

JACKSON PUBLIC SCHOOL DISTRICT

EVERY SCHOLAR • EVERY DAY



READY FOR LIFE

JPS VISION

To have high performing schools that serve high performing scholars in a clean and safe environment.

JPS MISSION

Building Stronger Schools Together so that Every Scholar, Every Day, is Ready for Life.

ACCREDITATION IN MISSISSIPPI AT-A-GLANCE

Since the early 1900s, accreditation has sought to improve schools through the requirements of the accrediting agency. The effort to regulate the program of studies in secondary schools was strengthened in 1918 when the University requested the Mississippi Education Association to appoint a committee to classify the affiliated high schools. Accreditation of elementary schools was not addressed until 1926. During that year, the Mississippi Education Association created the Elementary School Accrediting Commission to perform the same duties in regulating programs for elementary schools that the High School Accrediting Commission did for secondary schools.

The first efforts to accredit black schools began in 1935 when the Mississippi Association for Teachers in Colored Schools organized the Negro Accrediting Commission. In 1947, the Mississippi Association for Teachers in Colored Schools became the Mississippi Teachers Association, and the Commission continued to operate under the renamed Teachers' association until 1959. The decade of the sixties found these two (2) Commissions sharing responsibilities for accrediting black and white schools; and, in carrying out their duties, both groups made

extensive use of officials in the Mississippi Department of Education.

As the decade of the eighties approached, the state was set for reform in education and, ultimately, in school accreditation. Governor William Winter recognized the need for education reform and initiated the accountability movement in Mississippi beginning with the Education Reform Act of 1982. The Education Reform Act of 1982 created the Commission on School Accreditation (CSA) to continuously review the standards on accreditation and the enforcement thereof and to make recommendations thereon to the State Board of Education. (MS Code 37-17-3).

The Commission is composed of fifteen (15) members, with three (3) representatives from each of the five (5) Congressional Districts as established at the time the Commission was authorized by MS Code 37-17-3. The membership consists of two (2) classroom teachers, two (2) principals of schools, two (2) school district superintendents, two (2) local school board members, and seven (7) individuals who are not actively engaged in the education profession. All appointments to the Commission shall comply with Section 37-17-3, Mississippi Code of 1972, as amended.

The State Board of Education, acting through the Commission on School Accreditation, shall establish and implement a permanent performance-based accreditation system, and all public elementary and secondary schools shall be accredited under this system. It shall be the purpose of the Commission on School Accreditation to continually review and enforce the standards on accreditation and to make recommendations to the State Board of Education.

The Commission on School Accreditation determines the annual accreditation status of all public school districts in the fall of each school year based on verified accreditation data from the previous school year.

ACCREDITED is assigned to a district that complies with Accreditation Policies and 100% of the Process Standards.

PROBATION is assigned to a district that complies with fewer than 100% of the Accreditation Policies and Process Standards. The district will be required to develop and implement a Corrective Action Plan (CAP) with defined timelines to address the deficiencies.

WITHDRAWN is assigned to a district that has previously been assigned a PROBATION status and still does not comply with its Corrective Action Plan (CAP). Any school district placed in conservatorship may have its accreditation withdrawn. The district will be required to develop and implement a Corrective Action Plan (CAP) with defined timelines to address the deficiencies.

An annual district accreditation status is assigned based on compliance with Process Standards. Information concerning district compliance with conduct follow-up visits as necessary to verify corrective action and compliance.

Process Standards is reported to the Commission on an annual basis. Process Standards address accepted educational principles and practices that are believed to promote educational quality. Any verified violation of a Process Standard is noted on the record of a school district at the time of discovery within any school year, but does not affect the current accreditation status of the district. If a noted violation of a Process Standard has not been corrected by the following school year when accreditation statuses are assigned, the violation is reported to the Commission for appropriate action.

When a school district has been assigned a PROBATION or WITHDRAWN accreditation status, the Mississippi Department of Education, in conjunction with the school district, shall develop a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The State Board of Education implements the program of development in each district assigned a PROBATION or WITHDRAWN status in accordance with Section 37-17-6(10), Mississippi Code of 1972, as amended.

The school district is required to submit a Corrective Action Plan (CAP) within sixty (60) days of notification. The plan must stipulate what will be done to remove the deficiencies and the timeline required. The plan must be approved by the local school board as documented by official minutes and bear the signatures of the school board chairperson and district superintendent. When corrective action has been implemented to remove a citation, the school district must submit documentary evidence confirming such to the Office of Accreditation.

