

**JACKSON PUBLIC SCHOOL DISTRICT**

Jackson, Mississippi

Date: September 03, 2019 Approved

**Board of Trustees  
Jackson Public School District  
Jackson, Mississippi**

Ladies and Gentlemen:

Presented for your review on the attached page(s) are the bid tabulations for the formal bid proposals which were received in response to the bid solicitations indicated below. Bids were publicly advertised and opened according to all legal requirements (Mississippi Code of 1972, §31-7-13). All bids were tabulated, analyzed and based upon compliance with the specifications; the "lowest and best" bids were determined. Recommendations concerning the award of bids received for each bid category are contained on the attached page(s). Please consider recommendations for the following:

Bid Number	Opening Date	Bid Name
RFP 2019-08	05-31-19	Translations, Interpretation and Transcription Services
RFP 2019-15	07-17-19	Pool of Service Providers for Online with Blended Learning and Virtual Instruction

It is recommended that the following action be taken by the Board of Trustees:

- A. **AN ORDER** be adopted ratifying the prior solicitation of bid proposals for the equipment, supplies, commodities and/or services in each bid category indicated above.
  
- B. **AN ORDER** be adopted authorizing the Chief Financial Officer or her designee to issue purchase orders and/or execute contracts and all related documents on behalf of the Board of Trustees to the vendors deemed to have submitted the "lowest and best" bids as indicated on the attached pages.
  
- C. **AN ORDER** be adopted to reject the bid of bidders who failed to comply with bid requirements, for the reason(s) indicated with each bid category, on the attached pages.
  
- D. **AN ORDER** be adopted to authorize the informal purchase of items according to all legal requirements and to the extent allowed under the law (Mississippi Code 1972, Annotated, §31-7-13(b)) for which no formal bids were received as indicated in the detailed support documentation on file in the Business Office.

Submitted by:  
Sharolyn Miller  
Chief Financial Officer

Recommendation approved by:  
Dr. Errick L. Greene, Superintendent  
Superintendent of Schools

## **Information about the Content and Formatting of the Attached Bid Tabulation Sheet(s)**

Pursuant to the legal requirements as outlined in the Mississippi Code 1972, Annotated, §31-7-13(d), all bid proposals received were compared to the written bid specifications and the recommendation to purchase or for rejection is indicated on the following pages, as per the manner prescribed below.

### **Recommendation to Purchase:**

The recommendation to purchase from or award a contract to any vendor, is indicated on the attached tabulation sheet(s) by placing "Low Bid" to the right of the vendor's name/pricing and bolding the information.

### **Rejection of an Item or an Entire Bid:**

The law requires that the District clearly state why in each instance that the lowest bid received is not the recommended "lowest and best" bid. The specific reason that an item or service, or a vendor's entire bid proposal, must be deemed "irregular" or "non-compliant" with the written bid specifications and therefore cannot be recommended for purchase, is indicated on the attached tabulation sheet(s) by drawing a line through the vendor's name/pricing and indicating the rejection reason beside the item.

### **Unit Price Differences Between the Lowest and the "Lowest and Best" Bid:**

The unit price of all items is indicated and a difference between the bid unit price of the proposed item being rejected and the unit price of the item being recommended for purchase as the "lowest and best" can easily be computed from the data on the following pages. For each item, please see the attached tabulation sheet(s) for the bid name and number and opening date, item description, unit of measure, quantity purchased, and the unit or total pricing submitted by all vendors offering bid proposals.

### **Minority Vendor Participation in the Bid Process:**

At the direction of the Board, all minority and women owned and operated vendors offering bid proposals are identified on the attached tabulation sheets, for informational purposes only. The following coding has been used:

- "M" Minority (Male) owned and operated business
- "W" Women (Non-minority) owned and operated business
- "B" Minority (Women) owned and operated business
- "N" Non-Minority owned and operated business

