

Name of Grant: _____

Type of Grant: Individual (single classroom) Team (grade level/department) School-wide

2023-2024 Focus Areas of Critical Needs:

Please select which focus area is addressed in the application.

Early Literacy

Children’s Health

Social Development

**2023-24 JUNIOR LEAGUE OF JACKSON/EDUCATION FOUNDATION TRUST OF JACKSON
JPS TEACHER MINI-GRANT APPLICATION**

Please follow these guidelines for your application to receive consideration:

- The entire application must be typed.
- Grants that include the name of the school or teacher beyond the cover page will be disqualified.**
- Principals** must submit all completed applications to Thea Faulkner. The subject line **MUST READ JLJ/EJT grants 2023-24**. No grants will be reviewed that do not include this information in the email’s subject line. Applications must be submitted on or before 4:00 p.m. **Wednesday, September 20, 2023**.
- 4. Late submissions will not be reviewed.

Do not include this identifying information (school name) beyond this cover page.

Name of Applicant(s): If this is a team or school application, **list the contact person first.**

Email Address

School: _____ Grade/Department: _____

Category: Individual Classroom Project Team Project Schoolwide Project
(grade level/department)

School Address: _____ Phone: _____ - _____ - _____ Fax: _____ - _____ - _____

Title of Proposal: _____

Grant Request Amount: _____

Principal’s name: _____ **Date:** _____

The submission of this grant, by the school’s principal, confirms the following:

1. I understand that if the school’s name appears beyond the cover page, the grant application will be disqualified.
2. **The first requisition, listing JPS approved vendors, must be submitted at or before the JLJ Awardees reception.** Once the initial requisition is processed, grantees will be notified of any remaining funds. Another requisition must be submitted to the Partners in Education department within 10 (ten) business days of being notified or funds may be forfeited.
3. I agree to participate in an evaluation process to assess the effectiveness of the activities supported by grant funds.

4. All technology items have been reviewed and approved by the JPS Information Technology Department, prior to submission. Failure to do so disqualifies this application. Please list the IT staff person's name here who reviewed this grant application: [REDACTED]

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Grant Application

A. Need:

Give a brief, specific description of the need for the proposed project. Include data. Give curriculum objectives to be met.

B. Goals:

What are the goals of this project? The goals should be specific and measurable. Describe the timeline for the project.

C. Plan:

Give a specific plan for meeting the identified needs above. Give specific strategies and activities that will foster higher level thinking skills.

D. Budget (Individual grant up to \$3,000; Team grant up to \$5,000; School grant up to \$10,000):

Give a brief description of all materials to be ordered and how they will be used in the project. Include how many years the materials will be used and how many students will be impacted. Complete a separate Budget Request form for each vendor. Please verify that the vendor is listed as a current JPS vendor in Marathon. No grant applications will be approved that include budget requests by companies who are not JPS vendors. Companies may be added to the vendor list prior to grant submission.

E. Outcomes:

Explain how you will assess the project's impact and include the number of students impacted. How will you measure the outcomes? How will you share the knowledge with other teachers for shared learning?

F. Goals Alignment:

How does this grant align with the strategic goals of JPS? Please refer to the following link for detailed information regarding the Excellence for All: JPS Strategic Plan 2019-2024. <https://www.jackson.k12.ms.us/StrategicPlan>

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Grant Rubric

- A. Need (20 points)**
- a. Proposal is data-driven and shows evidence of need. ___10
 - b. Curriculum objective is clearly stated. ___5
 - c. Proposal is a team or school-wide grant. ___5
- ___/20**
- B. Goals (25 points)**
- a. Proposal is specific in identifying who is involved, what will be accomplished, and the benefits of accomplishing such goals. ___5
 - b. Proposal offers concrete criteria for measuring progress toward goal attainment. ___5
 - c. Goals are achievable and realistic, i.e. they can be accomplished given resources, knowledge and in the specified time frame. ___15
- ___/25**
- C. Instructional Plan (25 points)**
- a. Fosters higher level thinking skills ___10
 - b. Creative ___5
 - c. Evidence of student participation specifically related to curriculum objectives ___5
 - d. Meets stated need ___5
- ___/25**
- D. Budget (5 points)**
- a. Resources can be used for multiple years and necessary to achieve outcomes ___5
- ___/5**
- E. Outcomes (25 points)**
- a. Evaluation is well-planned and includes the number of students impacted ___10
 - b. Depicts how results will be reported ___5
 - c. Clearly outlines professional development plan to share with other teachers ___10
- ___/25**

Possible perfect score: 100

TOTAL POINTS: _____