \$1.50 per minutes. Additionally, Volatia provides translation at \$.15 per word and 250 minimum.

Overall Rubric Score: 281/400

RFP Rubric Score Summary

Vendor	CIT	Language Translation	Hola Doctor	Verbit	Lingualinx	Idea	Edu Stars, LLC	E-Translation	Volatia
Reviewer1	84/100	66/100	82/100	54/100	55/100	86/100	81/100	73/100	73/100
Reviewer2	100/100	60/100	70/100	66/100	64/100	90/100	74/100	78/100	85/100
Reviewer3	86/100	74/100	55/100	50/100	29/100	83/100	84/100	78/100	64/100
Reviewer4	100/100	55/100	55/100	50/100	67/100	75/100	80/100	85/100	59/100
Total	380	255	262	220	215	334	319	314	281