**JACKSON PUBLIC SCHOOL DISTRICT
CORRECTIVE ACTION PLAN
AT-A-GLANCE**

Process Standard	Corrective Action
<p>1.1: The school board assigns all executive and administrative duties to the superintendent, who is properly licensed and chosen in the manner prescribed by law.</p>	<p>Continue to build a relationship of trust.</p> <ul style="list-style-type: none"> ▪ Improve communication with staff. ▪ Promote community and business commitment and involvement. <p>Review and revise discipline procedures.</p> <ul style="list-style-type: none"> ▪ Implement restorative justice program. ▪ Monitor implementation of Positive Behavior Interventions & Supports (PBIS). <p>Improve instructional management.</p> <ul style="list-style-type: none"> ▪ Engage in ongoing strategic planning. ▪ Revise academic goals for improving student achievement. ▪ Focus on leadership development and improve classroom instruction.
<p>1.2: School board policies that comply with state and federal statutes, rules, and regulations serve as the basis of operation for the District; current copies (<i>print or electronic</i>) of school board policies are published and available for public review.</p>	<p>Review and revise school board policies annually.</p> <ul style="list-style-type: none"> ▪ Assign policies for annual review. ▪ Elicit feedback from P16 council. ▪ Revise student handbook format.
<p>1.3: School board members will complete basic, required continuing education programs in order to effectively perform their duties in the manner prescribed by law.</p>	<p>Continue to provide proper governance and leadership to the district.</p> <ul style="list-style-type: none"> ▪ Engage in Board training and development activities. ▪ Stay abreast of teaching and learning issues and trends. ▪ Make student-centered and data-driven decisions. ▪ Focus on community involvement.
<p>2: All district professional positions requiring licensed staff are filled by staff who are properly licensed and endorsed as required by state law and federal requirements of the Elementary and Secondary Education Act (ESEA).</p>	<p>Recruit and hire teachers with a valid Mississippi License or who are properly endorsed for the subject they are teaching.</p> <ul style="list-style-type: none"> ▪ Host job fairs. ▪ Offer signing bonuses and merit pay ▪ Establish relationships with Colleges of Education
<p>2.2: With the exception of academic core subjects, the professional staff in each school is comprised of no more than 5% of Full Time Equivalent (FTE) units working outside the area or areas of endorsement.</p>	<p>Report vacancies to the MS Teacher Center for assistance with recruiting Highly Qualified teachers.</p> <ul style="list-style-type: none"> ▪ Submit applications for expert citizens and special three year non-renewal licenses.

Process Standard	Corrective Action
<p>2.3: The school district employs in each school a licensed librarian or media specialist who devotes no more than one-fourth ($\frac{1}{4}$) of the workday to library/media administrative activities.</p>	<p>Ensure that all vacancies are filled.</p> <ul style="list-style-type: none"> ▪ Revise and monitor school schedules.
<p>3: The school district implements an annual, formal personnel appraisal system for licensed staff that includes assessment of employee on the job performance.</p>	<p>School board policy regarding formal appraisal systems has been revised.</p> <p>District is in the process of submitting for clearance.</p>
<p>6: The school district complies with state law and State Board of Education policy on enrollment requirements.</p>	<p>School Board policy regarding residency has been revised to reflect current District practices.</p>
<p>7: Any transfer student from a school or program not accredited regionally or by a state board of education [or its designee(s)] is given either a standardized achievement test(s) or teacher-made special subject test(s) to determine the appropriate classification of the student within thirty (30) days after filing for transfer.</p>	<p>District is in the process of revising the policy regarding the conversion of grades for students who transfer into the District.</p>
<p>8: Permanent records and cumulative folders for individual students contain all required data and are collected, maintained, and disseminated in compliance with state law.</p>	<p>Cumulative records of <u>ALL</u> students are being reviewed and corrected, as necessary.</p>
<p>9: The school district engages in planning to review the educational status of each school in the District and to address specific actions relative to accreditation and performance separately.</p>	<p>Has been cleared.</p>
<p>10: The school district implements procedures for monitoring and reporting student absences as specified in the Mississippi Compulsory Attendance Law.</p>	<p>District policies and procedures have been updated.</p> <p>District attendance counselors have been assigned to work with school level attendance staff to ensure the following:</p> <ul style="list-style-type: none"> ▪ Absences and suspensions are properly reported to state attendance officers in a timely manner. ▪ Absences are properly recorded and entered into our student information system.
<p>13: The academic year provides a minimum of 180 teaching days in which both teachers and pupils are in regular attendance for scheduled classroom instruction.</p>	<p>District policy has been updated to reflect district practices.</p> <p>The District will implement a system of communication to ensure that the instructional time in the school matches the instructional time entered into its student information system.</p>

