

**JACKSON PUBLIC SCHOOL DISTRICT**

Jackson, Mississippi  
Date: August 07, 09 2018

**Board of Trustees  
Jackson Public School District  
Jackson, Mississippi**

Ladies and Gentlemen:

Presented for your review on the attached page(s) are the bid tabulations for the formal bid proposals which were received in response to the bid solicitations indicated below. Bids were publicly advertised and opened according to all legal requirements (Mississippi Code of 1972, §31-7-13). All bids were tabulated, analyzed and based upon compliance with the specifications; the "lowest and best" bids were determined. Recommendations concerning the award of bids received for each bid category are contained on the attached page(s). Please consider recommendations for the following:

Bid Number	Opening Date	Bid Name
RFP 2018-03	5-17-2018	Digital-Full Color Production Printing System
RFP 2018-04	7-18-2018	Universal Screening for Jackson Public School District

It is recommended that the following action be taken by the Board of Trustees:

- A. **AN ORDER** be adopted ratifying the prior solicitation of bid proposals for the equipment, supplies, commodities and/or services in each bid category indicated above.
  
- B. **AN ORDER** be adopted authorizing the Chief Financial Officer or her designee to issue purchase orders and/or execute contracts and all related documents on behalf of the Board of Trustees to the vendors deemed to have submitted the "lowest and best" bids as indicated on the attached pages.
  
- C. **AN ORDER** be adopted to reject the bid of bidders who failed to comply with bid requirements, for the reason(s) indicated with each bid category, on the attached pages.
  
- D. **AN ORDER** be adopted to authorize the informal purchase of items according to all legal requirements and to the extent allowed under the law (Mississippi Code 1972, Annotated, §31-7-13(b)) for which no formal bids were received as indicated in the detailed support documentation on file in the Business Office.

Submitted by:  
Sharolyn Miller  
Chief Financial Officer

Recommendation approved by:  
Dr. Freddrick Murray, Interim Superintendent  
Superintendent of Schools

## **Information about the Content and Formatting of the Attached Bid Tabulation Sheet(s)**

Pursuant to the legal requirements as outlined in the Mississippi Code 1972, Annotated, §31-7-13(d), all bid proposals received were compared to the written bid specifications and the recommendation to purchase or for rejection is indicated on the following pages, as per the manner prescribed below.

### **Recommendation to Purchase:**

The recommendation to purchase from or award a contract to any vendor, is indicated on the attached tabulation sheet(s) by placing "Low Bid" to the right of the vendor's name/pricing and bolding the information.

### **Rejection of an Item or an Entire Bid:**

The law requires that the District clearly state why in each instance that the lowest bid received is not the recommended "lowest and best" bid. The specific reason that an item or service, or a vendor's entire bid proposal, must be deemed "irregular" or "non-compliant" with the written bid specifications and therefore cannot be recommended for purchase, is indicated on the attached tabulation sheet(s) by drawing a line through the vendor's name/pricing and indicating the rejection reason beside the item.

### **Unit Price Differences Between the Lowest and the "Lowest and Best" Bid:**

The unit price of all items is indicated and a difference between the bid unit price of the proposed item being rejected and the unit price of the item being recommended for purchase as the "lowest and best" can easily be computed from the data on the following pages. For each item, please see the attached tabulation sheet(s) for the bid name and number and opening date, item description, unit of measure, quantity purchased, and the unit or total pricing submitted by all vendors offering bid proposals.

### **Minority Vendor Participation in the Bid Process:**

At the direction of the Board, all minority and women owned and operated vendors offering bid proposals are identified on the attached tabulation sheets, for informational purposes only. The following coding has been used:

- "M" Minority (Male) owned and operated business
- "W" Women (Non-minority) owned and operated business
- "B" Minority (Women) owned and operated business
- "N" Non-Minority owned and operated business

**RFP 2018- 03 (05-17-18) Digital- Full Color Production Printing System**

Source of Funds:

Recommendation Per: Teresa Stratton/12 Month Rental

	Vendor	Location	Abbreviation
N	Advantage Business Systems	Jackson, MS	Advantage
N	Novatech Inc.	Meridian, MS	Nova
N	Canon	Ridgeland, MS	Canon

**ALL PROPOSALS REJECTED**

**Option (1) Monthly Rental Agreement**

Vendor	Model	Equip. Monthly Rental	Monthly Maintenance Fee	Color Copy Overages	B/W copy Overages	Total Annual Rental
<b>Canon</b>	<b>C 750</b>	<b>\$1,429.00</b>	<b>\$985.00</b>	<b>.03</b>	<b>.006</b>	<b>\$2364.00 X 12=28,368.00</b>
Novatech	C 3070	\$1,261.00	\$1,283.00	.05	.01	\$30,528.00
Advantage	C 3070	\$1,715.00	\$1,408.00	.04	.01	\$37,476.00
Advantage	C 3080	\$1,798.00	\$1,408.00	.04	.01	\$38,472.00

**Option (2) Annual Lease Agreement**

Vendor	Model	Equip. Monthly Lease	Monthly Maintenance Fee	Color Copy Overages	B/W copy Overages	Total Annual Lease
Novatech	C 3070	\$1,261.00	\$1,283.00	.05	.01	\$30,528.00
Advantage	C 3070	\$1,437.92	\$1,408.00	.04	.01	\$34,151.04
Advantage	C 080	\$1,509.41	\$1,408.00	.04	.01	\$35,008.92
Canon	C 750	\$17,148.00	\$11,220.00	.03	.006	\$28,368 X 12=\$340,416.00

**Option (3) Annual Lease Agreement with Option to Buy**

Vendor	Model	Equip. Monthly Lease	Monthly Maintenance Fee	Color Copy Overages	B/W copy Overages	Total Annual Lease to Buy
Novatech	C 3070	\$1,261.00	\$1,283.00	.05	.01	\$30,528.00
Canon	C 750	\$1,759.00	\$935.00	.03	.006	\$32,328.00
Advantage	C 3070	\$1,584.01	\$1,408.00	.04	.01	\$35,904.12
Advantage	C 3080	\$1,662.78	\$1,408.00	.04	.01	\$36,849.36

Graphic Arts Department is requesting that all proposals be rejected due to the terms and conditions being solicited are not in agreement with the lowest bidder. A twelve (12) month rental agreement verses a twenty-four (24) month contract rental agreement. The rental or lease of this type equipment will be re-evaluated.

**RFP 2018-04 (07-18-18) – Universal Screening for JPSD**

**Source of Funds: District and Federal Programs**

**Recommendation Per: Dr. William Merritt**

	Vendor	Location	Amount
N	Houghton Mifflin Harcourt		\$206,240.04
N	Renaissance	Wisconsin Rapids, WI	\$506,847.70
N	Curriculum Associates, LLC	North Billerica, MA	\$1,067,412.00
N	Istation	Dallas, TX	\$1,069,200.00
N	Edgenuity	Scottsdale, AZ	\$297,000.00 Does not include PD.

Vendors that are highlighted in red did not give an overall all total of proposal but supplied a total for the categories they listed. Edgenuity did do not supply a total in categories listed in their proposal.