**RFP 2019-08 (05-31-19) – Translations, Interpretation and Transcription Services**

**Source of Funds:**

**Recommendation Per: Dr. William M. Merritt, IV**

	Vendor	Location	Amount
M	Interpreters Unlimited	San Diego, CA	\$
M	Fox Translation Services	Hummelstown, PA	\$
N	M&N Language Services	Birmingham, AL	\$
B	Indus Translation Services, Inc	Edison, NJ	\$
<b>M</b>	<b>Rugamas Creative Solutions</b>	<b>San Antonio, TX</b>	<b>\$</b>
<b>N</b>	<b>Propio, LS LLC</b>	<b>Overland Park, KS</b>	<b>\$</b>
<b>B</b>	<b>Idea Language Services, LLC dba IdeaTranslations</b>	<b>Springfield, VA</b>	<b>\$</b>
B	QuickCaption, Inc.	Riverside, CA	\$
N	TraduccioNola, LLC	New Orleans, LA	\$

- **All vendors pricing is TBD based on the requested service(s).**

No Extended Pricing Listed

**Rugamas** pricing is less than 100 words at regular request is no cost, less than 100 words next-day = \$0.09 per word, same day = \$0.11 cents per word; more than 100 words = \$0.12 cents per word for regular service, \$0.15 cents per word for next day, and \$0.18 cents per word for same day.

**Propio, LS LLC** is over-the-phone interpreting = \$0.55 cents per minute for Spanish and \$0.67 cents per minute for Arabic, \$0.73 cents per minute for other languages.

**Idea Language Services, LLC dba IdeaTranslations** is English to Spanish at \$0.07 cents per word, to Arabic, French, Chinese, Vietnamese, Haitian Creole at \$0.17 cents per word; English to Urdu, Chuj, Amharic, Wolof, Gujarati, Igbo, and Samoan at \$0.24 cents per word. Additionally, this company has experience translating IEPs.

**Interpreters Unlimited, Inc.** was not selected due to cost; on-site Interpretation; Spanish \$60 per hour, 2 hour minimum; other languages \$90 per hour with 2 hour minimum; over-the-phone Interpretation, all languages at \$1.25 a minute; document translation. Spanish \$0.11 per word, \$45 minimum, other languages \$0.15 per word, \$75 minimum; transcription, Spanish \$5.00 per minute with \$50.00 minimum, other languages \$6.00 per minute with \$60.00 minimum

**Fox Translation Services** was not selected but very competitive pricing - Written translation only - \$0.09 per word in Spanish, \$0.10 per word in Arabic, other languages \$0.11 to \$0.13 per word. 20% increase for rush jobs without prior notification or requesting 24-hour turnaround

**M&N Language Services** was not selected due to pricing. Over-the-phone interpreting = \$2.50 per minute; document translation \$40 per hour; \$50 per hour for technical

documents; Full day interpretation \$600 a day, \$300 for half day, half day minimum plus mileage at \$0.58 per mile from interpreters' home to JPS site.

**Indus Translation Services** was not selected due to lack of attention to detail - In Executive Summary – “pleased to submit our response to the Stamford Public Schools...”, grammatical errors in their document, “potion” for portion, “bases” for based; Written translation only – To Spanish \$0.09 per word, Arabic \$0.13 per word, other languages range from \$0.13 to \$0.40 per word.

**Quick Captions Inc.** was not selected due to proposal being incomplete. The company submitted to provide CART Captioning Services, difficult to understand what they were proposing and they did not follow RFP requirements.

**TraduccioNola, LLC** was not selected because they specialized in medical and legal, over vendors had lower cost. The translation to Spanish \$0.17 per word, other languages ranged from \$0.20 to \$0.24 per word. Over-the-phone Interpreting – to Spanish = \$0.85 per minute, to other languages \$1.25 per minute.

**RFP 2019-15 (07-17-19) – Pool of Service Providers for Online with Blended Learning and Virtual Instruction**

**Source of Funds:**

**Recommendation Per: Ms. Laketia Marshall-Thomas**

	Vendor	Location	Amount
N	Proximity Learning Inc.	Austin, TX	\$11,275 Annual (Vendor Provided Instructor) \$299.00 per license; Blended Learning (TX licensed teacher) \$25 per student Blended Learning w/ JPS teacher \$99 per license Credit Recovery
<b>N</b>	<b>Edgenuity, Inc</b>	<b>Scottsdale, AZ</b>	<b>\$550 per CU (Courseware License)</b> <b>\$700 per student (Reusable Enrollment/ Vendor Provided Instructor-2 Semesters)</b>
N	Edmemtum, Inc	Chicago, IL	\$750,000.00 Annual Program Cost \$2,000.00 per student

Vendors did not include a final budget cost.

**Information Only**