Process Standard	Corrective Action
<p>14: The school district requires each student, in order to receive a high school diploma, to have met the requirements established by its local board of education and by the State Board of Education.</p>	<p>The District is in the process of reviewing the transcript of every 2016 graduate to ensure that each record contains documentation:</p> <ul style="list-style-type: none"> ▪ Verifying that graduation requirements were met. ▪ Verifying that students passed all four end-of-course subject area tests.
<p>15: The school district implements a professional development program aligned with the Learning Forward Standards for Professional Learning.</p>	<p>Has been cleared</p>
<p>17: The school district is in compliance with state and/or federal requirements for Early Childhood Programs (Pre-K and Kindergarten).</p>	<p>The District is in the process of making improvements to its Early Childhood Programs according to the MS Early Learning Guidelines for Pre-K and the MS Kindergarten Guidelines such as:</p> <ul style="list-style-type: none"> ▪ Revising lesson plans to reflect 30 minutes of physical activity for Kindergarten students. ▪ Development of a Pre-K parent handbook. <p>The District has already created an Office of Early Childhood to monitor programs and has adopted a new Pre-K curriculum for its students.</p>
<p>18: Each school has a library media center.</p>	<p>All schools have a library media center; however, several are in need of improvement in the areas of:</p> <ul style="list-style-type: none"> ▪ Library automation system ▪ Instructional resources ▪ Development of a SOP handbook ▪ Review and revise the program of service to students and staff according to the <i>Mississippi School Library Media Guide</i>
<p>20.1:The school district implements an instructional management system that has been adopted by the school board and includes, at a minimum, the competencies and objectives required in the curriculum frameworks approved by the State Board of Education that are available to all teachers in each school.</p>	<p>District curriculum frameworks have been updated, and teachers are currently being trained on all documents. Frameworks will be submitted for Board approval.</p> <p>Administrators will monitor, support, and evaluate fidelity to the District frameworks by observing and evaluating classroom instruction according to the Mississippi Teacher Evaluation System</p>

Process Standard	Corrective Action
<p>21.1: The school district implements a uniform grading policy.</p> <p>21.2: A student who is enrolled in any grade higher than Grade 6 in a school district must be suspended from participation in any extracurricular or athletic activity sponsored or sanctioned by the school district after a semester in which the student's cumulative grade point average is below 2.0 on a 4.0 scale in accordance with the Mississippi High School Activities Association.</p>	<p>The District policy for academic promotion, progression, retention of students has been revised and approved by the Board.</p> <p>The District grading and student eligibility to participate in JPS educational and extra-curricular programs policies is under revision. This standard will be submitted for clearance after these policies have been revised and Board approved.</p>
<p>22: The school district provides access to an alternative education program that meets the program guidelines outlined in MS Code § 37-13-92 and the guidelines established by the State Board of Education.</p>	<p>Based on compliance indicators, Capital City Alternative School (CCAS) has not met the criteria for providing appropriate services to students with Individualized Education Programs (IEPs).</p> <p>The District will ensure that all students with disabilities have an up-to-date IEP developed and implemented prior to placement at Capital City Alternative School.</p>
<p>26: The curriculum of each high school at a minimum consists of required and approved courses that generate at least 32½ Carnegie units annually.</p>	<p>According to the findings, at least one (1) advanced placement course in each of the four (4) core areas is not offered at each high school.</p> <p>Every school currently offers an Advanced Placement course in the four (4) core areas required to clear this standard with the exception of Lanier and Wingfield; however, a solution has been identified for these two schools.</p>
<p>27.1: In any configuration of grades K-8, the curriculum must include 150 minutes of activity-based instruction per week and 45 minutes of instruction in health education per week.</p> <p>27.2: Implementation of the activity-based instruction must meet or exceed the standards as approved by the State Board of Education.</p>	<p>Every classroom schedule in the Elementary and Middle school division will reflect 45 minutes of Health Instruction and 150 minutes of activity based instruction per week.</p> <p>The JPS Office of Curriculum and Instruction is currently developing a lesson plan template on which activity based instruction will be designed.</p>

Process Standard	Corrective Action
<p>29.1:All buses are inspected on a quarterly basis and are well-maintained and clean.</p> <p>29.2:Each bus driver has a valid bus driver certificate and a commercial driver's license and operates the bus according to all specified safety procedures. The school district has on file a yearly motor vehicle report on each driver and evidence that each driver has received two (2) hours of in-service training per semester.</p> <p>29.3:Bus schedules ensure arrival of all buses at their designated school sites prior to the start of the instructional day.</p>	<p>The District's bus fleet was inspected prior to the start of the school year. Repairs were completed as needed. Buses that did not pass inspection were taken out of service and will be removed from the fleet. All buses in service are inspected and cleaned daily before and after operation. All buses are serviced according to a routine maintenance plan by certified mechanics.</p> <p>All bus drivers receive more than 2 hours of in-service training per semester. Agendas and sign-in sheets will be filed as evidence of the training.</p> <p>The District will install GPS on all buses to track arrival and departure times to designated school sites and pick-up/drop off points for students. Routes will be adjusted throughout the school year based on data collected from the GPS devices.</p> <p>The District will revise pick-up and drop-off times and redistribute bus cards to students after the Labor Day break.</p>
<p>30: The school district provides clean/sanitary facilities in a safe and secure environment. All classrooms in each school will be air-conditioned.</p>	<p>All buildings have air conditioning systems; however, several are in need of repair:</p> <p>Siwell: Four classrooms and kitchen- Two JPS full time employees are working on equipment daily for the last three weeks.</p> <p>Wingfield: Kitchen/cafeteria - 10 roof top units that are scheduled for delivery on September 7, 2016. Auditorium – The unit has a broken shaft. This will not allow for cooling. This part has to be built as a one of a kind item.</p> <p>Woodville Heights: 7 classrooms - 7 Roof top units are being serviced daily for an attempt for cool air. New units have been ordered with anticipated completion date September 28, 2016.</p> <p>Callaway: Main building cooling issues - Air compressor and pneumatic failed on a chiller. We will start working on this item on Monday. The parts will arrive this week.</p> <p>Wilkins: Kitchen and auditorium, - Repair parts have been ordered with anticipated September 22, 2016.</p>

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<p>30: The school district provides clean/sanitary facilities in a safe and secure environment. All classrooms in each school will be air-conditioned.</p>	<p>Two visitors parking spaces have been marked at all schools.</p> <p>Asbestos Management Plans at all schools sites</p> <p>Seating Capacity has been posted at all sites for Auditoriums, Gyms, and Lunchrooms</p> <p>Smoke alarms have been installed in all Portable Classrooms</p> <p>Staff development on Fire Safety has been completed by Cafeteria</p> <p>Maps have been provided to Campus Enforcement of all facilities for evacuation plans.</p> <p>Fire extinguishers have been tagged recharged and/or replaced. The three remaining schools Calloway, French, and Casey will be completed by September 2, 2016.</p> <p>Campus map identifying main utility shutoff will be posted in main front office of each school by September 30, 2016.</p> <p>We have handicap parking designated at all sites. We are re-applying new decals and stripping by September 30, 2016.</p> <p>Emergency lighting will be complete by December 2016</p> <p>Second means of egress or emergency exit decals have been ordered and will be placed by September 30, 2016 except at Provine, Murrah, and Poindexter due to required structural engineering.</p>
<p>31: The school district complies with State Board Policies and State and Federal laws to provide Safe Schools. Each school has a comprehensive School Safety Plan on file that has been approved annually by the local school board.</p>	<p>Each school has a comprehensive School Safety Plan approved by the School Board.</p> <p>Each school has a revised Crisis Response Plan.</p> <p>All schools have been provided safety drill forms via JPS website to be completed by the 6th of each month.</p> <p>All metal detectors are operational and are in use at all secondary schools.</p> <p>All high schools have been assigned a School Resource Officer.</p> <p>Both School Resource Officers and School Safety Officers are expected to assist with ensuring a safe learning environment.</p>